

**Recycling Coalition of West Virginia
Committee Meeting Minutes
July 25, 2019
WVDEP Headquarters**

Present: Paul Hayes, Kim Smith, Carol Throckmorton, Robin Sizemore, Mike Grunau, Kathy McKinley (phone), Lynn Lashley (phone), Nedra Cyran (phone), Shanti Amos (phone).

The meeting was called to order by Chairman Paul Hayes at 10:30 a.m.

Approval of Minutes

Chairman Hayes asked for a motion to approve the minutes from the May 9, 2019 meeting. Michael Grunau made a motion to approve the minutes. His motion was seconded by Kathy McKinley. The motion carried.

Financial Statement

Chairman Hayes reported that the Coalition had a General Operating Bank Balance of \$7,167.71 as of May 31, 2019. Michael Grunau made a motion to accept the May 2019 Statement of Condition. The motion was seconded by Kim Smith. The motion carried.

Budget

Chairman Hayes reviewed the 2019 Coalition budget that included the \$45,500 REAP Grant under revenue and the \$39,500 newspaper insert cost under expenses with the remaining \$10,000 to pay for advertising on the internet and in print.

Fundraising

Chairman Hayes reported that charitable donation and contribution request to Dominion Energy and Allied Waste had been rejected. He also received an email indicating J.P. Mascaro & Sons would be making a \$50 donation. A listing of all nine donations received in 2019 was distributed. Currently, we were \$312 short of our fundraising goal. Fundraising Committee Chair Grunau asked for a list from Chair Hayes of past Solid Waste Authority contributors who have not contributed this year so he can send them another request. Chairman Hayes also reported the WV Auditor's Office had rejected the Solid Waste Management Board (SWMB) payment since the Board and the Coalition did not have an agreement in place. Michael Grunau made a motion to pursue an agreement with the SWMB to perform recycling educational campaign and solid waste lesson plans in exchange for their donation. Kathy McKinley seconded the motion. The motion carried.

Education Committee

Chairman Hayes reported he updated the Coalition's lesson plans for teachers and will be sending the plans to Robin Sizemore to review changes. Robin Sizemore reported that the annual science teacher conference is October 24-26. Attending and securing a booth at the conference was in our approved budget. Chair Hayes plans to staff a booth at the conference on Friday, October 25th and Saturday, October 26th.

REAP Grant – Recycling Insert

Chairman Hayes reported the insert would be put in about 43 newspapers this year. Carol Throckmorton requested articles and information for the insert. The deadline for creative pages to Charleston Newspapers is September 5th.

Recycling Directory

Kelly Bragg, from the state Office of Energy, was unable to attend but reported via Chair Hayes that her office is editing the statewide recycling directory that will be available in PDF form. Bragg hopes to finish the PDF and place it the Office of Energy website by the end of August 2019.

ReFashion Show

Lisa McCracken requested the Charleston Town Center Challenge category at the ReFashion Show be returned to items found in the mall. The mall relationship with Coke has changed and a new "Cosplay Comic-Con Challenge" category was suggested for garments made with reused or recyclable items in a design which is inspired from characters in animated movies, comic books, live action films, television shows or video games. Robin Sizemore made the motion which was seconded by Kim Smith. The motion carried.

Youth Contest

Kim Smith made a motion to issue another check for the GEMS 4H Club since the check number 5006 had been lost by the group. Robin Sizemore seconded the motion. The motion carried.

Adjournment

Michael Grunau made a motion to adjourn. The motion was seconded by Carol Throckmorton and carried.