

SUMMER VILLAGE OF SOUTH VIEW

AGENDA

Regular Council Meeting at the Onoway Civic Centre, held on
March 22nd, 2017 9:30 a.m.

1. Call to Order
2. Agenda: a) March 22nd, 2016 Regular Council Meeting Agenda
3. Minutes: p1-b a) February 15th, 2016 Regular Council Meeting Minutes
4. Appointments: p7-11 a) 10:00am – Wabamun Lake Regional Bylaw Services - Bylaw Officer Tom Puffer to discuss bylaw officer services proposal for the Summer Village of South View.
b) 10:30am – Bugs Lawn Care – Owner/Operator Chris Kipfer to evaluate the grass cutting performance last year and discuss the service level moving into 2017.
5. Bylaws: a)
b)
6. Business: a) FCSS Discussion – This will be a two part discussion, one part specifically in regard to the attached request from Darwell Public Library and the second part as a general discussion on FCSS fund allocations for 2017:
 - i. Darwell Public Library – attached is a February 16th, 2017 email from Valerie McKenzie, President of the Darwell Public Library Services requesting funding from the Summer Village for 2016 and 2017. The Summer Village no longer has a service agreement with Lac Ste. Anne County, which in the past has funded the library a sum of \$6,000.00 a year (I believe this would be a combination of SV's and LSAC). With no agreement in place the library did not receive any money last year and is now in a deficit for the 2016 year as they had budgeted the year including the \$6,000.00. The Library is asking for funding from the Summer Village for 2016 and 2017 (*for Council discussion and direction*)
 - ii. FCSS Allocations 2017 – attached you will find a collection of allocation summaries prepared by the Town of Onoway, as administrator for our FCSS funds. In 2017 the Summer Village will have a total available allocation (after the administration fee comes off) of \$3,727.25 of which \$339.00 comes off the top for East End Bus. This leaves \$3,388.25 to be allocated. For comparison the Village had \$4,000.98 available to spend in 2016 and was allocated as indicated on the attachments. We should get back to the Town as soon as possible with our preferred 2017 allocations (*for council discussion and direction*)

SUMMER VILLAGE OF SOUTH VIEW

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p21-25

- b) Discretionary Use Agreement (223 Oscar Wikstrom Drive) – attached is a copy of the email from property owners Arthur and Theresa Baril. They are requesting approval of submitting the documents of the Discretionary Use Agreement by end of June 2017, as they only travel to the Summer Village during Summer months. *(for Council to approve the extended deadline of the Discretionary Use Agreement till the end of June 2017)*

p26-27

- c) Discretionary Use Agreement (226 Oscar Wikstrom Drive) – attached is the Discretionary Use Agreement for 226 Oscar Drive, executed by owner Joseph and Patty Napora. *(for Council to approve and authorize execution)*

p28-30

- d) Discretionary Use Agreement (Lot 19A, Block 5 Plan3767MC) – attached is the Discretionary Use Agreement for Lot 19A Block 5 Plan3767MC executed by property owners Kenneth and Ardythe Kropp *(for Council to approve and authorize execution)*

p31-32

- e) Discretionary Use Agreement (239 Oscar Wikstrom Drive) – attached is the Discretionary Use Agreement for 239 Oscar Wikstrom Drive executed by property owners Dan and Gail Shewchok *(for Council to approve and authorize execution)*

p33-35

- f) Discretionary Use Agreement (186 Oscar Wikstrom Drive) – attached are two Discretionary Use Agreement for 186 Oscar Wikstrom Drive (one from each titled property owner) *(for Council to approve and authorize execution)*

p36-38

- g) Summer Village of South View Waste Bin Enclosure Project Proposal – attached is a February 23rd, 2017 proposal from Jason Madge from Jaymad Contracting Inc. to complete this project. There are two options references; a single enclosure which is shown at \$3,597.00 + GST per site and a double enclosure listed at \$6645.84 + GST per site. At last discussion we were thinking about four single sites and one double site which comes in at a total \$21,033.84 + GST *(for Council discussion and direction)*

p39-49

- h) Fire Services – A series of emails between Alberta Transportation and Fire Chief David Ives are attached for review. A permitting issue has arisen resulting in a request being made by Fire Chief Ives' that all of the municipalities that contract through Onoway regional Fire Services/ Northwest Fire and Rescue send a letter into Mr. Lloyd Blower/ Alberta Transportation confirming that Onoway Regional Fire Services is a municipal fire service and should be permitted as such. Sample letter wordings are attached for consideration. Also attached there is a March 10th 2017 letter from Mayor Benedict of Alberta Beach to Lloyd Blower of Alberta Transportation in response to this request. An email update Thursday from Onoway notes that AT is now going to recognize North West Fire as a municipal fire service as per AT's legal counsels interpretation of the legislation, they will have to modify the permit form. So I believe

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this is concluded for now and that we do not still need to send a letter. *(accept for information, or some other direction as given by Council)*

- i) Emergency Management – Bill Benford has agreed to assist with the Summer Village's Emergency Management activities. If Council would like to have a second person trained in Emergency Management we will need to revisit the amount budgeted for training in 2017 under Emergency Management Services *(for Council discussion, authorize Mr. Benford to act as an Emergency Management Officer and authorize additional training for him, or accept for information)*

- p50
j) Lac Ste. Anne County – attached is a March 3rd 2017 letter from Mayor Hegy of Lac Ste. Anne County confirming that County Council has resolved to cancel the balance owing on Invoice #20288 for 2015 fire services in the amount of \$4,272.12 as discussed during our February 23rd 2017 delegation appointment in Sangudo *(accept the letter for information, send a letter thanking County Council for information)*

- p51-52
k) Gov't of Alberta, Municipal Affairs – attached is an (undated) letter from Minister Shayne Anderson inviting the Summer Village to submit nominations for the 16th annual Minister's Awards of Municipal Excellence in any or all of the listed award categories. The deadline for submissions is March 31st 2017 *(nominate someone or accept for information)*

- p53
l) Alberta Beach Community League, Rebuild the Rink – attached is a March 9th 2017 letter from volunteer Anita Theriault requesting the Village's support in an upcoming fund raising event. Specifically, the request is for a doorprize donation. 100% of the funds raised are being allocated to the rebuild the rink community project. It is requested that a reply be given by April 1st 2017. This is not something the SV normally would support. There may be a possibility of allocating some FCSS funds to this *(accept for information, or make some sort of a donation)*

- p54-73
m) ATB Banking Proposal – back in January Council passed a motion to change to ATB. Attached is the actual proposal from ATB and administratively we still fully supporting this change fom CIBC to ATB. Everything is a win, we pay no fees, we collect higher interest, and we can pay bills at the bank instead of mailing them *(that the Summer Village of South View accept the banking proposal from ATB and authorize execution of the proposal)*

- p74
n) East End Bus Society – invite to March 27th, 2017 Annual Meeting at 11:00 a.m. in Onoway *(authorize attendance or accept for information)*

SUMMER VILLAGE OF SOUTH VIEW

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- o) 2017 Weed Inspector – as per the Act, we again need to appoint a Weed Inspector for the Summer Village for the year, and we are again recommending Jackie Gamblin (*that Jackie Gamblin be appointed Weed Inspector for the Summer Village for the 2017 year*)
- p) German Canadian Cultural Association - request for tax exemption. Further to discussion at our last Council, attached is further information on this. As this property is not open to the general public it does NOT qualify for an exemption (*deny request for tax exemption*)
- q) 2017 Draft Operating Budget – attached is the same budget Council reviewed at our last Council meeting (as no changes were made). Also attached is the 2017 MSI funding allocations which show a very slight reduction in South View's annual allocations which is really good news for us. To be further discussed at meeting time (*accept draft budget and grant allocation report for information*)
- r)
- s)
- t)
7. Financial
- a) Accounts Payable – January 2017 cheque listing and auto-withdrawals totaling \$37, 093.63 including cheques #988 through cheque #1003.
- b) Income and Expense Statement – January 2017
- c) Bank Reconciliation – January 2017
- d) Grant Report – n/a
8. Council Reports
- a) Mayor Benford
- b) Deputy Mayor Ward
- c) Deputy Mayor Johnson
9. Chief Administrator's Report
- Development Officers Report
- Chattels on MR (update x 2)
10. Information and Correspondence
- a) Alberta Beach – attached is a March 1st 2017 letter from Mayor Benedict to Minister of Health Sarah Hoffman re: EMS – Medical First Response protocols follow-up.

p75-81

p82-85

p86
p87-93
p94-102

p103

p104-105