



SkillsUSA Kansas Foundation Board of Directors Meeting Minutes March 9, 2018

Meeting called to order at 10:00 am, by President, Roy Shafer

Roll Call: Deb Hargrove presented roll call. A quorum was established with 16 voting members present: Eric Tincher, Peggy Torrens, PJ Reilly, Heather Meyer, Denver Mishler, Rod Murphy, Alan Beck, Kevin Bronson, Ed Hensley, David Praiswater, James Carmack, Steve Polley, and Roy Schafer, Kent Thomas, Deb Hargrove and Tori Magnett.

Non-voting members present: Becky Warren, Cassandra Puletapuai, Bruce Fritz, Clifford Smith, and Jillene Cunningham

Guest: Kelli Byrne

Approval of Minutes: Deb Hargrove presented the November 3, 2017 minutes for approval. Denver Mishler moved to accept the minutes. Rod Murphy seconded the motion. Motion carried.

Budget Review: PJ Reilly gave the treasurers report. The SkillsUSA Kansas checking account has a total of \$53,100.38 with funds designated as follows: Reserve Fund \$9,899.82; Scholarship Fund \$5,866.51; Endowment Fund \$1,890.00; giving a balance of \$35,444.05 in the General Account. As of March 1 the 2017-2018 expenses total \$86,674.00 and deposits total \$63,590.52.

State Directors Report: Becky Warren sent out her report in the Board Packet for everyone to review prior to the meeting. There was an update of the 2017-2018 membership count. The total stands at 3,972 members. A record-breaking total for the State of Kansas. A handout of data collected on February 15 (Kansas membership deadline) was distributed to the board for review. The data reviewed was membership by classification, membership by districts, new charters, and increase membership awards.

There was also two corrections made for the 2018-2019 Schedule:

- July 30 Board of Directors meeting – Manhattan, KS
- *New:* July 30-31 SkillsUSA Kansas Local Officer Training – Manhattan, KS

Becky asked Roy Shafer and Cassandra Puletapuai to report on the VISION event. They reported it was an excellent exposure for SkillsUSA Kansas. Roy collected a list of contacts of those who are interested in collaborating with SkillsUSA Kansas, and they have some ideas for next year's VISION event.

Becky asked the board to approve moving Cassandra Puletapuai from Student Representative non-voting member to a position on the board as an Alumni Representative voting member. James Carmack moved to accept Cassandra Puletapuai as an Alumni Representative to the Board of Directors. Alan Beck seconded the motion. Motion carried.

Becky reported an issue that arose in Automotive Service Technology Competition. Ron Downing, chair of the automotive service contest, is from Pittsburg State University (PSU). PSU has not been entering students in the contest due to conflict of interest and using PSU students to help judge the competition. Although, PSU has a two-year and four-year program, Mr. Downing



has nothing to do with the two-year program. Steve Polley, the two-year instructor would like a student from the two-year program to compete in SkillsUSA Kansas. After much conversation, Eric Tincer moved to accept PSU student to register and compete in the Automotive Service Technology Contest. Peggy Torrens seconded the motion. Motion carried. Discussion was made that Roy Shafer would be stationed at Hutchinson Career Technical Education Academy as the facilities coordinator and would deal with any conflict if it arises during the competition in allowing PSU to participate. Becky Warren will notify Mr. Downing of the Board's decision.

Becky Warren introduced our new Business Industry Representative to the Board, Heather Meyer from Textron Aviation.

Becky Warren informed the board of some contest expenses due to the final contest merge into Hutchinson area. Culinary Arts and Commercial Baking will be needing cook stoves and ovens plus stainless steel workstations for 2018. The equipment will be stored annually and this will be a one-time expenditure. SkillsUSA Kansas will only purchase our needs as they arise.

Roy Shafer called recess at 11:45 AM
The board reconvened at 1:15 PM

Old Business:

SkillsUSA Finances: Becky Warren reported the letter sent by the Board of Directors to Dr. Randy Watson has not received a reply. Scott Smith and Stacy Smith of the Kansas Department of Education reported FCCLA and SkillsUSA were to move their funds outside the agency by July 1, 2018. Becky has asked for an extension until September 1, 2018, which is our new fiscal year. The board recommended Becky, a Kansas Department of Education employee, to step away from this matter and allow the board to move forward. Becky agreed.

Roy Shafer formed a finance committee in which he will chair. Those volunteered to be part of the committee were James Carmack, Cassandra Puletapuai, Kent Thomas, Rod Murphy, Kevin Bronson, Ed Hensley, Alan Beck, David Praiswater, and Denver Mishler. Roy will request a meeting for April with the Board of Education through Peggy Hill at plhill@ksde.org

No further business was conducted.

Roy Shafer adjourn the meeting at 3:00 pm.

Next meeting will held July 30, 2018 in Manhattan.

Minutes recorded by: Deb Hargrove

Approved: July 30, 2018