

A. Statement of Compliance - Licence Details

ALL Licence holders must check that the Licence details in Section A are correct.

If there are changes to any of these details, **you must advise Environment Protection Authority (EPA) and apply as soon as possible for a variation to your Licence or for a Licence transfer.**

Licence variation and transfer application forms are available on the EPA website at: <http://www.epa.nsw.gov.au/licensing> or from regional offices of the EPA, or by contacting by telephone 02 9995 5700.

If you are applying to vary or transfer your Licence, you must still complete and submit this Annual Return.

A1. Licence holder

Licence number : 11867
Licence holder : COOL-OFF PTY LTD
Trading name (if applicable) :
ABN : 79 068 308 225
ACN :
Reporting period : From: 21-3-2016 To: 20-3-2017

A2. Premises to which Licence Applies (if applicable)

Common name (if any) : COOL-OFF PTY LTD
Premises : JUDE ROAD HOWLONG 2643 NSW

A3. Activities to which Licence Applies

Livestock processing activities

A4. Other Activities (if applicable)

A5. Fee-Based Activity Classifications

Note that the fee based activity classification is used to calculate the administrative fee.

Fee-based activity	Activity scale	Unit of measure
General animal products production	> 0.00 - 100,000.00	T annual production capacity
Rendering or fat extraction	> 0.00 - 4,000.00	T annual production capacity

A6. Assessable Pollutants (if applicable)

Note that the identification of assessable pollutants is used to calculate the **load-based fee**.
The following assessable pollutants are identified for the fee-based activity classifications in the licence:

B. Monitoring and Complaints Summary

B1. Number of Pollution Complaints

Pollution Complaint Category	Complaints
Air	2
Water	0
Noise	0
Waste	0
Other	0
Total complaints recorded by the licensee during the reporting period	2

B2. Concentration Monitoring Summary

For each concentration monitoring point identified in your licence, details are displayed below. If concentration monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

Note that this does not exclude the need to conduct appropriate concentration monitoring of assessable pollutants as required by load-based licensing (if applicable).

Discharge & Monitoring Point 1

Land application area, Land application areas as shown on site map attached to the licence variation application form dated 08.06.05 and marked in orange.

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Conductivity	microsiemens per centimetre					
Exchangeable sodium percentage	percent					
Available phosphorus	milligrams per kilogram					
Cation Exchange Capacity	centimoles of positive charge per kilogram of soil					

Exchangeable potassium	centimoles of positive charge per kilogram of soil					
Exchangeable sodium	centimoles of positive charge per kilogram of soil					
Exchangeable magnesium	centimoles of positive charge per kilogram of soil					
Exchangeable calcium	centimoles of positive charge per kilogram of soil					
Total organic carbon	milligrams per kilogram					
pH	pH					
Nitrate	milligrams per kilogram					
PSC - Phosphorus Sorption Capacity	milligrams per kilogram					
Chloride	milligrams per kilogram					
TN	milligrams per kilogram					
TP	milligrams per kilogram					

Discharge & Monitoring Point 2

Effluent quality monitoring, Effluent quality monitoring prior to discharge to the effluent irrigation area

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Sodium	milligrams per litre					
Calcium	milligrams per litre					
Fluoride	milligrams per litre					
Boron	milligrams per litre					
Magnesium	milligrams per litre					
Potassium	milligrams per litre					

Chloride	milligrams per litre					
Carbonate	milligrams per litre					
Bicarbonate	milligrams per litre					
Sulfate	milligrams per litre					
Nitrogen (total)	milligrams per litre					
Phosphorus (total)	milligrams per litre					
BOD	milligrams per litre					
Oil and Grease	milligrams per litre					
Total dissolved solids	milligrams per litre					
Electrical conductivity	microsiemens per centimetre					

Name of the uploaded file containing point data ▼

Discharge & Monitoring Point 1 and 2.docx

B3. Volume or Mass Monitoring Summary

For each volume or mass monitoring point identified in your licence, details are displayed below. If volume or mass monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

Note that this does not exclude the need to conduct appropriate volume or mass monitoring of assessable pollutants are required by load-based licensing (if applicable).

Discharge & Monitoring Point 1

Land application area, Land application areas as shown on site map attached to the licence variation application form dated 08.06.05 and marked in orange.

Unit of measure	Frequency	No. of measurements made	Lowest result	Mean result	Highest result
kilolitres	Yearly	1	21	21	21

C. Statement of Compliance - Licence Conditions

C1. Compliance with Licence Conditions

Were all conditions of the licence complied with (including monitoring and reporting requirements)?	No
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C2. Details of Non-Compliance with Licence

Licence condition number not complied with ▼
L3
Summary of particulars of the non-compliance ▼
Odour Complaints
Further details on particulars of non-compliance, if required ▼
refer to attached files
Number of times occurred ▼
2
Date(s) when the non-compliance occurred, if applicable ▼
refer to attached files
Cause of non-compliance ▼
refer to attached files
Action taken or that will be taken to mitigate any adverse effects of the non-compliance ▼
refer to attached files
Action taken or that will be taken to prevent a recurrence of the non-compliance ▼
CoolOff are currently working with the EPA on a Pollution Improvement Plan to provide a solution to reduce the risk of reoccurrence.
Uploaded Document Name ▼
CoolOff 11867 Incident Report Odour 170716.pdf
Uploaded Document Description ▼
Environmental Incident Report lodged with the EPA

D. Statement of Compliance - Load Based Fee Calculation

If you are not required to monitor assessable pollutants by your licence, **no data** will appear below.

If assessable pollutants have been identified on your licence, the following worksheets for each assessable pollutant will determine your load based fee for the licence fee period to which this Annual Return relates.

Loads of assessable pollutants must be calculated using any of the methods provided in EPA's Load Calculation Protocol for the relevant activity. A Load Calculation Protocol would have been already sent to you with your licence. If you require additional copies, you can download the Protocol from the EPA's website or you can contact us on telephone 02 9995 5700.

You are required to keep all records used to calculate licence fees for four years after the licence fee was paid or became payable, whichever is the later date.

E. Statement of Compliance - Requirement to Prepare PIRMP

Have you prepared a Pollution Incident Response Management Plan (PIRMP) as required under section 153A of the Protection of the Environment Operations (POEO) Act 1997?	Yes
Is the PIRMP available at the premises?	Yes
Is the PIRMP available in a prominent position on a publicly accessible website?	Yes
Address of the web page where the PIRMP can be accessed ▼	
http://www.cooloff.com.au/environmentaltesting.html	
Has the PIRMP been tested?	Yes
The PIRMP was last tested on	8-5-2017
Has the PIRMP been updated?	No
Number of times the PIRMP was activated in this reporting period?	1
The PIRMP was activated on	21/11/16

F. Statement of Compliance - Requirement to Publish Pollution Monitoring Data

Are there any conditions attached to your licence that require pollution monitoring to be undertaken as required under section 66(6) of the Protection of the Environment Operations (POEO) Act 1997?	No
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G. Statement of Compliance - Environment Management System and Practices

Do you have an ISO 14001 certified Environmental Management System (EMS) OR any other system that EPA considers is equivalent to the accountability, procedures, documentation and record keeping requirements of an ISO 14001 certified EMS?	No
Have you conducted an assessment of your activities and operations to identify the aspects that have a potential to cause environmental impacts and implemented operational controls to address these aspects?	Yes
Have you established and implemented an operational maintenance program, including preventative maintenance?	Yes
Do you keep records of regular inspections and maintenance of plant and equipment?	Yes
Do you conduct regular site audits to assess compliance with environmental legal requirements and assess conformance to the requirements of any documented environmental practices, procedures and systems in place?	No
Are the audits of documented environmental practices, procedures and systems undertaken by a third party?	Yes

Have you established and implemented an environmental improvement or management plan?	No
Do you train staff in environmental issues that may arise from your activities and operations and keep records of this	Yes

H. Signature and Certification

This Annual Return may only be signed by person(s) with legal authority to sign it as set out in following categories: an Individual, a Company, a Public authority or a Local council.

It is an offence to supply any information in this form that is false or misleading in a material respect, or to certify a statement that is false or misleading in a material respect. There is a maximum penalty of \$250,000 for a corporation and \$120,000 for an individual.

I/We

- declare that the information in the Monitoring and Complaints Summary in Section B of this Annual Return application is correct and not false or misleading in a material respect, and
- certify that the information in the Statement and Compliance in sections A, C, D, E, F, G and H and any other pages attached to Section C is correct and not false or misleading in a material respect.

Signed by: Director

Name	Edward Staughton
Position	Managing Director
Email Address	edward@cooloff.com.au
Phone Number	02 6052 4000

Signed by: Director

Name	Simon Staughton
Position	Director
Email Address	simon@cooloff.com.au
Phone Number	02 6052 4000

Signature		Signature	
Name		Name	
Position		Position	
Date	/ /	Date	/ /

Declaration

I declare that the information in the Monitoring and Complaints Summary in section B of this Annual Return is correct and not false or misleading in a material respect, and

I certify that the information in the Statement of Compliance in section A,C,D,E,F and G and any pages attached to Section C is correct and not false or misleading in a material respect.

Declaration

I declare that the information in the Monitoring and Complaints Summary in section B of this Annual Return is correct and not false or misleading in a material respect, and

I certify that the information in the Statement of Compliance in section A,C,D,E,F and G and any pages attached to Section C is correct and not false or misleading in a material respect.