TOWN OF UNION VALE

DIRECTOR OF CODE ENFORCEMENT
GEORGE A. KOLB JR.

SUPERVISOR
PATRICIA TOMPKINS

TOWN COUNCIL
JOHN WELSH
STEVE FRAZIER
DAVID MCMORRIS
CORRINA KELLEY

BUILDING DEPARTMENT
249 DUNCAN ROAD
LAGRANGEVILLE, NY 12540
(845) 724-5953
FAX: (845) 724-3757
Building2@unionvaleny.us

BUILDING PERMIT APPLICATION
(S I T E W O R K PERMIT)
Wetland Disturbance/ Flood Plain/ Excavation

The following information will be required to process your application:

1. Supply (3) copies of mapping ¼" scale on 18" x 24" paper unless otherwise noted.

2. Complete signed application submitted indicating all information below:

   a. A surveyed mapping of areas to be disturbed. This will need to include a contour map showing existing and proposed excavation at 2' intervals, drainage pattern, erosion control measures, size of disturbance in acreage, grid number, current owner, Engineer/ LS/ Architect Certification stamp.
   b. A Basic SWPPP report req. for all disturbance over ½ acre and an additional Notice of Intent form and SWPPP Acceptance Form with application and conformation D.E.C. if disturbance is over 1 acre. **All site work** is required to conform with the Town of Union Vale Code Chapter 122 for Erosion and Sediment Control.
   c. All flood mapping designation panels if applicable. Elevation certificate information in full.
   d. All designated D.E.C. or Army Core Wetlands and any required buffered area delineations to be located on parcel mapping.
   e. All approved and signed mapping required by Town of Union Vale Planning Board if applicable.
   f. Signed resolution of Approval from the Planning Board if applicable.
   g. Any additional State or Federal agency approvals or permits if required.

* Please note it is the responsibility of the applicant's design professional to supply all items referenced above for review by the Town of Union Vale's Engineer for adequate review. All Storm Water Pollution Prevention Plans for construction activities will need to be submitted with BUILDING PERMIT application if disturbance is over ½ acres or if project is part of a larger plan of development. Refer to requirements in BASIC SWPPP SUBMISSION REQUIREMENTS on filing Notice of Intent filed with the D.E.C. if disturbance exceeds one acre. Any information omitted or not clarified will reflect in possible re-submission requirement and additional review fees as noted in the Owner's Authorization and consent form required to be submitted with this application.

APPLICATION FOR BUILDING PERMIT

****PLEASE NOTE TO ALL APPLICANTS: ALL INFORMATION IS TO BE COMPLETED IN FULL. PLEASE TYPE OR PRINT LEGIBLY OR APPLICATION WILL BE RETURNED.****

APPLICATION TYPE: O Residential O New Construction O Commercial O Renovation/Alteration

APPLICANT:_____ DATE: _____

ADDRESS: _____

TEL #: _____ CELL: _____ FAX #: _____

EMAIL: _____

NAME OWNER OF BUILDING/LAND: _____

PROJECT SITE ADDRESS:_____

MAILING ADDRESS: _____

TEL #: _____ CELL: _____ FAX #: _____

EMAIL: _____

BUILDING/CONTRACTOR/ ARCHITECT OR ENGINEER IF REQ.

COMPANY NAME: _____

ADDRESS: _____

TEL #: _____ CELL: _____ FAX #: _____

EMAIL: _____

DESCRIPTION OF WORK: **ESTIMATE COST OF PROJECT: _____**

_____

_____

_____

_____

→ **Signature of Applicant/ Date**

REV: 7/25/16

OFFICE USE ONLY

APPROVALS: Zoning/ Fire/ Building

O Approved O Denied DATE: _____

_____

Signature of Code Enforcement Officer

FEE DUE: $_____ PAID ON: _____

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OWNER'S AUTHORIZATION & CONSENT FORM

This form is to be signed and notarized when required by the owner of record of the property in which the work outlined on the building permit application has been applied for. Signing of this document gives permission for work to be commenced by the contractor designated. All insurance requirements are to be submitted to the parcel owner and this office. In addition any and all Engineering/ Attorney's fees associated with review of this application are the sole responsibility for reimbursement to the Town of Union Vale by the owner of record as per Sect. 105-12 of the Town of Union Vale Code before any Certificate of Occupancy is issued.

Date: _____

Parcel Location: _____

Contractor: _____

Owner Signature:_____ Print: _____

NOTARY STAMP:

(Req. New Home and/or any application required to be reviewed by the Town of Union Vale P.E. and/ or Attorney)

NOTICE TO APPLICANTS: 240-109 Certificate of Occupancy

It shall be unlawful for a building owner to use or permit the use of any building or premises or part thereof hereafter created, erected, changed, converted or enlarged, wholly or partly, in its use or structure until a Certificate of Occupancy shall have been issued by the Building Inspector and the Zoning Administrator.

REV 1/16/2014

BUILDING DEPARTMENT INSPECTION PROCEDURE

ANY CHANGES to plans require approval by Code Official.
You are required to schedule all inspection with this office in advance of work to be inspected. Please provide building permit number, name on permit and specific type of inspection requested.

1. Pre-site inspection if required by Code Official.
2. Contact Utility Dig/Safe Hotline before any excavation commences.
3. Erosion control measures as dictated on plan or notes and SWPPP, if req., prior to any land disturbance activity.
4. Final Electrical inspection by third party agency certificate (if applicable).
5. Provide FINAL AS-BUILT for Site Plan of Project (3 COPIES)
6. Final grading and soil stabilization.
7. Copy of Notice of Termination to the D.E.C. for SWPPP report if applicable.
8. FINAL INSPECTION BY CODE OFFICIAL FOR COMPLIANCE TO SUBMITTED DRAWINGS, SITE PLAN.

- Please note per Town of Union Vale Code Section 240-109 Certificate of Compliance: All work performed must be issued a Certificate of Compliance by the Code Enforcement Officer of the Town of Union Vale. Strict adherence to this regulation will be enforced by this office.

TOWN OF UNION VALE BUILDING DEPARTMENT
249 DUNCAN ROAD
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Directions to Applicant:

1- Obtain BLDG PERMIT
2-DISPLAY PERMIT IN VISIBLE PLACE
3-SCHEDULE ELECTRICAL INSPECTION
4-ELECTRICAL AGENCY will MAIL compliance cert to us
5-If ELECTRICAL is only PART of total project, you additionally need to *SCHEDULE FINAL INSPECTION* WITH BUILDING DEPARTMENT*

Town Board Approved Electrical Inspection Agencies

NEW YORK ELECTRICAL INSPECTIONS

Greg Murad
HCR #4
Kelly Corners, NY 12455
845 586-2430 888 693-4693

Tom LeJune
Local Inspector
PO box 384
Amenia, NY 12501
845 373-7308

Z3 CONSULTANTS, Inc.

Gary Beck
PO Box 363
Lagrangeville, NY 12540
Office/ Fax: 845 471-9370

NY BOARD OF FIRE UNDERWRITERS

Pat Decina
845 298-6792 800 356-2556

NY ATLANTIC-INLAND INC.

William Jacox
12 Ackert Road
Rhinebeck, NY 12372
Phone: 845 876-8794

THIRD PARTY INSPECTIONS INC.

68 Gold Road
Poughquag, NY 12570
845 590-1010 thirdpartyinsp@gmail.com

NEW YORK ELECTRICAL INSPECTION SERVICES

150 White Plains Road, Ste 104
Tarrytown, NY 10591
Phone: 914 347-4390 Fax: 914 347-4394

info@nyeis.us	Office
joann@nyeis.us	Certs/Billing
Ed Odell	914 384-6763
Brian McPartland	914 382-4921
Nick Morabito	914 384-6605
	nick@nyeis.us
Anthony Rabasco	914 384-6634
Al Weis	914 384-6762
	914 962-8236 home office
Charlie Del Pozzo	914 384-6644

NY ELECTRICAL INSPECTIONS & CONSULTANTS LLC

John Wierl
93 Beattie Avenue
Middletown, NY 10940
845 551-8466
jwierl@nyeic.com

REV DATE: 11/30/11