

Town Manager's Report

Tuesday

July 10, 2012

Year End Fiscal Report: In reviewing our Expenses and Revenues as of June 30th the unaudited amounts are close to what we had projected. We expended about 93% of the budget and had a short fall in revenues of about 12%. We should have sufficient funds for the approved carry over amounts. We will further refine this with the Auditors.

Notice of Caucus: County Commissioner Neil D. Jamieson Jr. reminds our community which is part of the county's District 1 that there will be a municipal officials meeting on Monday August 13, 2012 at 6:30 PM held at the Cumberland County Courthouse at 142 Federal Street, Portland Maine to vote for two members to the County Finance committee whose term begin September 1, 2012. This is part of the new County Charter. If more than two Select Board members plan to attend we must post the proceeding per the State's Right to Know law.

Manager's Institute: On Wednesday August 22 thru Thursday August 23 I will be attending the annual Manager's Institute. This year it has been moved to Sunday River Resort. This year the focus will be on the updates of the Freedom of Information Act, Update on new state laws affecting municipalities, managing relationships as a municipal administrator and sharpening your memory.

Brag Field Meeting: We have asked that the representatives from BRAG and the Town meet on July 17th at 10 AM to discuss the opportunity to apply for a grant for the BRAG fields. The Land and Water Conservation Fund Grants may be used for some of the field maintenance structures and we wanted to discuss this further with the Parties. Both Doug and Bob are part of this discussion and we will also begin to address several other items and issues and will schedule another meeting as well to continue this effort.

Various Items: After the last meeting there were several items for follow up and for further Board information.

I have invited a representative from the Maine Historic Preservation Commission to the July 17th joint meeting. Though they cannot make it Anne has several documents that will permit the Committee to complete their task as well as be able to email any questions that may arise.

As soon as the posts are delivered for the No Parking Signs they will be installed on the balance of Depot Street by Public Works.

I have checked with the Town Attorney's Office regarding a more detailed breakdown of the subject matters discussed on any specific day. Their advice has and continues to be to identify the general services rendered and to maintain a brief narrative which tends to maintain the attorney client

privilege on subject matters they work on. If and when the invoices are part of a legal action involving the Town, the narratives are less likely to reveal important information. At some point additional detail may require further expense. My recommendation to the Board is to maintain the current billing narrative approach as advised.

Once we receive the draft of a proposed ordinance on Substandard Housing we will pass it to the Select Board for further review with the Planning Board and then with the Town Attorney.

Anne has completed her work and sent it to the Town Attorney for their review regarding “Local Preference” in housing. We will then forward the response to the Select Board once we receive them.

We will be receiving the specific language to be amended into the Shoreland Zone Ordinance that our Town Attorney and the MDEP have worked on. This is planned for the November ballot question.

Once Jim has completed the road paving list we will email that to the Select Board members.

Illegal Trash Dumping: With the summer finally here and everyone enjoying what Bridgton has to offer we are experiencing a problem of illegal trash dumping of household trash at the our various park receptacles. The receptacles are strictly for the day users . We will be enforcing this and will seek the necessary police assistance and will prosecute violators to the full extent of the law for littering.

Respectfully Submitted,

Mitchell A. Berkowitz

Town Manager