



Serving Baker, Grant, Harney, Malheur,
Morrow, Umatilla, Union and Wallowa Counties

**Board Meeting Agenda
Tuesday, October 11, 2016
Videoconference**

**Zoom Meeting Link: <https://zoom.us/j/398366578?pwd=Rs6ywRhgNIRncOtKDIHj4Q%3D%3D>
ID# 398 366 578, Password: Technology
10:00 a.m. – 12:00 noon PDT**

- 10:00-10:10am: Call to Order: Susie Cederholm, Chair
Introductions
Approval of Draft Agenda (Action)
- 10:10-10:25am: Director's Report Bill Rosholt
- 10:25-10:35am: Approval of Consent Agenda (Action) Susie Cederholm, Chair
Minutes 8/2/16
- 10:35-10:50am: Financial Report Gary Mueller
- 10:50-11:05am: Sector Partnerships Erin Carpenter
Update on Manufacturing Partnership
Launching Health Care Partnership
Sector Academy
- 11:05-11:20am: Strategic Plan Erin Carpenter
- 11:20-11:35am: Rapid Response Erin Carpenter
- 11:35-11:40am: Public Comment Susie Cederholm
- 11:40am: For the Good of the Order/Adjourn Susie Cederholm

Motion to accept the Director's Report by Mark Warne

Motion seconded by Kathy Gover-Shaw

Voice Vote: Carries

Approval of Consent Agenda: Susie Cederholm, Chair

- Minutes of August 2, 2016
- Draft Policies: A-005 Disaster Recovery Policy, F-008 Property Management, F-009 Internal Controls, P-009 Incentives & Stipends, P-010 Transfer of Funds A&DW, P-011 Self-Employment-Entrepreneurial Training

Motion to approve the Consent Agenda as presented Joe Farnell

Motion seconded by Steve Lyon

Comments or Questions about the policies

Deb Gargalis: A comment about a gap in the Property Management Policy, second paragraph down, "... pre-approval requests are to be routed through X ..." Statement by Bill Rosholt is the X should be this Board (EOWB).

Cam Preus: A question about Incentives & Policies; Have you set aside a particular dollar amount that will go into the fund? Answer: There is no dollar amount at this time. There will be more guidance at a later time, after January.

Voice Vote: Carries

Financial Report: Bill Rosholt

Working with Gary Mueller, Bill received a Year End Report that was Budget to Actual. After having a discussion with Sheri McDonald Bill sent to the Board a summary of what Sheri would provide in a report at the next meeting. Information THAT will be much easier to understand by the Board members

Break

Sector Partnerships: Erin Carpenter

August 15, **Regulations Committee** meeting with Elana Pirtle-Guiney, Labor and Workforce Policy Advisor, from the Governor's Office. Mostly discussion, but the next steps will be the 'White Paper'. So the Regulations Committee will meet in the next few weeks about the process.

September 28, **Talent Team** meeting had several support partners attend but not as many businesses. So the work in the future will be to strategize on how to reengage the businesses. A reason for the lack of attendance is the season. There is progress in the Team's objectives, engaging the youth either at the school or the career fairs. Two career fairs have been identified that youth, schools and businesses seem to like. One is at the SAGE Center for energy and agriculture and they have asked that manufacturing be included in this fair. The other is Oregon Department of Transportation (ODOT) does a construction and trades fair, which is more hands on introduction to the construction trades. The Team will be working with ODOT to include manufacturing.

Another objective is 'reduce time to fill' per position, which is an effort to fill an open position quickly. Working with Worksource Oregon and service providers to try to address this issue. The Team is trying to identify opportunities, jobs that are available in the area, that require a little training but not degrees or certificates. Jobs that would be available to someone with minimal training, 2-3 months. Looking to start in Ontario and La Grande, Baker City already has a model. BMCC and TVCC have expressed interest to work with Team to provide training for those opportunities. The next steps are to go out and find businesses that are willing to participate in the work.

Jennifer Pemburn is working on Ford Foundation grant to move the youth to the Career Fairs and possibly feed them. Scott Fairley will work with us to get some time in the schools.

IF you know anybody willing to join the team, business in particular the Team to ensure they are headed in the right direction.

Health Care Launch was scheduled in November 2016. After speaking to Francie Genz, Facilitator/Consultant for the Sector work, we will decided that we are not quite ready yet due to begin the work with Health care due to the need strengthen components with the Manufacturing Sector. There was an expression of building the Health Care Group, to bring them with some enthusiasm.

Sector Academy session in Salem October 12-13, 2016.

Strategic Plan: Erin Carpenter

Plan was finalized last spring 2016. In the summer, there was feedback from the State with a need for minor changes. The document was sent back with the requested changes. Now we are on to the next step of changes and will be sending those out. There is a meeting scheduled with the Strategic Planning Committee to go over those and assigning those sections that need updating. This will then update the Plan. Erin stated she will send out information with the letter.

Rapid Response: Erin Carpenter

- Implementation Team in various Areas.
- Work being done now is the alignment of services.
- Website for Oregon's Workforce System: The Big Picture website below www.wsostandards.weebly.com/the-big-picture.html.

Rapid Response protocol drafted for Eastern Oregon and is hopeful to have this finalized in the next couple of weeks. A lot of people have assisted with the work, and we have started using it. More people are getting updated and the right people are getting the information.

MOU: Bill Rosholt

Nearly complete to sign, it is mentioned in the Director's Report

One-Stop-Operator (OSO): Bill Rosholt

Oregon Workforce Partners formed a Committee to look into the OSO. I think what we are finding is not many of us are comfortable with about what we need to do or where we need to go. We want a better understanding of the requirements. The discussion continues and the time frame is July 2017.

Public Comment: No public comment

For the Good of the Order: No comment

Adjourned: 10:50 AM

Next Meeting: November 29, 2016 at Blue Mountain Community College, Room: ST-214, 6855 NW Carden Avenue, Pendleton OR 97801. Beginning at 10 AM