

# Plateau Valley Fire Protection District

## MINUTES

MARCH 9, 2017

6:30 PM

COLLBRAN - #91

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	6:59 p.m.
DIRECTORS PRESENT	Rod Cadman, Ken Anderson, Lee Burg, Burt Dole, Kathy Harris
DIRECTORS ABSENT	
PERSONNEL	Chief Lockwood, Camile Hisel, Shannon Currier P.C.
GUESTS	Marie Cadman, Bob Lessard, Eric Bruton

### APPROVAL OF AGENDA:

MOTION	Burt Dole made a motion to approve the agenda as presented. Kathy Harris seconded the motion. Further discussion, none. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole, Yes. None opposed, motion passed.
--------	---

### APPROVAL OF MINUTES:

JANUARY 12, 2016

MOTION	Burt Dole made a motion to approve the February 9, 2016 minutes with correction noted below. Lee Burg seconded the motion. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed. (the rears changed to arears.)
--------	--

### APPROVAL OF APPROPRIATIONS:

MOTION	Kathy Harris made a motion to approve the January 2017 Appropriations as presented. Ken Anderson opened the motion for discussion. Burt Dole seconded the motion. Rod Cadman opened for discussion. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
--------	--

### FINANCIAL REPORT:

MOTION	Shannon Currier reviewed the January 2017 "Draft" Monthly Financial Report, see attached Monthly Financial Report for review. The report remains "Draft" until the Audit is completed. Ken Anderson made a motion to accept the January 2017 "Draft" Monthly Financial Report as presented. Lee Burg seconded the motion. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
--------	--

### ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:

MOTION	Ken Anderson made a motion to accept the January 2017 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$11,474.05 and Write-Offs of \$159.84 for a total of \$11,633.89. Kathy Harris seconded the motion. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
--------	---

**Hearings and Public Comment:**

*approved*

None

**CHIEF'S REPORT:**

Chief Lockwood reported on the FF1 class being held at the station. RT130 class will be the first part of April held at the Debeque Fire Station. EMS Billing is working out well and easy to work with. Mike discussed a transfer to be made from the EMS Billing account to the savings account. Winter has gone well this year. Discussion on the two volunteers that are taking the paramedics class.

**Board Member Reports:**

- KEN** Discussion on outdoor signs being put on stations 91 and 92. Discussion on flag stations that have been ordered.
- \*\*\*MOTION\*\*\*** Ken Anderson made a motion to allow the Collbran Conservancy District the use of station 91 for their monthly meetings set for the second Monday of every month and any other time they would need. Lee Burg seconded the motion. All in favor, Anderson yes, Burg yes, Cadman yes, Harris yes, Dole yes. None opposed, motion passed.
- ROD** Discussion on an evaluation for Chief and the different types. Chief ordered wind whip signs for Pancake Breakfast split with the ambulance association. There is a grant to help with the Pancake Breakfast that they are applying for. Would like to invite the new superintendent to come to a Plateau Valley Fire Protection District meeting to meet him.
- BURT** Discussion the training classes that go on with the district and the increase amount of attendance and retention. It's been nice to be able to walk in and have a dinner ready for training. As a board member would like to help support this with anything that is needed.
- KATHY** Public Service Announcement: Collbran Job Corps will be holding a Blood Bank on Friday the 10<sup>th</sup> at 10:00 am at the Collbran Job Corps Center.

**Adjournment:**

- MOTION** Rod Cadman made a motion to adjourn the meeting at 7:42 p.m. Burt Dole seconded the motion. All in favor, Harris yes, Dole yes, Cadman yes, Burg yes, Anderson yes.

These minutes were approved by the Board of Directors.

*[Signature]*