

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083  
CABINET**

**Regular Meeting**

**Tuesday, September 17<sup>th</sup>, 2019 at 9AM**

**SMEC Office, 203 2<sup>nd</sup> Street NW, Adams, MN 55909**

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:12AM by Dan Armagost on Tuesday, September 17<sup>th</sup>, 2019. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Paul Besel, Bryan Boysen and Scott Hall. Absent was Jim Hecimovich and Ray Arnesault. Administration and staff in attendance were: Executive Director Dan Armagost, Director Denise Kennedy, and Administrative Assistant Tiffany Lewison. Absent was Business Manager Todd Lechtenberg.

Dan Armagost recommended an addition to the agenda under number 10.E. Executive Director to include c. Edmentum. A motion was made by Paul Besel to approve the agenda with that addition, seconded by Brian Shanks. Motion carried.

Public comments/recognition: none

A motion was made by Paul Besel, seconded by Bryan Boysen to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the August 19<sup>th</sup> Regular Meeting, Treasurer's Report/Financial Report, the NEXT Step bank account statement, and the para sub contract for Janice Green for 2019-20.

***Committee Reports: None***

***New Business Items:***

- A. Move Liz Rice from 0.5 SMEC to 1.0 SMEC, approval of contract for 2019-20: A motion was made by Brian Shanks, seconded by Bryan Boysen. Motion carried.
- B. Austin audiologist contract 2019-20: A motion was made by Paul Besel to approve the contract with a side note on some better language in the contract for future contracts, seconded by Brian Shanks. Motion carried.
- C. Additional 1.0FTE para sub: A motion to approve was made by Paul Besel, seconded by Bryan Boysen. Motion carried.
- D. Additional 1.0FTE teacher sub: A motion to approve was made by Scott Hall, seconded by Brian Shanks. Motion carried.
- E. Loryn Poole resignation: A motion to approve was made by Paul Besel, seconded by Brian Shanks. Motion carried.

***Old Business Items:***

***Administrative Reports:***

Admin Council Updates (Paul Besel): radio show schedule changes; new information on Target #5 College Connections for ALC

3<sup>rd</sup> Party Billing Coordinator Update (Dee Felten): getting new rates in now, working on beginning of new school year billing

Business manager Updates (Todd Lechtenberg): no report (absent)

Director Updates (Denise Kennedy): in regards to transportation: Southland's van full, Grand Meadow van is full, Lyle van is almost full so more kids will mean we will need to have new ideas for transporting between districts, transportation meeting in December, SMEC ordered 10 passenger van that can be utilized for transporting special education students, SMEC will look to get more vans in the upcoming years; spoke at Riverland and have 2 students who will be completing their internship hours within SMEC

Executive Director Updates (Dan Armagost): EDIAM Resolutions to boards to approve and ensure Liz Rice gets access as needed; Building update: curb work being done, roof done, starting on mechanical, installing windows, pouring floors; Edmentum: was PLATO before, got it in 2014 for LO, GM, and SMEC with a total of 6 seats, then added Kingsland and 2 more seats to total of 8 seats, will leave GM to host the contract and SMEC will figure how to bill and will draft memorandum of understanding for districts using it

**Cabinet Comments:**

Bryan Boysen: asked for feedback/advice for Lyle's upcoming referendum with supporting feedback comments from Brian Shanks and Paul Besel.

**Next Meeting Date/Time:**

The next regular meeting of the board of education will be on Tuesday, October 15<sup>th</sup>, 2019 at 9AM at the SMEC office.

**Adjourn:**

A motion to adjourn was made by Brian Shanks, seconded by Bryan Boysen. Motion carried. Meeting adjourned at 10:30AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on September 19<sup>th</sup>, 2019  
Minutes approved by the Cabinet on October 15<sup>th</sup>, 2019.*