

Parsonsfield Planning Board Meeting
634 North Rd Parsonsfield, ME
Tuesday June 18th, 2019
Minutes

In Attendance: Justin Espinosa (Chair), Nate Stacey, Brendan Adelman, Clifford Krolick, Andy Yale

Absent: Rick Sullivan

Also, In Attendance: Lindsay Gagne, Jeff Wright, Travis Clark, Melinda York

The meeting is called to order at 7:02 pm.

Review May 21st Meeting Minutes

The board takes a few minutes to review the meeting minutes

Mr. Stacey States he was absent during this meeting although in the minutes it reflects, he was present.

Mr. Adelman Motions to accept the minutes with the correction that Mr. Stacey be noted as absent.

Mr. Espinosa Seconds the motion

The board votes all in favor of accepting the minutes with the correction added.

Review December 18th, 2018 Meeting Minutes

The board takes a few minutes to review the meeting minutes

Mr. Espinosa Motions to accept the minutes as they are

Mr. Adelman Seconds the motion

The board votes all in favor of accepting the minutes as they are.

Travis Clark Boarding Horses, 653 North Rd, Pre-meeting

Mr. Clark Explains his wife would like to board up to 4-5 horses for business purposes in their existing stables, which is in the farm and forest area of his property. He has asked to meet with the board to ensure he meets any zoning requirements.

Mr. Yale Asks if he will be building a new stable.

Mr. Clark Answers no.

The board members review the land use table under “kennels & care”, or by definition; keeping or raising four or more domestic animals for commercial use.

Mr. Adelman States boarding horses could be short term and may fall under “Barns & Stables”, pertaining to the lodging of horses.

Mr. Krolick Asks Mr. Clark how many animals is he currently housing and how many more horses is he looking to board.

Mr. Clark, He has right now, two horses and four cows. He is looking to board up to 3-4 additional horses.

Mr. Yale Asks what is there for parking

Mr. Clark States there is a driveway entrance where there is additional parking.

Mr. Krolick Asks about any impacts on his land from having additional livestock

Mr. Clark Explains they keep up with composting on his farm and pastures.

Mr. Adelman Makes a motion to accept this as a permissible use based off the zoning ordinance land use table. Forest & Farm under Barns & Stables.

Mr. Stacey Seconds the motion

The board votes in favor and the motion carries.

Mr. Stacey Recommends a follow up email or letter to Mr. Clark stating their findings and the final determination of the board.

Mr. Espinosa Agrees and will send a letter. He suggests that in the event he should later plan to build any additional stables, they would be required to get a building permit through the CEO. Also, if in the future they expand their business, it may be a good idea to revisit the board.

Bylaws & Standard of Procedure

Mr. Espinosa Reviews with the board his recommendation the board review the drafted bylaws that have been issued to each member and set up a workshop to start working on taskers. He asks the board if they would like to hold a workshop at their next scheduled workshop dated on July 2nd.

**The board agrees to hold a workshop schedule on
July 2nd at 7pm at the town hall.**

Other Business

Mr. Krolick States he would like to discuss the business of the comprehensive plan committee and some of their progress. He explains they are currently looking into the zoning of Parsonsfield and the soil ecology. He presents to the board members a letter he has drafted on behalf of the Planning Board regarding The Watson Woods subdivision with some of the current comprehensive plan policies. He states he is bringing this up because it applies to large or small developments including what they are working on currently. He suggests sending this information to the applicant for Watson Woods

Mr. Yale States the board cannot entertain this

Mr. Espinosa States if Mr. Krolick would like to have this sent out, it would have to be on behalf of the Comprehensive Plan Committee and not the Planning Board. He suggests he can go through the select board to have this forwarded through their office. He states the board cannot address this application without the applicant present.

Mr. Krolick Suggests members of the planning board could attend a comprehensive plan meeting once every few months and briefly provides an update. They are currently working on tabulating the survey information and will hold their next meeting on July 12th.

Mr. Espinosa Asks the board if there is any other business to discuss.

Mr. Yale Asks about electing a Chairman when Mr. Espinosa's term is up in August.

Mr. Espinosa Asks the board members if anyone would be willing to take on the chair position. It is a 12-month position. He also suggests as part of setting up the bylaws, to include defining the responsibilities of the members, including the chairman. This position could be supported by having a secretary assist with administrative duties. The board discusses if anyone is interested in the chair position

Mr. Adelman Makes a motion to have Mr. Espinosa continue as chairman until the expiration of his term, at which point, the board would need to consider electing another chairman should it be required.

Mr. Espinosa States the Deputy Chair would need to be re-elected as well.

Mr. Stacey Seconds the motion

The board votes in favor of passing the motion.

Mr. Stacey Asks if there as been any updates regarding the select board defining an ordinance for marijuana cultivation

Mr. Espinosa Explains his understanding is the select board may consider drafting something but at this point, he has asked the select board to take on that task as the planning board has already addressed this with the medical marijuana ordinance.

Mr. Stacey Asks if the board would want to start considering the recreational side of the marijuana ordinance, to help expedite the process before potentially getting inundated with other applications or tasks

Mr. Espinosa Suggests adding this to the already scheduled workshop on July 2nd. The board agrees.

Mr. Stacey Makes a motion to adjourn

Mr. Adelman Seconds the motion

The board votes in favor of carrying the motion

The meeting is adjourned

Draft completed by: Lindsay Gagne

Approved by board, Date: _____

Planning Board Chair or acting Chair
Name & Signature