

Washington County Sewage Council

Operating Committee

April 5, 2023

2:00 P.M.

- I. The Regular Meeting of the Operating Committee of the Washington County Sewage Council met on April 5, 2023 and was called to order at 2:10 P.M. by Stephanie Pettit, Chair.
- II. Chair Stephanie Pettit, Jodi Noble, Secretary/Treasurer, Tyler Linck and Ellen Wallo were present.
- III. ADMINISTRATIVE
  - a) Jodi Noble made a motion to approve the minutes from the March 2, 2023 meeting as presented. Tyler Linck seconded. All members present voting yes, motion carried.
  - b) A motion was made by Tyler Linck to approve the payroll and bills list, which was seconded by Jodi Noble. All members voting yes, motion carried.
  - c) Motion by Tyler Linck to authorize the payment of regular and ordinary bills via online/electronic methods, when necessary to comply with due dates, with full disclosure of such payment on monthly operating cost spreadsheet. Jodi Noble seconded. All members present voting yes, motion carried.
- IV UNFINISHED BUSINESS
  - a) A motion was made by Jodi Noble to appoint Crystal Brown as signatory to Wesbanco account ending in 1172. The motion was seconded by Tyler Linck. All members present voting yes, motion carried.
  - b) A motion was made by made by Tyler Linck to authorize Crystal Brown to close Wesbanco account ending in 1172 with any balance to be forwarded to the WCSC for deposit in regular Washington Financial account. The motion was seconded by Jodi Noble. All members voting yes, the motion carried.
- V NEW BUSINESS
  - 1) Tyler Linck made a motion to accept Wayne Montgomery of Amwell Township as Delegate and Operating Committee Board member. The motion was seconded by Jodi Noble. All members voting yes, the motion carried. The Board welcomed Mr. Montgomery and thanked him for serving in this capacity.

VI FOR THE GOOD OF THE COUNCIL

- a) R.C. Cassidy reported that the staff consulted with Terry Mattis, PA DEP reviewer and received answers to a variety of questions.
- b) A staff meeting was held with potential new SEOs. R.C. and Crystal took several meetings with one "team" of SEOs and recommend affiliating.
- c) *Administrative Note:* Stephanie Pettit, Jodi Noble and Tyler Linck must go to Washington Financial to execute new signature cards. Also, two signers must request the transfer of \$10,340.00 from our WashFin Escrow account to our WashFin REGULAR account, as authorized at meeting of September 8, 2022. Staff does not have Escrow checks to execute this via check. Minutes of the September 8, 2022 were provide to the Board.

MEETING ADJOURNED at 2:23 P.M.

**Next Operating Committee Meeting will be held May 3, 2023 at 2 P.M. at the WCSC office.**

MINUTES RESPECTFULLY SUBMITTED,



Ellen Wallo, Recording Secretary