

Virginia Association of Federal Education Program Administrators
Board of Directors' Meeting
April 16, 2016

Gail Jones, President
Linda Rector Past President/Retired

Ernestine Scott, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Raye Rector, Region 1
Val Gooss, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Tracey Tunstall, Region 3
Deborah Siekirski, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Marymargaret Caldwell, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Malora Horn, Region 6

Jennifer Hurt, Region 7
Linda Dalton, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Pat Popp, VDOE
Gabie Frazier, VDOE
Wilbert Ware, Retired

In Attendance: Gail Jones, Valdivia Hall, Raye Rector, Val Gooss, Pat Popp, Ernestine Scott, Megan Moore, Wilbert Ware, Gabie Frazier, Carolyn Taylor, Chip Jones, Carl McDaniel, Pamela Eakes, Sandra McKenzie, and Deborah Siekirski.

The meeting was called to order at 1:50 p.m. by the President, who presented the agenda. A motion was made by Pat Popp and seconded by Marymargaret Caldwell to accept the agenda as presented.

Minutes – Valdivia Hall

The minutes from the February 15, 2016 Board of Directors' Meeting were disseminated. A motion was made by Deborah Siekirski and seconded by Chip Jones that the minutes be approved.

President's Report – Gail Jones

- The president's report was waived due to the preceding retreat report from the president (refer to retreat minutes).

Treasurer's Report – Carl McDaniel – A written report was submitted that reflected expenditures as of April 15, 2016.

FEBRUARY BALANCES 2016		APRIL BALANCES 2016	
2016 Checking Balance	\$ 4,813.92	2016 Checking Balance	\$ 4754.12
2016 Money Market Balance	\$ 17,544.21	2016 Money Market Balance	\$ 17,552.06
2016 Business Primary Share Balance	\$ 50.00	2016 Business Primary Share Balance	\$ 50.00
GRAND TOTAL:	\$22,408.13	GRAND TOTAL:	\$22,356.18

It was moved by Ernestine Scott and seconded by Carolyn Taylor that the Treasurer's Report be accepted. All board members voted affirmative.

Committee Reports

Awards & Bylaws – Jennifer Hurt

The president, Gail Jones reported in Jennifer Hurt's absence that forty-one (41) applications have been submitted for the George Irby Award.

Conference 2016 - Ernestine Scott

During the retreat, the plans for the 2016 VAFEPA conference were discussed in detail (refer to retreat minutes).

Nominating Committee - Linda Rector

The nominating committee is still working on the slate of officers.

Currently the slate of officers are:

Ernestine Scott, **President**
TBD, **President Elect**
Gail Jones, **Past President**
Valdivia Hall, **Secretary**
Carl McDaniel, **Treasurer**

VDOE Report – Gabie Frazier **General Updates**

- Personnel Changes: Chris McLaughlin, Title I, Part A, Title I, Part C, Migrant Education Specialist, and OPR, FPM Review accepted a position with the Office of School Improvement (OSI) as a School Improvement Specialist.
- Shyla Vesitis continues to serve in the capacity of Title I, Part A, Specialist and has assumed the OPR, for FPM Reviews and the Specialist role for Title I, Part C, Migrant Education. Shyla has Regions 1, 2, 4 and 8. Gabie has Regions 3, 5, 6, and 7.
- PAA is advertising the position for a Title I, Part A/Title III, Part A, Specialist. If you are interested in a career move, please apply.
- Veronica Tate, PAA Director, commenced a new position with a non-profit agency Monday, April, 11, 2016. She is the President and CEO of Virginia Advanced Study Strategies (VASS). Its mission is to prepare today's students for the workforce of tomorrow. Students will learn critical skills for postsecondary readiness education that links to a desirable career.
- Dr. Lynn Sodat is currently serving as the acting director for PAA.
- The Every Student Success Act (ESSA) reauthorizing *The No Child Left Behind Act* is being reviewed and discussed. Guidance will be provided to the LEAs as soon as possible. Please refer to Supt's Memo #080-16, dated April 1, 2016 regarding 2016-2017 Federal Accountability Determinations: Priority Schools, Focus Schools, and Other Title I Schools In Improvement, and Supt's Memo #076-16 dated April 1, 2016 regarding Highly Qualified Teachers and Paraprofessionals: Transition from the *No Child Left Behind act of 2011* (NCLB) to the *Every Student Succeeds Act of 2015* (ESSA).
- FYI Save the Date: Federal Program Coordinators' Conference will be held in Williamsburg, August 2 – 4, 2016. The first half day (August 2) will be designed exclusively for coordinators with three or fewer years in said position. The conference will begin at 8:00 a.m. on Wednesday, August 3, 2016, for **all coordinators**. A Superintendent's Memo will be released in April with registration and lodging

information. An agenda and other conference information will be available on the registration site. Please refer to Save the Date email sent on January 19, 2016.

Title I, Part C:

- The Migrant Education Program is in the process of facilitating the Comprehensive Needs Assessment and Service Delivery Plan during the 2015-2016 school year.

Title II, Part A

- As outlined in the state Teacher Equity Plan, the VDOE will provide technical assistance for vision coordinators on topics relating to Virginia’s Teacher Equity Plan ensuring the equitable distribution of highly qualified and experienced teachers in accordance with Section 1111(b)(8)(C) of the *Elementary and Secondary Education Act of 1965* (ESEA). Participation in these sessions is optional, and advanced registration is not required. Sessions will be delivered using a webinar format.
- Although sessions will not be recorded, most session materials will be posted on the [VDOE Title II Web site](#) following the completion of each session. All sessions will begin at **10:30 a.m.** To participate in any session:
 1. Go to <https://connect20.uc.att.com/vait/meet/?ExEventID=87420279>.
 2. Once you have accessed the webinar platform, follow the audio directions that direct the system to call you, or dial **1-888-808-6929**. When prompted, enter meeting access code **7420279#**.

Session Title	Session Description	Date
Overview of the VDOE Teacher Equity Plan	This session will provide an overview of the state’s teacher equity plan, approved by the U.S. Department of Education in October, 2015. The session will describe the steps taken in the development of the plan, including data analysis and findings; stakeholder engagement; and an overview of potential strategies to be taken toward implementing the plan.	January 26, 2016 February 23, 2016
Professional Development	This session will outline and highlight effective professional development practices that support teachers in working with students in high-poverty or high-minority schools. Examples of regional partnerships and coaching models will be shared from school divisions across the state.	February 23, 2016 March 22, 2016
Hiring Practices	This session will outline hiring challenges that high-needs schools and school divisions commonly face. Examples of available statewide tools and strategies employed by school divisions will be shared.	March 22, 2016 April 19, 2016
Grow Your Own Programs	This session will highlight innovative “grow your own” strategies for filling hard-to-staff positions that have been implemented in school divisions across the state.	April 19, 2016 May 3, 2016

Local Teacher Equity Data Analysis and Strategy Development	This session will provide an overview of evaluating teacher equity data at the local level and developing strategies to address identified gaps. Tips will be shared for completing the Teacher Equity component of the annual Title II, Part A, application.	May 17, 2016
Introduction to Working Conditions Surveys	This session will introduce participants to working conditions surveys and potential uses for program planning. Several divisions in Virginia that currently use working conditions surveys with their staff members will highlight their experiences with the tools.	May 3, 2016 June 7, 2016
Equity Planning for Providing Services to English Language Learners	This session will provide an overview of issues surrounding teacher equity in ESL programs at the local and state levels, along with strategies and programs that have been employed to address the issue.	June 7, 2016 June 21, 2016

Title III, Part A:

- The state has been “pardoned” from making Title III AMAO determinations for last year (2014-2015) and this year (2015-2016). For additional information, please refer to Supt’s E-Mail: **Update on Title III Annual Measurable Achievement Objective Targets under the Elementary and Secondary Education Act of 1965 (ESEA)**, dated December 16, 2015.

Title VI, Part B, Subpart 2:

- USED has received required data from Virginia and is in the process of selecting eligible recipients of said funds for the 2016-2017 school year. Upon receipt of the eligible LEAs from USED and the completion of the funding process at VDOE, the LEAs will be notified via Supt’s Memo.
- **VDOE Report - Pat Popp**

The monitoring for McKinney Vento has been revamped. Monitoring will continue during the months of April and May. Divisions receiving McKinney Vento funds will be monitored every three years and everyone else will be on a five-year cycle.

As far as ESSA, it is effective for McKinney Vento as of October 1, 2016. However, there are some issues that need to be worked out. A webinar will be held on May 23, 2016 to take a look at the law and expectations. According to VPI Plus data, reaching homeless families has been identified as a problem. Two mini webinars will be held in May to address family engagement, etc.

Regional Reports

Region I - Val Gooss

There will be a regional professional development conference held on May 2, 2016 for the purpose of sharing ideas and resources.

Region II
No report.

Region III
No report.

Region IV – Megan Moore

It was announced that a joint meeting will be held in May.

Region V – Marymargaret Caldwell

There will be a joint meeting between Title I and Title III on Friday, April 22, 2016

Region VI
No report.

Region VII
No report.

Region VIII
No report.

Old Business

Due to the lack of a quorum for the January and February meetings, the below items were approved with April meeting items:

1. A motion was made by Wilbert Ware and seconded by Pat Popp that the April Agenda be approved. All members voted affirmative.
2. A motion was made by Valdivia Hall and seconded by Wilbert Ware to accept the April Treasurer's Report. All members voted affirmative.
3. A motion was made by Marymargaret Caldwell and seconded by Pat Popp to accept the February Agenda. All members voted affirmative.
4. A motion was made by Chip Jones and seconded by Gabie Frazier to accept the February Minutes. All members voted affirmative.
5. A motion was made by Malora Horn and seconded by Marymargaret Caldwell to accept the February Treasurer's Report. All member voted affirmative.
6. A motion was made by Gabie Frazier and seconded by Ernestine Scott that the January Minutes be approved. All members voted affirmative.

Marymargaret Caldwell reported on possible accommodations in Lynchburg, Virginia for the 2016 VAFEPa conference.

New Business

None

The meeting was adjourned at 2:30 p.m.

Next meeting date - March 11, 2016 9:00 a.m.

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary

