



Enrollment Process

Thank you for choosing our program for your child's care and educational needs. This document will walk you through the steps to register for our program.

Step One:

- A. Go to Liberty Learning Centers Inc. website enrollment page: [Liberty Learning Centers Inc - Enrollment](#)



- B. Click the button for our online registration process:
- C. Once you have completed this step, the program will be notified and your account charges will be entered.

Step Two:

Pay your beginning charges on your account. This may include:

- A. Registration/enrollment fee
- B. 1st month tuition charge
- C. Curriculum fee
- D. Other

Account charges can be paid online at www.myprocare.com. If you would like information on how to set up ACH, please email Jenn at: Jenn.LWPC@gmail.com

Step Three:

Click on the paperwork pack that fits your child or children's educational or care needs:

For children attending our part day school classes only please choose: **Half Day Classes pack**

For children attending our childcare program please choose the pack that fits your child's age range:

Infant – Toddler (children 1 month – 2.5 years old)

Preschool / Kindergarten Prep/ School Age (children 3 years – 10 years old)

Step Four:

Drop off your paperwork and supplies before care begins. Please do not forget a re-usable water bottle for children 1 year – 10 years and a change of weather appropriate clothes in a large zip lock bag. Don't forget to put names on everything.

If you have any additional questions, please email Jenn at: Jenn.LWPC@gmail.com

We are looking forward to working with your family!