

**Recycling Coalition of West Virginia
Committee Meeting Minutes
April 7, 2020
Teleconference**

On the phone: Paul Hayes, Tom Aluise, Kim Smith, Lisa Facemyer, Beth Henry-Vance, Annette Hoskins, Charity Fellure, Mike Grunau, Carol Throckmorton, Kathy McKinley, Lynn Lashley, Terry Tyler.

The meeting was called to order by Chairman Paul Hayes at 10:30 a.m.

Approval of Minutes

Chairman Hayes asked for a motion to approve the minutes from the Dec. 12, 2019 meeting. Kim Smith made a motion to approve the minutes. Her motion was seconded by Kathy McKinley. The motion carried.

Election of Officers

Kathy McKinley made motion to re-elect the existing president, secretary and treasurer of the Recycling Coalition. Terry Tyler seconded the motion and the motion carried. There were no other nominations presented. Paul Hayes will continue as president, Tom Aluise as secretary and Kim Smith as treasurer.

Financial Statement

Chairman Hayes reported that the Coalition had a General Operating Bank Balance of \$7,834.37 through February 28, 2020, and a REAP Grant balance of \$651.71 through the same date. Mike Grunau made a motion to approve the financial statement. The motion was seconded by Annette Hoskins. The motion carried.

IRS Forms

Chairman Hayes reported that he should be able to complete the IRS 990 form by the May 15 deadline. He reported that the filing had to be made online.

Contests/donations

The coalition decided to proceed as normal with plans for staging its various fall events, including the Youth and Adult Contests, as well as the ReFashion Show. Changes can be made as time goes forward. Also, the coalition decided to begin the process of producing donation letters but will wait to send them out at a date to be determined.

Grants

Chairman Hayes reported that he filed the final REAP Grant report, which was due on April 30. The coalition also decided to once again apply for the REAP Grant and use the funding for the newspaper insert. The deadline to file for the REAP grant, which would be available next year, is June

Adjournment

Tom Aluise made a motion to adjourn. Terry Tyler seconded the motion and it carried.

Respectively submitted by Tom Aluise