

Planning Commission Meeting Minutes

March 4, 2020 at 6:00 P.M.

Board Members Present:

Josh Griffes ~ Chairman

Joi Merritt

Dan Rondeau

Mike Lucas

Phil Marquette

Town Officials Present:

Amanda Carlson – Town Administrator

Carol Simmons - Administrative Assistant to the Planning Commission

1. Josh Griffes called the meeting to order at 6:02 p.m.

2. Approve the minutes of the February 5, 2020 meeting:

- Phil made the motion to approve the minutes of the February 5, 2019 meeting.
- Mike seconded the motion to approve the February 5, 2020 minutes.
- Board members unanimously approved and signed the minutes from February 5, 2020 as written.

3. Reorganization of commission:

- Phil made motion to elect Josh Griffes as Chair
- Mike seconded the motion
- All members agreed
- No vice chair chosen at this time
- Meetings will be held first Wednesday of the month at 6pm

4. Allow for public comment:

- Amanda Carlson, Town Administrator welcomed the new members of the Planning Commission and described possible ways for the commission to be involved in the economic development plan.

5. Junk Ordinance:

- Phil moved to table discussion regarding Junk Ordinance
- Joi seconded the motion and unanimously approved by the board.

6. Solar Plan

- Phil stated that Dori has most information and is waiting for a copy of all bills and a map of two properties that could be used for solar. Should have report in next week or two.
- Phil confirmed he would stay with the planning commission until the solar plan is done

7. Introduction of new members:

- Joi Merritt introduced as new elected member of commission

- Dan Rondeau introduced as new elected member of commission.

8. Open Meetings

- Members discussed open meetings.
- There needs to be three members present to be a legal meeting.
- Outside of meetings, if three members are together, they cannot discuss any planning commission business.
- Rules and statues of meetings are listed on-line

9. Planning commission manual.

- Planning commission manual was handed out to all new members. Josh encouraged members to familiarize themselves with the manuals and to read the Economic Plan to understand and discuss what the commission wants to tackle.

10. Motion to adjourn:

- Phil made the motion to adjourn at 6:56 p.m. Dan seconded the motion and the meeting was adjourned.

The next Planning Commission meeting will be held on Wednesday, April 1, 2020 at 6:00 pm.



Josh Griffes / Chairman



Dan Rondeau



Mike Lucas



Joi Merritt



Phil Marquette