

APPROVED Feb. 2, 2016

Admiral Heights Improvement Association Board Meeting
Jan. 5, 2016

Called to order: 7:35 p.m. by President Melissa Tarawali at Germantown Elementary School

AHIA Board Members in Attendance:

Tarawali, Norm Crews, Martha Thorn, Jim Burdick, Kemp Hanafourde, Ginny Grebasch, Alison DeWalle, Maria Lebow-Little and Ed Cherneski

Not in attendance:

Bert Collins and Jim Leanos

President's remarks

Due to time constraints, Matt Ullman has resigned from the board. Ed Cherneski, who replaced Carrie O'Donovan on the board, was introduced to board members who weren't at the November meeting (no meeting in December).

Minutes

Minutes for the November meeting were approved.

Treasurer's Report

Liability insurance for all homeowners associations went up. This is the first increase in insurance since Lebow-Little took over as treasurer. She called the insurance company to confirm that the increase had nothing to do with the Sampson-Porter-Cedar Park Circle. It didn't.

The association paid \$300 for a two year contract to its Internet host. Because the association signed a two year instead of a one year contract, it received a 15 percent discount.

Office supply purchases included a laptop.

When it's time to collect dues, a reminder should be posted on FaceBook.

The association has stayed within budget. At the next board meeting, the budget for next year will be discussed. Next year's budget will include a \$1,000 Capital Improvement on the Porter-Sampson-Cedar Park circle. Also, the cost of the boat for Meet the Creek has gone up to \$550.

Treasurer's Report was approved.

Events

Thanks to Jaime Hanafourde for her work on the Halloween party and for Kemp Hanafourde for his work on the tailgater. John Hammond who was on the Admiral Heights route was very pleased with the response of Admiral Heights residents to the Santa Run. Thanks to Tarawali who set up the Admiral Heights refreshment table and Crews who participated as a Santa. This

year Santa Run gave gifts to 750 families. They made 74 community stops. The temperature was between 65 and 72 degrees. Jobs well done!

General Membership Meeting – March 1; snow date April 5. For the past two years the general membership meeting has been postponed to April because the schools have been closed for snow. This year a snow date is being set in advance just in case ...

Fun Run - March 26 [not firm – dependent upon availability of the stadium. Jon Brianas is waiting to hear back from the Naval Academy Athletic Association (NAAA)].

GreenScape – April 23

Yard sale – April 30; rain date, May 1

Meet the Creek – May 7

Santa Run – second Sunday in December – rain or shine

Grounds

Grass has been planted in the Porter-Sampson-Cedar Park circle. Tarawali has been in touch with Gary Elson, acting city attorney, about the circle. He thought he had sent the contract to Tarawali a month ago, but she has not received it. The city was fine with the revisions we requested.

Undercuts got a few requests from Admiral Heights residents for leaf removal. An e-mail wasn't sent out to let the residents know that this service is available. However, the business could advertise in the newsletter. Burdick said that three adjoining houses got together and the service averaged about \$30 per house.

Originally, the work at Dewey Dock was going to be done in phases. Phase 1, which was to stop the erosion on the bank, is complete. Phase 2 was supposed to create a "living shoreline." However, feedback from residents revealed that they would like the beach to remain there. Dock and ramp repairs are still needed.

Neighborhood Watch

The Annapolis Police Department asked that the board send out an e-mail blast to let residents know that cars have been broken into in this area. Residents should lock their cars and notify the police of suspicious activity. Thorn has given Hanafourde the suggested wording and he is going to send it out tonight.

Weems Creek Matters

Burdick asked if AHIA could join the Severn River Association. Dues are \$35 a year. Any AHIA member could then attend Severn River Association meetings. Burdick has been re-nominated to the Severn River Commission which serves as an advisory group to the Anne Arundel County Council.

Traffic Calming and Public Safety

Crews has not heard any complaints from residents.

Nominating Committee

DeWalle has volunteered to chair the nominating committee for new board members. At least three new board members are needed. Once the new board members are elected, the newly formed board will elect new officers. The board will elect a new president, vice president and treasurer. The secretary has agreed to serve another year if she's elected.

The library will remain a "hot topic" for the new board. The contract with the city about the Porter-Sampson-Cedar Park circle should be resolved.

Newsletter

Thorn will continue to write and provide photos for the newsletter. Burdick has agreed to handle the advertising and to do the layout and design. Tarawali suggested that he set up a separate e-mail for the newsletter.

Tarawali suggested the following deadlines:

Residents need to receive the newsletter 10 days before March 1

Should be to the printer between Feb. 12 and 15

Should get back by Feb. 17

Should distribute between Feb. 21 and 28

To do:

Post it's time to pay dues on Internet – Tarawali

Draft budget for next year - Lebow-Little

E-mail blasts on car break-ins – Hanafourde

Notify Undercuts that the company can advertise its leaf removal service in the newsletter - Burdick

Correct November minutes and send to Kemp for posting on the web – Thorn

Post November minutes on the web – Hanafourde

Send updated City contract to Undercuts - Burdick

Send newsletter stories and photos to Burdick – Martha

Newsletter advertising, layout and design - Burdick

Meeting was adjourned at 8:25 p.m.

Submitted by
Martha Thorn
Secretary