

Town of Grant
9011 County Road WW
Monthly Board Meeting
March 13, 2013

Present: Schwab, Winkler, Yetter and Luecht.

Excused: Zimmerman (brother's funeral in Montana)

Minutes typed by Zimmerman off of notes on agenda copy and no recording available.
Chairperson Schwab called meeting to order at 6:30pm.

Announcements/Correspondence:

- 4th Qtr. 2012 Franchise Fee for \$1,193.40 from Solarus.
- Franchise Fee from Charter for 4th Qtr. 2012 in the amount of \$210.67.

Presentation: Jon Trautman, Schenk Associates, presented 2012 Financial Review to Town Board and answered questions or concerns of Board Members and residents.

Minutes:

- **Motion: (Schwab, Yetter) Move to accept minutes from Monthly Board Meeting on February 13, 2013 as written. Carried. Unanimous Ayes**

Officers' Report: None

Committee/Commission Minutes or Reports:

- **Ambulance:** No report
- **First Responders:** No meeting to report.
- **Groundwater Citizens Advisory Committee:** No report
- **Historical/Sesquicentennial:** Next meeting April 3, 2013 @ 6:30pm.
- **Plan Commission:** Finalizing Driveway Ordinance and will send to counsel.
- **Zoning:** 4 permit issues in February for a total of \$2,855.00.

Financial Report & Updates:

- Treasurer Luecht presented February reconciliation; total receipts for the month were \$678,604.13, which included real estate taxes.
- Treasurer and Clerk balanced for the month of February.
- **Motion: (Yetter, Winkler) Move to have Financial Report on report for audit or review. Carried. Unanimous Ayes.**
- 2013 Budget Sheet was distributed to Board Members
- Portage Cty & WDOT reimbursements were reported on at the February 13th Board Meeting (see Feb. 13th minutes)
- QuickBooks update: QuickBooks Pro 2013 software available for \$199.95.
- **Motion: (Schwab, Yetter) Move to purchase QuickBooks Pro 2013 software for a total of \$199.95. Carried. Unanimous Ayes.**

Public Participation: None

Status of Hall ramp sketch for ADA review:

Letter received from Government Accountability Board on site check at February Election and no comments were made about ramp.

Operator's License:

- **Motion: (Schwab, Yetter) Move to accept Operator License for Katrina Schoenstene for DJ's Corner Bar. Carried. Unanimous Ayes.**

Roads/Equipment/Garage:

- Reviewed snow maintenance policy
- Monthly Report presented by Winkler:
- Updated Road Plan/Priorities for 2013 projects: Moved to later date
- Snowmobile agreements on town roads: None available
- Proposals for glass block windows on north end of garage: Cost for 2 windows is \$201.00 each.
- **Motion: (Schwab, Yetter) Move to purchase 2 glass block windows for north end of garage for a total of \$402.00. Carried. Unanimous Ayes.**
- Estimates to clean/paint garage exterior: Received one bid from Jay Goska for \$4,900.00 to date.

Transfer Station:

- Waste Oil Contractor: Completed at Monthly Board Meeting Feb. 13th. (See minutes)
- Metals contractor update: None
- Proposed close dates (e.g. school closings). Was discussed with no action taken.

Proposal to purchase laptops:

- **Motion: (Schwab, Yetter) Move to purchase a laptop for Town Chairperson, Zoning Administrator and First Responders from Lenovo. Carried. Unanimous Ayes.**

Board/Employee training dates:

- March 14th, 2013 Wis. Municipal Clerks Assoc. seminar on Alcohol Laws & Licensing, "How long to keep Records & Legally Dispose of Them": talked to clerk in Stratford and she will send Zimmerman any printouts available.
- March 20th, 2013 County/Township Technical Seminar re: culvert pipe installations. Schwab plans to attend
- District meetings (varied)

Upcoming meeting dates/topics:

- WTA District Meeting
- Notice of Claim re: Ambulance Service (pending)

Motion: (Winkler, Yetter) Move to adjourn at 9:10pm. Carried. Unanimous Ayes.

Respectfully submitted by,

Vicky Zimmerman, Town Clerk