

BOOTH # _____
 DATE _____
 COST _____
 PAID _____
 CK _____ CC _____
 BAL \$ _____
 PAID- _____ DATE _____
 CK _____ CC _____

For Office Use Only

**28th ANNUAL
 MON VALLEY HOME SHOW
 ROSTRAVER ICE GARDEN
 BOOTH REGISTRATION FORM**

2019

724-929-2400
 jlunthomeshow@outlook.com

EXHIBITOR _____

CONTACT PERSON _____ CELL PHONE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

Email: _____

PRODUCTS/SERVICES DISPLAYED: _____

SHOW SCHEDULE 2019	Fri. APRIL 5	2pm to 7pm
	Sat. April 6	10am to 7pm
	Sun. April 7	10am to 5pm

Booth Space includes:
 Please mark table needed _____ Waste basket _____
 One table skirted (choose) _____ Booth sign _____
 6' _____ 8' _____ Electric _____
 Two chairs _____ (110/20Amp) _____
 A LISTING IN BUYER'S GUIDE

Set Up	Tear Down
Wed April 3rd & Thurs April 4th	Sun April 7th After 5pm
Fri April 5th Before NOON	Mon April 8th All day





10X10 BOOTH	\$495.00	\$ _____
2ND 10x10BOOTH	\$425.00	\$ _____
ADDITIONAL 10x10 BOOTH	\$350.00	\$ _____
8x8 BOOTH	\$400.00	\$ _____
CORNER BOOTH	ADDITIONAL \$50.00	\$ _____
220 ELECTRIC	\$150.00	\$ _____
<i>(No Charge For 110 Electric)</i>		
Fork Lift Service (in and out)	\$100.00	\$ _____
TOTAL BOOTH COST		\$ _____
DOWN PAYMENT (\$100.00)		\$ _____
BALANCE OWED		\$ _____
BALANCE MUST BE PAID BEFORE MARCH 15, 2019		

Booths will be assigned on a first-come basis upon receipt of signed registration form with down payment and a **certificate of insurance**

Booth location (No.)
1st Choice _____
2nd Choice _____
3rd Choice _____

Make checks payable to:
Equipment Connection
P.O. Box 283
Pricedale, PA. 15072
Pay by check or credit card

Card holder name and address (Please print)
 Name _____
 Address _____
 Signature of Cardholder _____
 Visa _____ MasterCard _____ Other _____

Card # _____
 3 Digit # on back _____
 Expiration _____
 Amount \$ _____

Please print exactly as you wish your business name to appear on your booth sign.

Location:
Rostraver Ice Gardens
Route 51 Belle Vernon
monvalleyhomeshow.com

MAKE A COPY OF ENTIRE REGISTRATION FORM FOR YOUR RECORD (FRONT AND BACK)

I HAVE READ AND AGREE TO ACCEPT ALL RULES AND REGULATIONS ON BOTH SIDES OF THIS RESERVATION FORM

SIGNATURE _____ TITLE _____ DATE _____

RULES AND REGULATIONS

1. The exhibitor agrees to make no claim against Equipment Connection, show manager, or any owner of the property for any loss, damage, theft of property, injury to exhibitor or his employees, or for claims for damages, injuries, etc., which may be incident to, arise from, or be in any way connected with the use and occupancy of the display space and the exhibitor shall indemnify and hold the management harmless against any such claims. Each exhibitor is responsible for his own equipment and must keep an attendant in his booth during the hours of the exposition. In all cases, exhibitors desiring to insure their exhibits and display materials against fire, theft, etc., must do so at their own expense. It is suggested that the exhibitors contact their insurance broker, who for a nominal cost will secure an exhibit rider policy, which will provide all risk insurance covering their exhibit property while it is absent from its home premises.
2. Exhibitor is liable for payment of all taxes to all pertaining tax authorities for merchandise and/or services that said exhibitor sells at the show.
3. Show Management shall not be liable for the fulfillment of this contract if non-fulfillment is due to causes related to war, operation of law, work stoppages, acts of God or other causes beyond the control of the show Management.
4. Show Management reserves the right to make all decisions regarding show production and exhibitor disputes and all decisions are final.
5. Show Management reserves the right to accept or reject any request for space and assign show exhibit space. Management also reserves the right to restrict or reject any objectionable exhibit.
6. Exhibitor will not be permitted to occupy booth space until space is paid in full with a copy of Insurance Certificate.
7. Exhibitor understands and agrees that no specific attendance levels are guaranteed by show Management.
8. Raffles, drawings or contests of an appropriate audited nature are allowed providing money does not change hands. All raffles, drawings, or contest winners must be determined at the conclusion of the show and winners names must be reported to Show Management.
9. No exhibit shall extend beyond its rented space. Displays shall be limited to four feet in height in the front half of the booth space. No exhibitor should be out side their booth soliciting customers in the walkways.
10. Exhibitors are not permitted to sell food or drinks for consumption on the show premises.
11. Exhibitor's vehicles must be parked in designated parking section only. Initial _____
12. No exhibitor may permit any act by its employees, or its agent by which the premises shall in any manner, be marred or defaced. Exhibitor must surrender the space occupied by them in the same condition as at the commencement of occupation, normal wear and tear and damage from casualties beyond the reasonable control of the exhibitor excepted. Any damage done to the premises by the exhibitor, its employees, or agents shall be made good by the exhibitor.
13. Exhibitors are responsible for supplying or renting additional furnishings and decorations.
14. Exhibitor may not share or sublet any portion of their booth space with another company or display any product or service other than products or services sold in exhibitor's regular course of business.
15. Any exhibitor failing to occupy space contracted for is obligated to pay the full rental cost of such space, which space may be reassigned by the show management. Space contracted for by an exhibitor must be used to display its products or services.
16. The exhibitor shall assume all responsibility for compliance with local, township, state, and federal safety, fire, and other ordinances and laws regarding installation or the operation of equipment, displays and exhibit materials.
17. Exhibitor agrees to having the booth displays set up by NOON Friday April 5 and tear down not to be started until the end of the show on Sunday April 7 at 5:00PM. Any exhibitor that tears down before that time will be subject to penalties and fines. Initial _____
18. Use of fork lifts for outside unloading and loading will be provided from show management for a fee. No out side machines will be permitted.