

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## REGULAR TRUSTEE MEETING

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

SEPTEMBER 10, 2014

Held

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The regular meeting of the Ellsworth Trustees was called to order at 7:00 p.m. by Chairman Fredrick Houston. A roll call vote was taken to establish a quorum: Trustee William Spellman - present, Vice Chairman Robert Toman - present, and Chairman Fredrick Houston - present. Also present were Fiscal Officer Karen Grittie, Fire Chief Robert Sternburg, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney, and nine visitors. Western Reserve News was videotaping,

MINUTES: Trustee Spellman made a motion to accept the minutes, seconded by Trustee Toman. The vote was all in favor.

FISCAL REPORT: The bank balance was \$928,319.95. Trustee Spellman made a motion to accept the Amounts and Rates for FY2015, seconded by Trustee Toman. The roll call vote was: Trustee Spellman yes, Trustee Toman yes, and Chairman Houston yes. Trustee Spellman made a motion for the Fiscal Officer to attend a continuing Ed workshop on October 14, 2014 at \$65 plus mileage, seconded by Trustee Toman. The vote was all in favor. Trustee Toman made a motion for \$98 for postage stamps for the Fiscal Officer, seconded by Trustee Spellman. The vote was all in favor. The Fiscal Officer, Karen Grittie, updated the life insurance situation. The trustees and fiscal officer are covered for \$50,000 life insurance and accidental death and dismemberment. The Maintenance Supervisor is covered for \$35,000 for the same, making the premium \$47 per month, not the \$50 that had been paid since April 2010. The insurance agent's audit concurred with the fiscal records. The overpayment of \$95 is under review by the insurance company. If approved, the overage will be applied to future premiums. The audit is still in Columbus. The appropriations are on schedule.

MAINTENANCE REPORT: Matt Stroney, Maintenance Supervisor, reported the concrete pad and mail boxes at the Post Office were installed. The extra cement was poured as a pad for the future air conditioner at the Fire Hall. Discussion was held concerning the 2014-2015 salt contract with Lordstown Road Department, including the increase in cost. The fire hose dryer was removed and sold for \$70 scrap. Matt Stroney will attend the LTAP class on Snow & Ice Control in October. Trustee Toman made a motion for \$1500 for floor tile, paint, ceiling tiles and miscellaneous supplies needed for the storage room, radio room, and the Chief's office, seconded by Trustee Spellman. The vote was all in favor. A lot in Geeburg cemetery and two lots in Ellsworth cemetery were sold. The lawn mowers are 8 and 11 years old, so replacements will be needed in the future. The projects completed in 2014 were: Crack seal program with Ellsworth & Berlin Townships (Half the labor hours vs. 2013), Landscape Fire Hall, Tie in maintenance building to generator (savings of \$150 per month), Install pressure tank & piping for pond pump project, Supervise new pressure/pump tank installation Fire Dept./Fire Hall, Pond water lowered & installed new pipe for fire dept. pump, Drain pipe repair on Rolling Hills (3 year issue), Re-set headstones at Ellsworth Cemetery, Geeburg Cemetery brush removed, trash pile, and re-set headstones, Install drain at EMS door to prevent ice in front of overhead door, Install 23X7 concrete pad for Post Office Boxes (Keep P.O. open), and Install concrete pad for future A/C units at Fire Hall.

ZONING REPORT: Zoning Inspector, Wayne Sarna, reported two permits were issued: one for a storage building and the other for a replacement building at the Coon Hunters Club. The bank was working on the house on West Hill where the complaint about the pool, grass, and overall conditions was filed. The Health Department had spoken to the land owner on Diehl Road, who was dumping and burning. The house on Rt. 45 that burned will not be rebuilt. The second Land use meeting will be on October 15, 2014 at 6:00 p.m. at the Town Hall.

FIRE REPORT: Chief Robert Sternburg reported since the last meeting there were 1 structure fire, 1 good intent, 2 service calls, 1 false alarm, 2 motor vehicle crashes, 13 EMS calls, and 8 EMS transports, for a total of 290 fire fighter hours. Trustee Spellman made a motion for \$1375.00 for 3 batteries at \$125 each for E-47, and to repair the exhaust on E-47 at a cost of \$1000.00, seconded by Trustee Toman. The vote was all in favor.

EMS REPORT: Trustee Spellman made a motion for \$867.25 to reprogram the 2 laptop from the county, update the software, and send Joe Toporcer to CPR instructor school, seconded by Trustee Toman. The vote was all in favor. Joe Toporcer will be able to recertify our fire fighters at no cost. Trustee Toman stated the EMS billing is behind again. Trustee Toman said 7 trips need attachments for billing. Quest Advantage, the EMS billing service, has not called Chief Sternburg but has been in contact with EMS Director Brian O'Neil on this matter and missing paperwork. Chief Sternburg said new protocol for EMS will be in place as of Monday

COMMITTEE REPORTS: TRUSTEE SPELLMAN state a warning siren is needed at Western Reserve High School to warn the residents in that area. The county said the cost would be \$34,000.00 for the siren, if someone else pays for it. TRUSTEE TOMAN: Trustee Toman asked the condition of the 1951 fire truck. Karen Grittie answered it is