

A regular meeting of the Botwood Town Council was held on Wednesday, January 10, 2024 at 7:00 p.m. in the Council Chamber.

- Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
- Councillors: S. Sceviour
W. Broderick via telephone
M. Shainline
G. Boone
- Absent: J. Mitchell
- Also attending: M. Pilar, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator
- Guest: C. Burt and D. Ballard

CALL TO ORDER

attended the meeting to bring concerns to Council re snow clearing and general maintenance to the Abitibi Access Road located off Botwood. has submitted concerns in writing, as well as document copies of surveys and land sales in this location. Council will take the information provided under advisement.

ABITIBI ACCESS
ROAD CONCERNS

left the meeting at 7:06 p.m.

APPROVAL OF THE AGENDA

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 24-001 Sceviour that Council approve the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Boone, seconded by Councillor Shainline 24-002 that Council adopt the minutes of regular meeting held December 13, 2023 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
MINUTES

COMMITTEE REPORTS

Mayor's Report

EVENTS ATTENDED BY COUNCIL MEMBERS

- Dec. 14 - Deputy Mayor attended Chamber of Commerce at the Mt. Peyton Hotel.
- Dec. 15 - Mayor invited to speak at Lions Senior Supper.
- Dec. 20 - EVREC bi-weekly update meeting via zoom with Economic Development Committee.
- Jan. 3, 2024 - EVREC bi-weekly update meeting via zoom with Economic Development Committee.

ATTENDED
EVENTS

Heritage, Tourism and Special Events

Community Light-up for Christmas conducted as usual. Winners listed on the Town Facebook.

CHRISTMAS
LIGHT-UP

Botwood Sign - Three bids received. A design concept was previously received from 1 bidder. Agreed to approach the other two bidders re a design concept. The committee will discuss this matter and bring recommendation to Council.

BOTWOOD SIGN

Development and Economic Promotion

RFP - Former Town Hall, 227 Water Street, Botwood.

- MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-003 Broderick that Council accept the Dollard Management Proposal for the RFP on the former Town Hall, 227 Water Street, Botwood with the amended \$20,000.00 lease and \$100,000.00 purchase price by January 1, 2025.
- Motion carried. Votes in favor - 6 Councillors.

RFP FORMER
TOWN HALL

RFP - Property at 103 Wireless Road, Botwood.

- MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 24-004 Ivany that Council accept the 8577 NL & LAB Inc. RFP proposal of \$77,400.00 plus HST for property located at 103 Wireless Road, Botwood.
- Motion carried. Votes in favor - 6 Councillors

RFP 103
WIRELESS ROAD

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-005 Ivany that Council approve the Accounts Payable Transaction
Journal dated December 13-31, 2023 in the amount of
\$78,007.09.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone
24-006 that Council approve the Account Payable Transaction Journal
dated January 1-10, 2024 in the amount of \$30,613.84.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-007 Ivany that in accordance with Section 58 of the Municipalities
Act, Council approves a \$5000.00 spending limit without
Council authorization for the Town Manager.
- Motion carried. Votes in favor - 6 Councillors.

SPENDING LIMIT
TOWN MANAGER

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone
24-008 that Council approve a \$125.00 quarter page ad in the 2024
Central Newfoundland Kiwanis Music Festival Booklet.
- Motion carried. Votes in favor - 6 Councillors.

KIWANIS
BOOKLET

Municipal Works

Letter from Dept. Of Digital Government and Service NL re property at 19
Kings Ridge Road, Botwood. Information only.

LETTER RE
19 KINGS RIDGE
ROAD

Deputy Mayor Ivany gave an update on Municipal Capital Works Projects.
Tender bids will be called in February for the Church Road Project and the
Valley Road Project.

MUNICIPAL
CAPITAL WORKS
PROJECTS

Deputy Mayor Ivany noted there is extra cost of \$100,000.00 in the Church
Road Project.

Parks, Recreation and Youth

Councillor Boone is the Town representative on the Community Advisory Committee of Central Health.

COMMUNITY
ADVISORY
COMMITTEE

Councillor Boone noted the Arena Zamboni has been fixed and seals ordered for the Brine Pump.

ZAMBONI

Cancellation of ice time at the arena due to unforeseen circumstances was discussed by Council.

CANCELLATION
OF ICE TIME

MOTION - Moved by Councillor Boone, seconded by Councillor Broderick 24-009 that the Town's Recreation Policy will include extenuating circumstances at the discretion of Town Staff, for cancellation of ice time.
- Motion carried. Votes in favor - 6 Councillors.

Arena attendants. Council discussed this matter in lieu of future employment. Agreed to check with other Towns re requirements for refrigeration training.

ARENA
ATTENDANTS

Hockey Legends Update. Agreed Council will not participate with this event.

Public Protection and Emergency Planning

MOTION - Moved by Councillor Broderick, seconded by Councillor Boone 24-010 that the Town's Emergency Plan be amended in accordance with the New Town Manager's name being added as a contact person.
- Motion carried. Votes in favor - 6 Councillors.

EMERGENCY
PLAN

A meeting of Council representatives and the RCMP is scheduled for January 23, 2024.

RCMP MEETING

Letter from Minister Abbott re a digital school sign near Botwood Collegiate. The Department is reviewing its process regarding digital speed signs in school zones.

DIGITAL SCHOOL
SIGN

Hydrant fittings. The Works Dept. is in the process of changing the hydrant fittings. Mayor Sceviour requested an update on where the process is at this time.

HYDRANT
FITTINGS

Old Fire Siren - Agreed a work order be issued to have the siren relocated.

OLD FIRE SIREN

Jan. 8 - Deputy Mayor Ivany attended DHTHC Centre meeting regarding fire alarms and Botwood Fire Dept. responses.

DHTHC CENTRE
MEETING

ADMINISTRATIVE

Council members were given a draft meeting schedule for 2024.

PERMITS

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 24-011 Ivany that Council give approval in principal for construction of 4 quadplex apartment units at 103 Wireless Road, Botwood. Development must be within the Town of Botwood Development Regulations and Town Plan.
- Motion carried. Votes in favor - 6 Councillors.

QUADPLEX
APARTMENT

Referral from Mineral Lands Division concerning a quarry permit application from Council approval will not be given until more information is received regarding actual site of the quarry and access to the site.

QUARRY PERMIT

CORRESPONDENCE

Municipal Assessment Agency - Jan. 3, 2024 update.

MUNICIPAL
ASSESSMENT
AGENCY

OTHER BUSINESS

Councillor Broderick - request update on EVPC appointments.

EVPC

Councillor Shainline - request for update on visit from MUN Medical Students - Family Medicine Interest Group Botwood Conference. There will be 55 persons attending the supper, provided by the Town.

MUN MEDICAL
STUDENTS

Councillor Shainline - expressed some concerns raised by citizens re the proposed Wind Turbine Project. It was noted that most of the concerns were raised at the Dec. 12, 2023 public meeting.

WIND TURBINE
PROJECT
CONCERNS

Councillor Broderick left the meeting at 9:00 p.m.

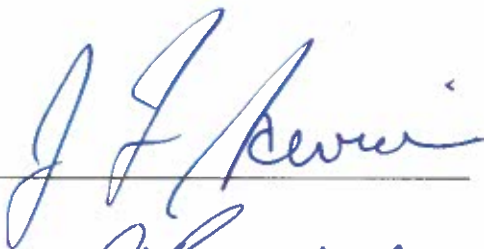
Council is pursuing options for Botwood in light of BMO closing its branch office in April, 2024.

BMO CLOSURE

MOTION - Moved by Councillor Boone, seconded by Councillor Shainline 24-012 the meeting adjourn at 9:10 p.m.
- Motion carried. Votes in favor - 5 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

