



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING December 14, 2021

The regular meeting of the Mokena Fire Protection District was held on Tuesday, December 14, 2021, at Mokena Fire Station #1 at 6:00 PM.

Present: President William Haas, Treasurer Ken Blank (at 6:40 PM), Secretary Robert Hennessy, Trustee Dennis Burkhardt, Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel
Absent: Trustee Craig Warning
Visitor: Friends and Families of Fire Chief Cirelli for Promotional Ceremony

Robert Hennessy made a motion, seconded by William Haas, to appoint Dennis Burkhardt as Treasurer Pro-Tem. Motion passed with all ayes.

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to approve the minutes of the November 9, 2021, Trustee meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the November 9, 2021, closed session minutes. Motion passed with all ayes.

PUBLIC COMMENTS

Former Fire Chief Howard Stephens expressed his appreciation to the Board for all the planning for the Open House held on his last day, November 30, 2021. The Open House was very nice, he appreciated it and all the kind words spoken.

He stated that the Board of Trustees do a great job and he always appreciated all they did during his tenure as Fire Chief.

Joe Cirelli will be sworn in as the new Fire Chief later in the meeting. Howard Stephens has no doubt that he will do an excellent job as Chief. Joe's dad was a photographer who volunteered for the district many years ago and he would be very proud of Joe tonight.

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

UNION REPORT

None

TRUSTEES' REPORT

The Trustees wished everyone a happy and safe Christmas.

CALENDAR AND CHECKLIST

The annual Tax Levy Ordinance/Certificate of Needs and Certification of Truth in Tax Compliance has been filed.

The review of the closed session minutes is an agenda item later in the meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

Engine 93 (Spartan/Alexis) out of Station 3, went to Chandler Services for a faulty turbo actuator. The engine was out of service for approximately two days and is now back in service.

Fenton Equipment has relisted the 2009 HME/Alexis engine on November 15, 2021 for \$151,900.00.

The signs that are displayed on the front of Station 1 and Station 2 with the image of our badge have faded and need to be repaired. Robert Hennessy made a motion, seconded by Dennis Burkhardt, to repair the signs at a cost of \$1000 per station. Motion passed with all ayes. The badge at Station 3 is in good shape due to the north facing direction.

New Lenox Fire Protection District borrowed our reserve engine for approximately two days. Our MABAS 19 Intergovernmental agreement allows apparatus sharing.

Illinois American Water has completed the repairs and maintenance to the elevated water tower located in Arbuy Hills. This water tower affected the hydrants along LaGrange Road from 194th Street to LaPorte Road and the industrial area from 194th Street to 197th Street.

We responded to an apartment fire on December 10 at 11144 First Street. The fire was contained to the first-floor apartment. One patient was treated on the scene and the fire is still under investigation. The crews did a phenomenal job on this fire.

The Board approved the following Class Requests:

- | | |
|-----------------|---------------------------------------|
| ▪ Pete Cantore | Blue Card |
| ▪ Mark Rojek | Blue Card |
| ▪ Rick Campbell | Blue Card |
| ▪ Adam Meyer | Blue Card |
| ▪ Adam Shefcik | First Responder Emergency Extrication |
| ▪ Brandon Ciara | First Responder Emergency Extrication |

The December training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

LCC Deputy Director Alex Szalinski has submitted his notice to retire. His last working day will be January 21, 2022. Alex has been a pleasure to work with during the PSAP consolidation, and his openness and sense of humor will be missed. Director Pavlik is expected to post for the Deputy Director position soon.

The cost recovery billing information was reviewed.

The Trustees have received updated policies regarding financial resources. The purchasing policy and financial resource manual are updated annually. The adoption of these policies will be an agenda item at the January meeting.

We have re-applied for the Assistance to Firefighters grant, requesting funding for a gear washer/dryer and breathing air compressor. If awarded, we will be eligible for \$70,272 in federal funding.

The 2022 IPRF grant for \$15,103 will be used to offset the cost of the station access system.

We received a donation of \$1,500 from Jim Andreesen of Country Financial. These funds were donated to be used towards the purchase of a battery-operated positive pressure ventilation fan. Mr. Andreesen is attempting to secure an additional \$1,500 to be used towards the purchase of this, which is approximately \$4,500.

The initial eligibility register has been posted; the applicants now will claim any eligible preference points that they may be awarded. The final eligibility register will be posted on or about December 17.

Chief Cirelli and A/C Campbell have been meeting with the crews individually at the station, to assess where we are organizationally, and where there may be opportunity for improvement.

Letters and newspaper articles this month:

- The Mokena Patch posted an article on the toy drive, with the Mokena FPD and Mokena VFW partnering together.
- A card and donation was received from a resident.

The code enforcement report and community risk reduction surveys were reviewed by the Board.

Nine Customer Satisfaction Surveys received in the past month were shared with the Board.

TREASURER'S REPORT

Trustee Blank entered the meeting at this time (6:41 pm). Robert Hennessy made a motion, seconded by Bill Haas, to restore Ken Blank as Treasurer. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of \$153,974.00 as presented. Motion passed with all ayes.

REVIEW OF CLOSED SESSION MINUTES

After a review of the closed session minutes, it was determined that there are no closed session minutes to be opened at this time. Robert Hennessy made a motion, seconded by Dennis Burkhardt, to not open any of the closed session minutes. Motion passed with all ayes.

DESTRUCTION OF VERBATIM RECORDINGS

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to allow the destruction of verbatim recordings for the following closed session meetings: October 8, 2019, November 12, 2019, December 10, 2019, February 11, 2020, March 10, 2020, April 14, 2020, May 12, 2020, June 9, 2020. Motion passed with all ayes.

REVIEW/APPOVE 2022 REGULAR MEETING DATES OF THE MFPD BOARD OF TRUSTEES

The Trustees approved the 2022 regular meeting dates for the second Tuesday of every month.

REVIEW/APPROVE COVID19 LEAVE LETTER OF AGREEMENT

In February of 2021, the District entered into a Letter of Agreement (LOA) with Local 4270, which provides for 80 hours of COVID-19 leave in qualifying cases. This LOA is due to expire December 31, 2021. In consideration of the current COVID-19 landscape, we believe that another LOA should be entered. This LOA would offer COVID-19 leave until 23:59 on May 31, 2022. The only change from the previous LOA is the date. All other language is identical to the agreement entered in February of 2021.

Robert Hennessy made a motion, seconded by Ken Blank, to approve the COVID-19 Letter of Agreement as presented. Motion passed with all ayes.

APPROVE CHIEF'S BENEFITS AGREEMENT

The Trustees had received Fire Chief Cirelli's benefit agreement a few months ago and have no questions at this time. Ken Blank made a motion, seconded by Robert Hennessy, to approve Fire Chief Cirelli's benefit agreement as presented. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye, Robert Hennessy aye; Dennis Burkhardt aye.

CLOSED SESSION

None.

ACTION UPON CLOSED SESSION IF REQUIRED

None

Robert Hennessy made a motion, seconded by Ken Blank, to recess the meeting until 7:00 PM. The meeting reconvened at 7:00 PM in the bay area of the fire station.

SWEARING IN OF FIRE CHIEF CIRELLI

A ceremony was held to swear in Joseph Cirelli as the Fire Chief of the Mokena Fire Protection District. The pledge of Allegiance was recited, and Pastor Tom Newton opened with prayer. This was followed by the promotion and badge pinning. Fire Chief Joseph had closing comments. A reception followed.

ADJOURNMENT

Meeting was adjourned at 8:27 PM after a motion by Robert Hennessy.



Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel