

Virginia Association of Federal Education Program Administrators

Board of Directors' Meeting

February 12, 2016

Gail Jones, President
Linda Rector, Past President/*Retired*

Ernestine Scott, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Dorothy Tate, Region 1/*Retired*
Val Gooss, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Tracey Tunstall, Region 3
Deborah Siekirski, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Marymargaret Cardwell, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Malora Horn, Region 6
Wilbert Ware, Retired

Jennifer Hurt, Region 7
Linda Dalton, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Gabie Frazier, VDOE
Pat Popp, VDOE

In Attendance: Gail Jones, Valdivia Hall, Val Gooss, Pat Popp, Ernestine Scott, Laura Burton, Kathi Sheffel, Megan Moore, Wilbert Ware, and Gabie Frazier.

The meeting was called to order at 10:00 a.m. by the President, who presented the agenda. Since a quorum was not met, no action was taken.

Minutes – Valdivia Hall

The minutes from the January 8, 2016 meeting were not approved (quorum not met).

President's Report – Gail Jones

- The president stated lieu of the April 8th scheduled board meeting, the board will hold a retreat on April 15, 2016. Additional information will be forthcoming.
- The president shared that Veronica Tate has been nominated for a State Leadership Award. Since nominees must maintain a VAFEPA membership, the executive board agreed that Veronica Tate's membership will be paid by VAFEPA.
- The president also encouraged board members to remind coordinators in their respective regions of the NAFEPA Conference to be held in March in Washington, DC.

Treasurer's Report – Carl McDaniel – A written report was submitted that reflected expenditures as of February 12, 2016.

JANUARY BALANCES 2016

FEBRUARY BALANCES 2016

2016 Checking Balance	\$ 4,933.80	2016 Checking Balance	\$ 4,813.92
2016 Money Market Balance	\$ 17,541.21	2016 Money Market Balance	\$ 17,544.21
2016 Business Primary Share Balance	\$ 50.00	2016 Business Primary Share Balance	\$ 50.00
GRAND TOTAL:	\$22,525.01	GRAND TOTAL:	\$22,408.13

Due to lack of a quorum, no action was taken on the treasurer's report.

Committee Reports

Awards & Bylaws

No report

Conference 2015 - Ernestine Scott

Planning for the 22nd annual VAFEPA Institute is underway. Thanks to VAFEPA Board members for

suggestions and ideas. A theme has not been selected, but several suggestions were given. Please note the following:

Themes:

- Making Learning Work –for ALL Students
- Innovation, Creation and Motivation- Teaching and Learning that Works
- Classroom Success - Coaching and Leading
- Breaking Through
- Teaching and Learning Partnership
- Connecting With Every Student Every day
- Teaching Outside the Box
- ESSA- Pathways to Success
- ESSA – On Course for Success
- ESSA – Leading the Way for Student Success

Additional Conference Suggestions:

- Include a session on Homeless Liaisons that focuses on the ESSA reauthorization and impact on McKinney-Vento
- Review the date of the conference to ensure that it does not conflict with the three-day state holiday weekend so that the VDOE representatives can attend on the first day. Consider moving the first day to Tuesday instead of Monday, even if the conference has to be scaled back to two days. The holiday may have also impacted registration numbers in other parts of the state.
- Keep the cost low and try to get as many free or nearly free speakers and presenters as possible since a large amount was spent on speakers last year.

Hotel Accommodations

The conference will return to Richmond at the Hilton Short Pump. There will be an effort to provide more communication to potential conference attendees about the timeline for getting room reservations in order to avoid losing out on conference room rates and before the cut-off date for reserving the blocked rooms.

Program

Brandy did a fantastic job with the program in 2015. It would be great to contract with Brandy again; however, if not, there is another person who may be available to help design the program.

Speakers/Workshop Presenters

- Speakers suggested:
 - Dr. Veronica McDermott - the keynote speaker at VESA, well received and part of the ASCD presenter network – not sure about her fees.
 - Dr. Adolph Brown – awesome, internationally recognized educator and leader.

There were excellent speakers/presenters last year; however, the cost was extremely high, so this year more focus will be on acquiring local, regional and state level talent.

Suggestions for the 2016 conference are welcomed. Board members sign up to assist on the committee of your choice.

General Updates

- The Every Student Success Act (ESSA) reauthorizing *The No Child left Behind Act* is being reviewed and discussed. Guidance will be provided to the LEAs as soon as possible.
- FYI - Save the Date: Federal Program Coordinators' Conference will be held in Williamsburg, August 2 – 4, 2016. The first half day (August 2) will be designed exclusively for coordinators with three or fewer years in current position. The conference will begin at 8:00 a.m. on Wednesday, August 3, 2016, for **all coordinators**. A Superintendent's Memo will be released in April with registration and lodging information. An agenda and other conference information will be available on the registration site. Please refer to Save the Date email sent on January 19, 2016.
- Webinars featuring Federal Program Equitable Services to Private Schools will be provided February 11, 16, 18, and 25. Also, on February 25, a webinar featuring *The Individuals with Disabilities Education Act: Provisions Related to Children with Disabilities Enrolled by Their Parents in Private Schools* will be presented. Please refer to Superintendent's Memo #016-16, dated January 29, 2016, for specific information.
- Please refer to Superintendent's Memo #008-16, dated January 22, 2016, for Black History Month resources.

Title I, Part C:

- The Migrant Education Program is in the process of facilitating the Comprehensive Needs Assessment and Service Delivery Plan during the 2015-2016 school year.

Title II, Part A

- As outlined in the state Teacher Equity Plan, the VDOE will provide technical assistance for vision coordinators on topics relating to Virginia's Teacher Equity Plan ensuring the equitable distribution of highly qualified and experienced teachers in accordance with Section 1111(b)(8)(C) of the *Elementary and Secondary Education Act of 1965* (ESEA). Participation in these sessions is optional, and advanced registration is not required. Sessions will be delivered using a webinar format.
- Although sessions will not be recorded, most session materials will be posted on the [VDOE Title II Web site](#) following the completion of each session. All sessions will begin at **10:30 a.m.** To participate in any session:
 1. Go to <https://connect20.uc.att.com/vait/meet/?ExEventID=87420279>.
 2. Once you have accessed the webinar platform, follow the audio directions that direct the system to call you, or dial **1-888-808-6929**. When prompted, enter meeting access code **7420279#**.

Session Title	Session Description	Date
Overview of the VDOE Teacher Equity Plan	This session will provide an overview of the state’s teacher equity plan, approved by the U.S. Department of Education in October, 2015. The session will describe the steps taken in the development of the plan, including data analysis and findings; stakeholder engagement; and an overview of potential strategies to be taken toward implementing the plan.	January 26, 2016 February 23, 2016
Professional Development	This session will outline and highlight effective professional development practices that support teachers in working with students in high-poverty or high-minority schools. Examples of regional partnerships and coaching models will be shared from school divisions across the state.	February 23, 2016 March 22, 2016
Hiring Practices	This session will outline hiring challenges that high-needs schools and school divisions commonly face. Examples of available statewide tools and strategies employed by school divisions will be shared.	March 22, 2016 April 19, 2016
Grow Your Own Programs	This session will highlight innovative “grow your own” strategies for filling hard-to-staff positions that have been implemented in school divisions across the state.	April 19, 2016 May 3, 2016
Local Teacher Equity Data Analysis and Strategy Development	This session will provide an overview of evaluating teacher equity data at the local level and developing strategies to address identified gaps. Tips will be shared for completing the Teacher Equity component of the annual Title II, Part A, application.	May 17, 2016
Introduction to Working Conditions Surveys	This session will introduce participants to working conditions surveys and potential uses for program planning. Several divisions in Virginia that currently use working conditions surveys with their staff members will highlight their experiences with the tools.	May 3, 2016 June 7, 2016
Equity Planning for Providing Services to English Language Learners	This session will provide an overview of issues surrounding teacher equity in ESL programs at the local and state levels, along with strategies and programs that have been employed to address the issue.	June 7, 2016 June 21, 2016

Title III, Part A:

- The state has been “pardoned” from making Title III AMAO determinations for last year (2014-2015) and this year (2015-2016). For additional information, please refer to Supt’s E-Mail: **Update on Title III Annual Measurable Achievement Objective Targets under the Elementary and Secondary Education Act of 1965 (ESEA)**, dated December 16, 2015.

Title VI, Part B, Subpart 2:

- The 2016-2017 REAP Kickoff Webinar presented by USED will be repeated three times in February. The purpose of the webinars is to provide updates on the Rural Education Achievement Program (REAP) in preparation for the coming program year.

VDOE Report - Pat Popp

- Things are in order for the protocol monitoring.
- We are waiting for details and a timeline on implementing the changes associated with the new reauthorization.

Regional Reports

Region I - Val Gooss

There will be a collaboration meeting for Title I and Title III coordinators scheduled for the second week in March.

Region II

No report.

Region III

No report.

Region IV

No report.

Region V

No report.

Region VI

No report.

Region VII

No report.

Region VIII

No report.

Old Business

None

New Business

None

Meeting was adjourned at 10:36 AM.

Next meeting date - **March 11, 2016 9:00 AM**

Respectfully Submitted,
Valdivia Hall
VAFEPA Secretary