

**Jackson Township  
Board of Fire Commissioners  
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527  
732-363-2595  
Jacksonfiredistrict1.org

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence E Aldrich IV
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Monthly Business Meeting  
March 10, 2014

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on March 10, 2014. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Redington and Commissioner Flemming IV and Commissioner Aldrich. Also in attendance were Assistant Chief Johnson.

Minutes from the February 2014 meeting were read and approved without change.

Without further comment Commissioner Aldrich made a motion to approve the February 2014 minutes. The motion was seconded by Commissioner Flemming III.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

**NOTICES AND COMMUNICATIONS**

NJM Insurance Group forwarded to the Board the itemized bill for fire fighter Redington's injury sustained on January 12, 2014.

Notice from VFIS for fire fighter Redington's injury submission report. Notice concludes that "Workman's Comp" does not apply under this circumstance (no loss of time at work).

Notice received from VFIS for fire fighter Gerard Maloney's enrollment in ETS Seminars & Workshop (copy for District#1's information).

Notice from Attorney Richard Braslow for **BUSINESS ENTITY DISCLOSURE CERTIFICATION.**

Notice forwarded to the State of NJ as well as a copy to Catherine Richards of Bill Elliott's office of Fire District #1 Election Certificate.

Communication from Frank McDonald District #1 our fire fighters in the fire inspection program.

**CHIEF'S REPORT**

Total Fires	21	
In District	7	
Out of District	13	(One call for service was out-of-town)
Drills	3	

Hose testing is complete; the 3" hose that passed testing is back on all trucks. Some 3" was not re-loaded as it has reached its expiration date.

1 3/4" hose is also tested and re-loaded.

Pump testing is complete; all trucks passed.

All ground ladders are tested; all ladders passed.

Chief Rauch received a copy of Capt. Ed Moore's report to Dist #3 on the Spillman demo hosted by the Ocean County Sheriff's Department. It was also attended by Commissioners Flemming III and Redington. More to be discussed at the April meeting.

On Thursday March 27<sup>th</sup> Kevin Kurry will be at Station 57 to remove District #3's computer system and relocate it back at District #3.

Friday March 28<sup>th</sup> the lap top computer in 5705 will also be removed and returned to District #3.

## Vehicles

- 5700 No Issues
- 5710 No issues.
- 5701 The LEFT SCENE light is repaired, completed in house.
- 5705 No issues.
- 5708 No issues.
- 5709 No issues.

## **BUILDING AND PROPERTY**

Jackson Township is in receipt of all permits for the hall renovation. Preliminary work has begin.

## **UNFINISHED BUSINESS**

Anticipated employee contracts are to be reviewed under closed session.

Land Lease agreement with New Cingular Wireless has some open items. These items do not apply to our agreement. Commissioner Flemming III reviewed these items and they represent items from a standard agreement with provisions that could apply to District #1, but don't.

The employee transfer document required by the State of New Jersey for the transfer of Jayson Zimmerman from District #3 to District #1 is complete and in the hands of District #3' Board. They will adopt and approve the document at the next meeting intime for the April 1<sup>st</sup> start date for Mr. Zimmerman.

Last month's cash management question regarding Jerome Cohen Audit Services and Bob Elliott has been closed. This procedure is in agreement with Mr. Elliott's office.

Fire Fighter Jay Zimmerman was in attendance of tonight's meeting and made recommendations to the Board for EMS equipment that would be necessary to purchase to continue EMS service to District #1. The Board heard his assessment and agreed to allow the purchase of required equipment to continue as budgeted.

## **Open Public Portion**

Mr. David Visconi of 444 Whitesville Road asked the Board of a fire operation at the Bill Jim Recycling facility on Whitesville Road next to his property. Mr. Visconi questioned why there was no official fire report generated when a fire truck was at the Bill Jim facility on November 30, 2013 for a mulch pile fire. Assistant Chief Johnson addressed the matter by indicating that not every call for service is answered by a company dispatch. Mr. Visconi was provided field notes from the fire call. The Board confirmed to Mr. Visconi that not every call for service is answered by a company dispatch. This has been the District's and the fire company's practice for some time now.

### **Closed Executive Session**

Begun at 8:34 PM and ended at 9:50 PM.

The employment contracts for future employees Scott Rauch and Jason Zimmerman were finalized. Each Commissioner had an opportunity to make recommendations for a final draft for presentation to each employee.

### **NEW BUSINESS**

As the 2014 election is concluded, this floor was opened for appointment of elected Commissioners for the office of President, Vice President, Secretary and Treasurer. Commissioner Aldrich made a motion for the following:

President:	David Johnson
Vice President:	Martin Flemming III
Secretary:	Robert Redington
Treasurer:	Martin Flemming IV

This motion was seconded by Commissioner Johnson. There were no further nominations on the floor. With no conflict for any seat the Board moved to have the Secretary cast a single vote for the offices as indicated.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

Commissioner Flemming brought up the need to approve a payroll service for the Board. He recommended Heartland as the service provider.

With no further discussion a vote was called.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

After a brief discussion with fire fighter Jay Zimmerman regarding the need for uniforms, the Board agreed to allow each fire fighter to receive the following:

- 2 Job Shirts
- 5 Polo Style Shirts
- 2 Button Down style Dress Shirts
- 5 BDU Style Pants
- 1 Heavy Winter Coat
- 2 Short Sleeve Dress Style Shirts
- 1 Badge

Each of these items to be identified as "Fire Fighter" District #1

These items were agreed upon as budgeted.

### **JOINT BOARD OF FIRE COMMISSIONERS**

Commissioners Flemming III and Aldrich report that the efforts of the Joint Board seem to be waning. The collective agreement first experienced approximately 3 years ago has taken a dramatic change and the basic premise for the Joint Board seems unobtainable. Another Joint Board meeting is scheduled for March, depending on the outcome of that meeting a determination will be made if District #1 will continue its efforts to bring the Joint Board to realization.

## TREASURERS REPORT

See attached treasurers report.

A motion authorizing payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Aldrich.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

Next regular meeting is scheduled for March 9, 2014 8:00 PM.

With no further business before the Board Commissioner Redington made a motion to adjourn. It was seconded by Commissioner Flaming III.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

Meeting adjourned.

Next regular meeting is scheduled for April 14, 2014

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Robert R Redington Jr Secretary