



Forest Grove Board of Fire Commissioners February 27th, 2024 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on February 27, 2024 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

- X Andrew Bellone Jr. - Chairman**
- _ Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

Public Present & Others:

None

Point of order – Due the Fire District Elections we are required to have a reorganization, nominations and election of Officers.

The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on February 27, 2024.

Mykola Myronowskyj nominated Andrew Bellone Jr. for Chairman; the nomination was seconded by Thomas Bellone. All Board members voted Aye.

Andrew Bellone Jr. nominated Samuel Scapellato for Vice-Chairman; the nomination was seconded by Joseph Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Mykola Myronowskyj for Secretary; the nomination was seconded by Joseph Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Joseph Scapellato for Treasurer; the nomination was seconded by Mykola Myronowskyj. All Board members voted Aye.

Andrew Bellone nominated Thomas Bellone Sr. as Commissioner, the nomination was seconded by Joseph Scapellato. All members voted Aye.



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The following appointments were made:

The official depository - Newfield National Bank

The official newspaper – The Courier Post

Lawyer: Hoffman & Dimuzio & Richard Braslow Esq.

Auditor – Nightlinger Colavita & Volpa

Meeting dates for March 2024 thru March 2025

Tuesday March 25, Tuesday April 22, Tuesday May 27, Tuesday June 24, Tuesday July 22,

Tuesday August 26, Tuesday September 23, Tuesday October 28, Tuesday November 25

Monday December 23, Tuesday January 27, Tuesday February 24, Tuesday March 24

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Andrew Bellone Jr. and seconded by Joseph Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$230.00

The 2018 Tahoe Command vehicle and the KME Rescue Truck annual bills were paid.

The check to AIG / Valic CoreBridge Financial was cut for the annual LOSAP award, and will be sent to AIG to process and apply the awards to the individual awardees accounts. The CPI adjustment for LOSAP is 6.9%. \$29,171.04 sent to VALIC / AIG for LOSAP awards.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr. .

4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.



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4. Old Business Continued

Mykola Myronowskyj is currently on hold with the work on the Forest Grove equipment audit. The new auditors will be reviewing the report and adjusting the report for proper depreciation as required. The previous audits show many items that are no longer in our inventory and Mykola Myronowskyj will work with the new auditors to create a new list using the new inventories that have been completed and are very accurate.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

5. New Business

Mykola Myronowskyj reported:

Resolution 2024-01 to appoint a single source vendor to perform routine vehicle maintenance was approved with a unanimous vote of yes. . MRA will be the single source vendor for the 2024 calendar year. The regular maintenance quotes are on file.

The Kato-Light backup generator minor maintenance was completed on 2-2-24.

The new Buena Borough Fire Department Station 11-1 will have a soft opening on 02-26-2024. They will be running with East Vineland Station 12-2 for their first week of operation and will be running with Vineland Station 4 for the second week. If all goes well, they will be the primary firematic services provider that was previously covered by the Minotola Fire Company.

The 2023 audit files have been compiled and will be delivered to the auditor this week.

The Board received 2 applications for membership, James Abba Jr., and Brandon Brown. The applicants have had their background checks done and their applications have been approved. The applications will now be forwarded to the Chief for processing.

The February 17th 2024, Fire District election results were as follows:

Budget Public question - 71 voted YES and 26 voted NO, Andrew Bellone Jr. was re-elected for another 3-year term as a Fire Commissioner. The election certifications have been sent out to the DCA, the auditor and the town clerk.

Jeff Dunn Glenn Insurance came prior to our meeting and reviewed the policies. Andrew Bellone Jr. had a few questions regarding PPE and portable equipment. Mr. Dunn stated that he would look into it and provide clarification.



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Public Comments - None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Andrew Bellone Jr.

The meeting was adjourned at 19:14 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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5:31 PM
02/27/24
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of February 29, 2024

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	02/27/2024	13363	Anderson Rescue Solutions LLC	-702.00
Bill Pmt -Check	02/27/2024	13364	Comcast (Xfinity)	-29.98
Bill Pmt -Check	02/27/2024	13365	Comcast 569	-224.74
Bill Pmt -Check	02/27/2024	13366	County of Gloucester	-200.00
Bill Pmt -Check	02/27/2024	13367	Dennis Allonnardo	-242.88
Bill Pmt -Check	02/27/2024	13368	DTA Solutions LLC	-150.00
Bill Pmt -Check	02/27/2024	13369	Forest Grove Fire Co	-2,771.87
Bill Pmt -Check	02/27/2024	13370	Gen-el Safety & Industrial Prod...	-163.63
Bill Pmt -Check	02/27/2024	13371	Gloucester County Fire Chiefs ...	-150.00
Bill Pmt -Check	02/27/2024	13372	Mark A Cifaloglio	-630.00
Bill Pmt -Check	02/27/2024	13373	Mes PA	-5,340.00
Bill Pmt -Check	02/27/2024	13374	Mykola Myronowskyj	-290.00
Bill Pmt -Check	02/27/2024	13375	On Star	-299.80
Bill Pmt -Check	02/27/2024	13376	Patrick Spring	-300.00
Bill Pmt -Check	02/27/2024	13377	Public Saftey Outfitters	-1,192.00
Bill Pmt -Check	02/27/2024	13378	Riggins	-311.65
Bill Pmt -Check	02/27/2024	13379	Safety & Survial Training LLC	-4,450.00
Bill Pmt -Check	02/27/2024	13380	Santander Leasing LLC	-12,221.97
Bill Pmt -Check	02/27/2024	13381	Simpson Refrigeration	-274.70
Bill Pmt -Check	02/27/2024	13382	Someradale Fire Dept. Inc.	-225.00
Bill Pmt -Check	02/27/2024	13383	TransUnion	-75.00
Bill Pmt -Check	02/27/2024	13384	UAE Petroleum	-867.24
Bill Pmt -Check	02/27/2024	13385	VALIC	-29,171.04
Bill Pmt -Check	02/27/2024	13386	Verizon Wireless 197	-187.16
Bill Pmt -Check	02/27/2024	13387	Vineland Ace Hardware	-646.91
Bill Pmt -Check	02/27/2024	13388	Vineland Auto Electric	-1,583.43
Bill Pmt -Check	02/27/2024	13389	W.B. Mason Co. Inc.	-596.61
Bill Pmt -Check	02/27/2024	13390	Wells Fargo Equipment Finance	-98,372.05
Bill Pmt -Check	02/27/2024	13391	Witmer Public Safety Group Inc	-281.75
Total Newfield Na Bk 0505				-161,951.41
Newfield Savings 9924				
Total Newfield Savings 9924				
TOTAL				-161,951.41



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6:34 PM
02/27/24
Accrual Basis

Franklin Township Fire District No 4
Balance Sheet
As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	16,157.83
Newfield Savings 9924	759,394.35
Total Checking/Savings	775,552.18
Total Current Assets	775,552.18
TOTAL ASSETS	775,552.18
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	8,417.00
Total Accounts Payable	8,417.00
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	387,165.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	303,941.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-138,371.41
Total Equity	471,610.54
TOTAL LIABILITIES & EQUITY	775,552.18



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*Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ
1635 Forest Grove Road
Vineland, NJ 08360*

Resolution #2024-01

**Resolution for the authorization of a single routine vehicle
maintenance vendor
Fire District #4, Forest Grove, Township of Franklin, County
of Gloucester, State of New Jersey.**

WHEREAS, The Board of Fire Commissioners of Fire District # 4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey is responsible to properly maintain the apparatus and to keep it a proper working order; and

WHEREAS, there exists a need to authorize a single vendor to maintain the apparatus in order to maintain quality control and standard pricing for the Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey; and,

WHEREAS, there exists a need to have standard and reliable pricing for routine maintenance; and

WHEREAS, the selected vendor is a local business and certified to perform the required routine maintenance, The Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey officially:

NOW THEREFORE BE IT RESOLVED, during the regular meeting of **FEBRUARY 27TH, 2024**, the **Board of Fire Commissioners, Fire District #4, Forest Grove, Township of Franklin**, County of Gloucester, State of New Jersey hereby authorizes MRA Mobile Truck and Trailer Repair, Franklinville NJ to provide all routine maintenance services pursuant to the estimates provided.

Chairman of the Board, Andrew Bellone Jr.

Secretary of the Board, Mykola "Nick" Myronowskyj

Treasurer of the Board, Joseph Scapellato