

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

July 18, 2023

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: none. Also in attendance Jeffrey Craigmyle, and Jim Maike came in later.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Curt Chaffee with support by Richard Long to approve the agenda with the additions of C. Pavilion and D. Copier under Unfinished Business and B. Zoning Administrator under New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of 6/20/23 & 7/3/23** – Curt Chaffee with support by Richard Long moved to approve the minutes as presented. Ayes all. Minutes approved.
6. **Public Comment (limited to 3 minutes on agenda topics)** – none
7. **Bills & Financials:**
 - A. **Treasurer’s Report** – General Checking \$1,005,890.08, Tax Account \$3.24.
 - B. **Bank Reconciliation 6/30/23** - \$1,005,890.08 total in the general checking account (General Fund \$551,296.41; Roads \$240,558.82; Fire \$8,791.47; Cemetery \$2,472.21; Building Dept. \$7,831.60; ARPA \$194,939.57)
 - C. **Township Bills-** Amount: \$34,561.57 (cks 12512 – 125038 & E697 – E702). Motion by Trustee Chaffee with support by Trustee Long to approve the payments. Ayes all. So moved. (note: Check #12510 was the payment for MTA Dues/Training which was approved but not paid prior to the last meeting and check #12511 was a replacement for a lost payroll check)
 - D. **Budget Review:** Reports distributed and reviewed. July is 34% of FY 23/24.
 - E. **Busget Resolution 2023-17** – Supervisor Maike moved to approve Budget Resolution 2023-17 and was supported by Treasurer Fleming. Roll Call Vote: all ayes. Budget Resolution 2023-17 was declared adopted.
8. **Unfinished Business:**
 - A. **White Cloud/Sherman Utilities** – Supervisor Maike will contact the Township’s attorney for an opinion.
 - B. **Medical First Responder Program** – Supervisor Maike moved to approve the contract subject to ALL of the other municipalities in the district also adopting it. Motion supported by Clerk Chaffee. Ayes all. A millage proposal for a Public Safety Program was suggested with no decision.
 - C. **Pavilion** - Dave Kroll has turned everything over to Tony Frisbie who has not contacted us or returned any calls. Trustee Long will contact Tony Frisbie’s partner. Clerk Chaffee will seek a second bid.
 - D. **Copier** – The Township will avoid the added expense and continue to use the Ricoh.
9. **New Business:**
 - A. **Township Owned Properties** – As the Silver property has not been needed as original planned, Trustee Long moved to have the property listed for sale. The motion was supported by Trustee Chaffee. Ayes all. So moved. The M-37 property will be referred to the Planning Commission for zoning review as the Board would like to see it used for housing.

B. **Zoning Administrator** – Curt Chaffee will serve only until a new Zoning Administrator can be hired. The Clerk will seek applicants.

10. Officer's Reports

- a. **Zoning Official/Planning Co/ZBA** – Trustee Chaffee reported that the Planning Commission is working on allowing sawmills in the commercial & mixed use districts. Zoning Administrator Reports were received by all Board members.
- b. **County Commissioner** – Commissioner Maike reported that the Fremont Area Community Foundation asked for and received financial help from the County to help with new housing in the area. The Foundation and the County will both contribute one million dollars. Donating the Township owned M-37 property was positively discussed and referred to the Planning Commission for their review. Commissioner Maike also reported on Senate & House bills requiring an unrealistic state-wide septic code. DHD10 and the Northern Michigan counties have both submitted official opposition. Commissioner Maike will testify in opposition. Mining legislation is moving but there is lots of room for amendments. Local gravel pit owner Malcolm Vandentorn will attend the next Planning Commission meeting.
- c. **Transfer Station** – Busy. Fall Clean-Up Day will be held on October 7th. Clerk Chaffee will provide flyers. The area along the fences needs to be cleaned up but the overgrowth is preventing it. Clerk Chaffee will get an estimate from Alpine to have the brush removed.
- d. **Supervisor** – Supervisor Maike asked if we were interested in moving cash accounts to MIClass. Neither the Clerk nor the Treasurer were interested as the funds are not FDIC insured.
- e. **Clerk** – Clerk Chaffee will get the carpet cleaning scheduled. Supervisor Maike graciously agreed to contact AT&T as our current contract has expired and the Clerk whined about the time it would require.
- f. **Treasurer** – nothing.
- g. **Trustees** – Trustee Long will bring our contract request to the Fire Board.

11. Public Comment – (limited to 3 minutes per person on any topic) - none.

12. Adjournment – Supervisor Maike with support by Clerk Chaffee moved to adjourn at 2:43. Ayes all.

Respectfully submitted by Clerk Pam Chaffee