



Region VII - Chapter 192

Current:

Director and Regional Chair – Michael Cooper, PE
Assistant Regional Chair – Larry Fisher
Regional Vice Chair CTTC – David Ballard, PE

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING.

Chapter Name: West Virginia

Meeting Date: 06-14-2018

Check One:

Chapter [] BOG/BOD [x] Section []

Attendance: (Total for chapter and section meetings only)

Members 7 Guests 0 Students 0

Theme Night? None

Check One:

Joint Meeting? Yes [] No [x]

Check One:

Technical Speaker/Program: Yes [] No [x]

Indicate Topic: Chapter Planning meeting for 2018-2019

WV ASHRAE 2018 – 2019 Planning Meeting

Meeting Held at:
FireSide Grille
4170 West Virginia 34
Hurricane, WV
25526

Attendance

- A. James Lowry
B. Chase Thomas
C. Jennings Davis
D. Scott Cowley
E. Arthur Hallstrom – via phone
F. William Dempsey
G. Joshua Jackson

- ❖ Incoming President's Welcome (James Lowry)
 - Honor Shane Hall, Immediate Past President
 - Introduce new faces, positions, discussed expectations
 - **GOAL for the Year: Positions should create checklist for future chairs w/ time allocations**
 - Premier chapter status – WV is one of 8 Premier ASHRAE Chapters in the WORLD
 - PAOE points – everyone is involved, effort led by our President Elect
 - Upcoming meetings/events:
 - 2017-18 CRC – August 2-4, Chattanooga. Delegate - Shane, Alternate -James, CTTC Chair – Sam, GGAC – David Cotton

- ❖ Treasurer's Report – **Postponed to next meeting.**
 - Honor John Pruett – our first treasurer – since chapter was formed
 - **John to coordinate with Shane for transition over the next few weeks following the annual audit.**
 - Chapter Report. **Review and Audit Last year.**
 - Transfer of Treasurer from John to Shane
 - Arthur D. Hallstrom (ADH) Mountaineer Scholarship Status
 - **Motion: Transfer \$3000 from General Fund to AD Hallstrom Scholarship Fund. Motion passed.**

- ❖ Proposed 2018-2019 Chair Goals: (3-5 minutes each.)
 - SA (Shane Hall – Chair):
 - Marshal University and WVU student chapter update – **Likely on Probation.**
 - **HVAC Class is to start in the fall at WVU**
 - **Can we get Marshall to have a Mandatory HVAC Class as well?**
 - New Student Branch leaders in fall to receive \$50 from WVASHRAE. Confirm - \$50 per year.
 - Identify branch leaders on website – include photo if available.
 - Promote STEM in Middle and High Schools
 - Student who participate in HSTA (Health Science Technology Academy) would be an area start. Ask Joshua Jackson for contact information.

 - YEA (Alex Clarkson - Chair):
 - **Planned social event in fall with Alex Clarkson**
 - Combined social event with AIA and USGBC
 - Plan to have a combined social event with AIA and USGBC mid-December
 - YEA social event at all student meetings
 - Planning a trip to the Delta Cooling Towers in Philippi, WV. Only HVAC related manufacture in the State (Fall/Spring)

 - MP (Art Hallstrom - Chair):
 - Increase chapter membership – goal 75.
 - Motion to change State Employee Meeting cost. The dues will be a flat rate that includes society, chapter, and meeting attendance. James, Jennings, Art and Will to discuss after meeting.
 - **Post-Meeting Note: Single price for state members \$160. We will tack this for the few state members and total it out at the end of the year to make any needed adjustments for the following year.**
 - Reach out to contractors, sales reps, facilities directors, maintenance personnel, etc. Expand reach into ESCO area.
 - Promote new members on website, continue to send personalized welcome letter

- Publish/distribute a WVASHRAE membership directory by Oct 1.
- GGAC (David Cotton – Chair):
 - Progress has been made for the State to adopt of ASHRAE 90.1-2010 energy code. Will work with state energy office to set up training on ASHRAE 90.1-2010
 - Work with code enforcement and State Fire Marshall on energy code enforcement (local experts idea)
 - EUI & BEQ benchmarks for state facilities will start in January at WVU
- Historian (Jennings Davis):
 - Interview important WVASHRAE contributors/leaders and publish
 - Grant Spencer, Ronald King are currently on the list to be interviewed.
 - Jennings is updating history pages on the website.
- RP (Jennings Davis – Chair):
 - Exceed Goal
 - We need to meet or exceed \$4000 (estimate until established by RVC Scott Peach) by June 30, 2019
 - (a) This goal will likely be higher based on what James heard during the President-Elect meeting**
 - Additional funds for scholarship
 - Non RP fund raising for ADH scholarship
- SEP Project (Cotton, Hallstrom, Means)
 - Start project to EUI & BEQ benchmark public K-12 buildings
 - Establish the WV ASHRAE Pro-bono EUI Assistance Program
 - Record and promote Energy Star and ASHRAE bEQ Schools
- ECC (Jennings Davis – Chair):
 - Will and Jennings will work to integrate documents to Basecamp usage
 - Website – godaddy.com currently used – difficult to edit web pages
 - A cost proposal is needed from Art Hallstrom’s sister for a change to our website
 - We might not use godaddy
- CTC (Sam Butzer – Chair):
 - 2018-2019 Meeting Schedule, Topics, Speakers
 - Coordinate with the Civic Center to have the Technology Award Submission
 - Plan trip to the Delta Cooling Towers in Philippi, WV. Only HVAC related manufacture in the State (Fall/Spring).
 - August meeting paired with Mason and Barry Trainer at ball park.
 - August 23rd is the scheduled date
 - Have proceeds go to ASHRAE RP
 - PDH credits will be given.
 - Morning Session: Scott Cowley will give an advertised presentation
 - Need a guest speaker, and a topic for afternoon/lunch session
 - Do we want to take a tour of the Toyota Plant in Buffalo? Jennings has been trying to get this scheduled for a few years with no commitment from Toyota. Any others that have contact information with Toyota will try to make headway
- ❖ Chapter To-Do List:
 - Jennings will check into the WV ASHRAE website advertising and promotion
 - Linked-In up and running

- Will delete or gain control of the Linked-In Group
- Jennings will share the link to the new Linked-In page
- Monthly presidential address through newsletter
- Calendar/Roster with manufacturing representative line-cards.
- Continue to work with AIA, EEWV, DOE, SBA, USGBC, etc.

❖ Chapter Events and Meetings:

- Consider setting a proposed Price for all regular meetings for a single time purchase. Setup on web site.
- Try to have true lunch and learn meetings and evening meetings. Reduce time commitment paid by employers.
- Some BOG and Chapter leader meetings to become web-based, teleconference meetings
- Alternate meeting locations – Fireside, Charleston, Huntington, Beckley, Morgantown, etc
- Training and trade show
 - Start Planning for 2019 (April 25, 2019 has been held at the Days Inn Flatwoods)
 - Two levels of training (intermediate and advanced)
- Ethics class for most PE continuing education requirements
- Broad reaching DL presentations – Need topics that will reach a larger audience than detailed engineering.
- Holiday/Social event in December – YEA, students, members, spouses
- Work with the State to create a “Sustainable Schools” event – Planned for our September Meeting(s) on the 12th and 13th.
- Promote STEM in Middle and High Schools
- Develop a “Check List for Success” for incoming Officers and Chairs.
 - Form the People that have held the position.
- Additional ideas from Chapter
 - Find out who the Chief is of the OSHA Office in Charleston

❖ President’s Message/Objectives:

- Succession planning to sustain our chapter with new blood.
- Develop a “Check List for Success” for incoming Officers and Chairs.
 - From the People that have held the position.
- Additional ideas from Chapter
- Single one time meetings purchase cost for all yearly meetings.
- Expand the reach of ASHRAE
- Quality Indoor Air
 - Schools
 - Workplace
- Support an “All of the Above” WV energy strategy:
 - Renewables, Natural Gas, Coal, District Heating, Combined Heat and Power
- Sustainable Schools
- Honor West Virginia heritage and keep WV work within WV