

BRENTWOOD MANOR CONDO HOMEOWNERS HOA
Annual Meeting
Minutes
230 S. Brentwood St.
Meeting Room, 3:00 pm
January 25, 2020

1. Call to Order: Meeting was called to order at 3:08, president Bradley Ruth and Sharon Holloway in attendance. Forrest Scruggs from the management company was also in attendance.

2. Quorum: A quorum was established with the six homeowners present and two proxies.

3. Minutes: Minutes of January 26, 2019 Annual Meeting were approved, motion by Brad, second by Sharon, all in favor.

4. Property Management Report: Forrest presented the financial reports and reported that for 2019 expense were basically normal, no major capital expenses. There is one unit past due for two months HOA dues. The 2020 Budget was presented and approved, motion by Brad, second by Sally.

5. Homeowners Forum: The front doors are again a problem with not latching every time you exit. A new closure was put on the 260 front door but it just needs WD-40 as do the other two. Brad has had to call the service company for the washing machine in 230.

6. Open Issues: Brad said the lights on the west side are not working, these are the ones up high. Also, the gutters got cleaned late but will need to be done again this spring.

The current Board of Directors will remain for 2020 as there were no other volunteers.

7. Meeting adjourned: 3:38 pm