

Texas Community College Speech and Theatre Association Fall Business Meeting Minutes

Saturday, September 29, 2018
Eastfield College – Building G – Mesquite, Texas

Officers:

Debra Schultz – Houston Community College-NE – President
Brad Nies – Blinn College-Brenham – Treasurer Pro-Tem
Eric C. Skiles – Lone Star College-Kingwood – Secretary & Webmaster
Dusty Reasons – Eastfield College – Play Festival Host/Liaison

Attendees:

Lucas Barnes – Eastfield College, Mesquite
Dan Evers – Howard College, Big Spring
Damon Gengo – Lamar State-Port Arthur
Jami Hughes – Wharton County Junior College
Karen King – Panola College, Carthage
Kim Martin – Lee College, Baytown
Greg McLarty – Wharton County Junior College

Meeting called to order by Schultz at 15:14 p.m.

- I. Minutes from Spring Play Festival Meeting –
 - a. Motion made by Marin, Nies 2nd – motion carries

- II. Treasurer's Report –
 - a. Status of Current Account – tied up in Sherri Ryan White's estate – assets are frozen until will is probate. Skiles is working closely with Sherri's husband, Jack White, to get official non-profit status through TX Secretary of State. Once non-profit status is established, the organization can open a business account with multiple, rotating signatories. This will prevent the same situation occurring in the future.
 - b. Balance on Account is Approx. \$2000 – Skiles will clarify and send update through e-mail
 - c. Anticipated income (Membership Dues/Registration Fees for 8 colleges) - \$2000 or greater
 - d. No need to change "X" at this time – "X" = \$100
 - e. ACTION ITEM – Skiles will clarify categories on the Invoice
 - f. ACTION ITEM – Skiles will place 2018-2019 Membership/Dues Invoice on Website

- III. Webmaster's Report –
 - a. Web site builder good through 10/2018 – charge will go to Skiles' personal card – reimbursed at a later day – no worries on a lapse due to locked finances.
 - b. Domain names (.org, .net, .com) good through 9/2021
 - c. Traffic highest during March (Play Festival)
 - d. Please send new show photos for Front Page of Website

- IV. Play Festival 2019 –
 - a. Master Schedule – (coordinated by Host/Liaison & Secretary)
 - i. Standard One-Venue schedule for up to 12 shows – currently 8 on list
 - ii. Wednesday night, February 20th and running through Saturday morning, February 23rd
 - iii. ACTION ITEM - Membership Luncheon on Friday at lunch time (coordinated by President-Elect)
 - iv. Make Saturday morning as compact as possible for Earlier Travel on Saturday afternoon
 - v. ACTION ITEM - "Tech Olympics" – Skiles will talk to Vlahos about possibilities
 - vi. ACTION ITEM - Add Workshop times to second hour of lunch/dinner times on Thursday, Friday

1. Brainstorm workshops for acting, technical, play writing
2. Offer local area 4-year schools a chance to offer workshops
- b. Scheduling Details – (coordinated by Festival Host/Liaison) – ACTION ITEMS
 - i. Technical Drawing
 - ii. Floor & Ground Plans
 - iii. Logistics (parking, load-in, load-out)
 - iv. Basic Stage Crew (supplemented by Honor Crew members)
 - v. Campus & Local food options
- c. Respondents – (coordinated by President)
 - i. Acting/Directing Respondents:
 1. Aaron Adair (confirmed)
 - ii. ACTION ITEM - Technical Respondents:
 1. Donna Marquet – UNT
 2. Kevin Ridgen – UoH
 3. Gary Verner – ACU
 4. Monty Downs – Amarillo College
- d. Tech awards –
 - i. ACTION ITEM - WiFi signal – check with Eastfield College about WiFi signal in Technical Presentations room
 - ii. ACTION ITEM - Place Ballot Questions on Website Documents Page
- e. Founders awards –
 - i. Award Recipients for 2019 – Sherri Ryan White
 - ii. ACTION ITEM – Skiles to Add John Corley to Founder’s Award website page
- f. Awards –
 - i. Continue “Professors’ Choice” acting award
 1. Tweak the presentation of the actual award presentation to include the name of all nominees from each show
 2. ACTION ITEM - Create online voting process – Eventbase OR Survey Monkey
 - ii. ACTION ITEM - Create “People’s Choice” acting award
 1. All performers will be eligible
 2. All viewers will be able to vote for 1 person
 3. Award 1 per show
 4. Create online voting process – Eventbase OR Survey Monkey
 - iii. ACTION ITEM – Create new “Outstanding Ensemble Award” in honor of Sherri Ryan White – to be selected by Respondents – one per festival
 - iv. Award should be presented by President of the Organization
 - v. Awards will be printed with Electronic Signatures
- g. Plaques (Awards) –
 - i. Some still left from last year – in Skiles’ possession
 - ii. ACTION ITEM – Nies will check on what he has in storage
 - iii. ACTION ITEM – Skiles/Nies will work with current vendor to order new plaques
- h. Housing – (coordinated by Treasurer)
 - i. ACTION ITEM - Hotels in Mesquite area – rates
 - ii. ACTION ITEM - Gratis rooms for Respondents
- i. Software – (coordinated by Web Master) – ACTION ITEMS
 - i. Check on new pricing for Eventbase
 - ii. Check on limits of surveys in Survey Monkey
 - iii. Check out EventMobi

V. Rule Change for Play Festival –

- a. Shut an active show down at the end of 101 minutes – the show shall not be eligible for a rating – students will still be eligible for individual awards

- b. Official time keeper (arranged by Festival Host/Liaison) – backstage – will only interfere if 101 minute mark is passed – NO given warnings – ultimate responsibility goes to performing company
- c. Motion by King, Reasons 2nd – motion carries unanimously
- d. **ACTION ITEM – Skiles will craft official language of rule change and present to membership for approval**

VI. Play Festival 2020 –

- a. Commensurate dates for 2020 – February 26-February 29, 2020
- b. Host site possibilities:
 - i. UNT – North Texas
 - ii. Angelo State – San Angelo
 - iii. Texas Wesleyan – question about facilities
 - iv. Howard College – limited by house size in theatre

VII. Field of Study & Curriculum –

- a. Field of Study committee has met – video is online
 - i. TCCSTA members suggested 3 unique tracks – performance/design/teaching
 - ii. **ACTION ITEM - TCCSTA will send this information out in Public Comment period**
- b. Field of Study could be in place by Fall of 2020

VIII. Election of President-Elect (serves 9/18-9/19) –

- a. Nies self-nominates, Evers 2nd
- b. King moves to close nominations & accept by acclamation, Gengo 2nd – motion carries

IX. Election of Treasurer (serves 9/18 – 9/21) –

- a. Schultz self-nominates, Skiles 2nd
- b. King moves to close nominations & accept by acclamation, Nies 2nd – motion carries

X. Fall Business Meeting 2019 – (coordinated by President-Elect)

- a. Dallas, Tx – immediately following TETA – perhaps one hour later (4 pm)
- b. **ACTION ITEM - Schedule a close restaurant and plan a meal** (TCCSTA pays)

XI. Shows presented at Play Festival –

- a. LSC-K – Nonsense
- b. Panola – Anna K
- c. Eastfield – In Love and Warcraft
- d. Blinn-Brenham – Will Success Spoil Rock Hunter
- e. WCJC - ??
- f. Lee – Theophilus North
- g. Howard - ?? (may not attend)
- h. HCC-NE - ??
- i. HCC-SW - ?? (may only have one HCC play)
- j. Lamar - ??
- k. Weatherford - ?? (Skiles will reach out)
- l. Navarro - ?? (Skiles will reach out)
- m. LSC-T - ?? (Skiles will reach out)
- n. LSC-CF - ?? (Skiles will reach out)

XII. Other Items –

- a. King has been elected Communication Chair in ATHE
- b. Martin has announced his retirement – please let him know about any potential replacements
- c. Brad Baker has accepted position at LSC-Cy Fair
- d. Jill Brumer has accepted position at LSC-Tomball

Meeting Adjourned at 18:09 pm