

## **Discussion Meeting Notes**

June 6, 2018 – 11:00 AM - Noon

### **K-4 Elementary Report Card Revision**

Director of Elementary Education Stephanie Loane indicated that the report card for grades K- 3 had limited revisions. More changes occurred with 4<sup>th</sup> grade. Dr. Loane indicated some committee members wanted more general feedback, but feedback from parents indicates that they want more specific feedback and especially want to understand the distinction between grade level and advanced math. Dr. Loane plans to provide the report card changes to HSEA to be shared with teachers. (Grade 4 is attached. K-3 will be sent when received.)

### **K-4 Recess**

HSEA inquired about changes in recess coverage for next year. Dr. Loane indicated principals raised the issue of more coverage due to school safety concerns outside. She indicated principals were to discuss this issue with their school safety teams and discussion teams. Dr. Loane indicated that recess models and the handling of guest teachers varied. HSEA indicated it saw a failure to discuss as administration did not bring this item to corporation discussion. HSEA further reported that buildings reported that the principal announced how recess coverage would change, but did not engage in meaningful discussion to seek input from the Association.

### **Science Professional Development**

HSEA articulated concerns that a planned three-hour mandatory professional development session for science had not been discussed. Teachers received notice two weeks in advance of the training and lacked sufficient time to prepare. Dr. Loane indicated teachers had been upset in the past when materials were not available at the beginning of summer. She also said the corporation does need accountability that its teachers have been trained in best practice procedures. Through conversation between HSEA and the Superintendent, administration reduced the session to two hours and offered a make-up session at corporation-wide innovation training in June.

HSEA shared the results of its survey of which 196 teachers responded of the 316 teachers in attendance. Most teachers (55%) indicated they had received valuable information from the presentation. Teachers overwhelmingly wanted training during PLC time once a month. (91%)

### **E-learning**

Director of Educational Technologies Jeff Harrison plans to share the results of the e-learning parent survey at our next discussion session. They are currently working on organizing the comments. Mr. Harrison indicated should we have an e-learning day, teachers would be able to back code the date of absence in Skyward if students failed to complete the needed work. We discussed the recommendation that e-learning be posted by 9 AM with students given one week to complete assignments. Teachers would have office hours on the e-learning day. We will need to discuss if there is a threshold of e-learning days per year or would there be a threshold that we would not do e-learning so many days in a row? We hope to discuss and lay ground rules in advance.

**Test Security Procedure**

DOE audited the system and indicated our policy was out of compliance. The attached policy/procedure will be reviewed when the new assessment becomes available.

**Administrators in Attendance**

Bryan Alig  
Mike Beresford  
Sean Henseleit  
Rachel Hiatt  
Phil Lederach  
Stephanie Loane  
Reggie Simmons  
Gary Zgunda

**HSEA in Attendance**

Janet Chandler  
Becky Floetker  
Brent Freed  
Rachel Hiatt  
Peggy Savin