

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
JUNE 28, 2016**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Mayor Philip Yetter at 7:00 PM.

**ROLL CALL: Present:** Committeeman Timothy Dooley, Committeeman K. Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie (via telecommunications) and Mayor Philip Yetter. **Also Present:** Township Administrator Eileen Klose and Township Attorney Stephen Roseman.

**STATEMENT** – Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 of the Sunshine Law and that adequate notice of the meeting has been posted in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** - Mayor Philip Yetter stated that all items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes – May 31, 2016**

- **Correspondence**

1. Sussex County Solid Waste Advisory Council Resolution Regarding an Administrative Action for Transfer of Solid Waste Facility Permit No. TRP14001 From Grinnell Recycling, Inc. to Cavalier Environmental Compliance Services, Inc. for the Solid Waste Transfer Station/Material Recovery Facility Located at 482 Houses Corner Road, Sparta, New Jersey, Facility No. 213190
2. Hampton Township Seniors – Thank You Note for Using Municipal Building During the Community Center's Construction
3. Sussex County Solid Waste Advisory Council – October 13, 2015 and April 12, 2016 Minutes
4. Hampton Township Planning Board – May 19, 2016 Agenda and April 21, 2016 Minutes; June 16, 2016 Agenda and May 19, 2016 Minutes
5. Dylan White Sandyston Township Resident – Re: Baseball Factory National Team Competition
6. Kittatinny Regional High School Board of Education Meeting Work Session Meeting – May 12, 2016 Minutes and May 19, 2016 Regular Meeting Minutes
7. Sussex County Solid Waste Advisory Council – April 12, 2016 Minutes
8. Hampton Township School District Ten Month District and School Calendar 2016/2017
9. Sussex County Agriculture Development Board – March 21, 2016 Minutes
10. Township of Montague – Re: Request for Support of Legislation
11. Hampton Township Recreation Committee – May 25, 2016 Minutes

- **Reports**

1. Green Township Joint Court Monthly Cashbook Report – April and May 2016
2. Andover Township Joint Court Monthly Cashbook Report – May 2016

3. Hampton Township Construction Official's Construction Permit Activity Report – May 2016
4. Hampton Township Treasurers Report – May 31, 2016

Township Attorney S. Roseman stated that Committeeman S. MacKenzie was attending this meeting via telecommunication conference call. He requested that attendees who wish to address the Township Committee walk up to the dais and speak clearly in order for Committeeman S. MacKenzie to have adequate audio during the discussions.

### **APPROVAL OF THE CONSENT AGENDA**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Consent Agenda as listed above.

### **REGULAR AGENDA**

#### **HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE**

HTVFR President V. Rumsey stated that the Fire Department provided parking detail again this year for the Kittatinny Regional High School Graduation Ceremony. Once again, HTVFR volunteers had problems with certain staff members who were uncooperative.

HTVFR will offer coverage at the Fireworks Display scheduled to take place on June 30, 2016 at Sussex County Community College. In addition, four other fire companies, the NJ Forest Fire Service and the County Fire Marshall will assist.

HTVFR will host the Annual Sussex County Fireman's Auxiliary Meeting at Fire Station #1 on July 27, 2016.

The HTVFR BBQ Dinner will be held on August 27, 2016 at Fire Station #1 on Halsey Road. President V. Rumsey stated that she would bring tickets for the events to the Hampton Township Municipal Building for the purpose of selling them to residents.

The Sussex County Fire Academy will be hosting a Dedication Ceremony to honor fallen Police, Fire and EMS personnel. The Fire Academy hopes to construct the Sussex County Public Safety Memorial to honor First Responders that have perished in the line of duty. In a fundraising effort, Memorial Pavers are being sold for \$150.00 each. HTVFR President V. Rumsey stated that the Fire Department plans to purchase a generic paver for Past and Future Firefighters. In addition, V. Rumsey intends to purchase Memorial Pavers for HTVFR Member Daniel Rumsey, Committeeman and HTVFR Volunteer Daniel Coranoto and HTVFR Treasurer Daniel Downes. Anyone who is interested in purchasing a Memorial Paver can obtain information through HTVFR or pickup a brochure at the Hampton Township Municipal Building. The Sussex County Fire Academy is also taking donations for the construction of the Sussex County Public Safety Memorial.

HTVFR Chief D. Gunderman reported that HTVFR responded to 22 EMS calls in June and 169 year-to-date.

HTVFR responded to 13 fire calls in June and 81 calls year-to-date.

Chief D. Gunderman acknowledged the efforts of HTVFR members D. Korver, G. Chattaway and J. Welch, who all responded to a motor vehicle accident that required the use of the Jaws of Life. Chief Gunderman also responded and assisted at the scene. Township officials thanked the HTVFR volunteers for their efforts.

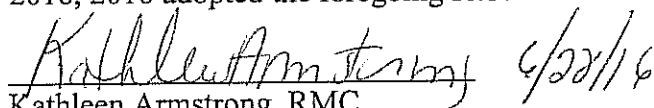
Chief Gunderman stated that the solar farm on Route 206 intends to install a Knoxbox. HTVFR recently conducted an emergency drill at the solar facility.

**EXECUTIVE SESSION** - Executive Session for the Purpose of Discussing Pending Litigation

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members present in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP COMMITTEE  
RESOLUTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE** to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing pending litigation matters at 7:11 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on June 28, 2016, 2016 adopted the foregoing Resolution.

  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to go back in to regular session at 8:31 P.M.

Due to technical difficulties, telecommunications with Committeeman S. MacKenzie were lost, which prevented him from being able to participate for the remainder of the Regular Meeting of the Township Committee.

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to amend the Hampton Township Affordable Housing Plan, as recommended by Township Planning Board Attorney R. Morgestern and Township Affordable Housing Consultant F. Heyer, by reducing the housing obligation for Developer Mr. Martin from 76 units to 44 units, adding a housing obligation of 45 units for Developer A. Pio Costa, 8 units for Rehabilitation Housing, and removing 3 units from the west side of Route 206 on the Pio Costa site.

**RESOLUTIONS**

**A MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION PROVIDING 25 DAY GRACE PERIOD  
FOR 2016 THIRD QUARTER DUE DATE**

**WHEREAS**, N.J.S.A. 54:4-64 requires that municipal tax bills be mailed forty-seven (47) days before the third installment of taxes falls on August 1<sup>st</sup>, namely on June 14<sup>th</sup>; and

**WHEREAS**, the Sussex County Board of Taxation has not as of this date certified the 2016 tax rates for municipalities in Sussex County;

**WHEREAS**, the date of mailing of Hampton Township tax bills to Hampton Township taxpayers cannot be determined at this time; and

**WHEREAS**, in accordance with the intent of N.J.S.A. 54:4-64 invoking any payment of interest for delinquency under the provisions of N.J.S.A. 54:4-64; and

**WHEREAS**, R.S. 54:4-67 deems twenty five (25) days after proper mailing of said tax bills and certification of such mailing, to be adequate notice of the amount of taxes due.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hampton, in the County of Sussex, State of New Jersey as follows:

Hampton Township taxes or assessments due August 1, 2016 will not be considered delinquent and interest for delinquency in the payment of such taxes and assessments shall not be charged for the failure to pay any such taxes or assessments if received by the Township on or before the twenty fifth (25<sup>th</sup>) day after the proper mailing of the tax bills and provided further, however, that if any such installment is not paid on or before said twenty fifth (25<sup>th</sup>) day, interest at the usual rate will be charged from August 1, 2016.

Leah C. Korver, CTC  
Tax Collector  
June 28, 2016

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman K. Goulray and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM  
TAX SALE CERTIFICATE #2015-016**

**WHEREAS**, Leah C Korver, Tax Collector, has received \$6,401.28 from West Coast Servicing, for the redemption of Tax Sale Certificate #2015-016 on Block 2002 Lot 4, and;

**WHEREAS**, The tax collector is requesting that \$6,401.28 plus a \$1,000 premium which was paid at the tax sale and the Township is holding for a total of \$7,401.28 be refunded to the lien holder, U.S. Bank Cust. PC4, First Trust Bank, 50 S. 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$6,401.28 for the redemption of Tax Sale Certificate #2015-016 plus a \$1,000 premium which was paid at the tax sale for a total of \$7,401.28 on Block 2002 Lot 4, to the lien holder, U.S. Bank Cust. PC4, First Trust Bank, 50 S. 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE  
#2016-008**

**WHEREAS**, Leah C Korver, Tax Collector, has received \$985.10 from Kenneth Ellman, for the redemption of Tax Sale Certificate #2016-008 on Block 1801.01 Lot 1 +Qfarm, and;

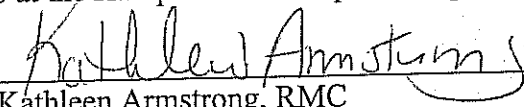
**WHEREAS**, The tax collector is requesting that \$963.76 be refunded to the lien holder, U.S. Bank Cust. PC6, LLC, Sterling National, 50 S. 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102, with the additional balance of \$21.34 being credited to the current taxes.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$963.76 for the redemption of Tax Sale Certificate #2016-008 on Block 1801.01 Lot 1 +Qfarm, to the lien holder, U.S. Bank Cust. PC6, LLC, Sterling National, 50 S. 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/28/16

  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REDEEM TAX SALE CERTIFICATE  
#2016-004**

**WHEREAS**, Leah C Korver, Tax Collector, has received \$9,426.01 from East West Bank c/o Celink Reverse Mortgage, for the redemption of Tax Sale Certificate #2016-004 on Block 607 Lot 6, and;

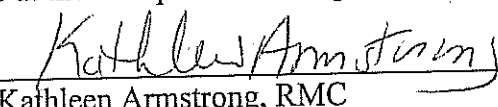
**WHEREAS**, The tax collector is requesting that \$9,386.01 plus a \$15,000 premium which was paid at the tax sale and the Township is holding for a total of \$24,386.01 be refunded to the lien holder, Skyview Investors, LLC, 184 S. Livingston Ave, Suite 9-152, Livingston, NJ 07039, with the additional balance of \$40.00 being credited to the current taxes.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hampton, County of Sussex, State of New Jersey to authorize the Tax Collector to refund \$9,386.01 for the redemption of Tax Sale Certificate #2016-004 plus a \$15,000 premium which was paid at the tax sale for a total of \$24,386.01 on Block 607 Lot 6, to the lien holder, Skyview Investors, LLC, 184 S. Livingston Ave, Suite 9-152, Livingston, NJ 07039.

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/28/16

  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID  
AND ECONOMIC DEVELOPMENT RECOMMENDATION OF AWARD  
FOR MILLING AND PAVING  
KEMAH-MECCA LAKE ROAD SECTION II IN HAMPTON TOWNSHIP**

**BE IT RESOLVED** that the Township of Hampton Recommends to the New Jersey Department of Transportation that the contract for Milling and Paving Kemah Mecca Lake Road- Section II in the Township of Hampton, County of Sussex, be awarded to Tilcon New York, Inc. 9 Entin Road, Parsippany, New Jersey 07054 in the amount of \$237,557.50 subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

That the clerk of the body be and is hereby directed to seal said contract with the corporate seal of this body and attest to the same.

**APPROVED BY THE** Hampton Township Committee on June 28, 2016

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL  
AID AND ECONOMIC DEVELOPMENT RECOMMENDATION OF AWARD FOR  
LINE STRIPING KEMAH-MECCA LAKE ROAD – SECTION II IN HAMPTON  
TOWNSHIP**

**BE IT RESOLVED** that the Township of Hampton recommends to the New Jersey Department of Transportation that the contract for Line Stripping Kemah Mecca Lake Road- Section II in the Township of Hampton, County of Sussex, be awarded to Denville Line Paving, Inc., 2 Green Pond Road, Rockaway, New Jersey 07866 in the amount of \$6,768.84

That the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

That the clerk of the body be and is hereby directed to seal said contract with the corporate seal of this body and attest to the same.

**APPROVED BY THE** Hampton Township Committee on June 28, 2016

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

JUNE 28, 2016

Date: 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT RECOMMENDATION OF AWARD FOR BICYCLE SAFE GATES; INLET HEADS, TYPE "N", 6"; AND INLET HEADS, TYPE "N", 8" FOR KEMAH-MECCA LAKE ROAD – SECTION II IN HAMPTON TOWNSHIP**

**BE IT RESOLVED** that the Township of Hampton recommend to the New Jersey Department of Transportation that the contract for Bicycle Safe Grates; Inlet Heads, Type "N", 6"; and Inlet Heads Type "N", 8" for Kemah Mecca Lake Road- Section II in the Township of Hampton, County of Sussex, be awarded to General Foundries, Inc., 1 Progress Road, North Brunswick, New Jersey 08902 in the amount of \$1,938.00 subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign for and on its behalf the contract in the prescribed form for said construction.

That the clerk of the body be and is hereby directed to seal said contract with the corporate seal of this body and attest to the same.

**APPROVED BY THE** Hampton Township Committee on June 28, 2016

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF THE LIQUOR LICENSE IN THE NAME OF 206 HAMPTON LLC, 1910-33-002-007**

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **206 Hampton LLC, #1910-33-002-007** at a regularly scheduled Township Committee meeting held Tuesday, June 28, 2016, at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.
6. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2016-2017, 2017-2018 and 2018-2019 pursuant to N.J.S.A. 33:1-12:39.

- 7. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF LIQUOR LICENSE IN THE NAME OF SIS'S HOMESTEAD, INC. T/A BOOMERS BAR AND GRILL #1910-33-010-004**

The following is a resolution adopted by the Township Committee of the Township of Hampton, Sussex County at a regular meeting held Tuesday, June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

"The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **SIS'S Homestead, Inc. T/A Boomers Bar and Grill #1910-33-010-004.** at a regularly scheduled Township Committee meeting held Tuesday, June 28, 2016 at the Hampton Township Municipal Building per the following:

- 1. Application form is complete in all respects,
- 2. Applicant is qualified to be licensed according to all statutory, regulatory, and local
  - a. government A.B.C. laws and regulations,
- 3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
- 4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
- 5. Applicant has paid the required fees.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 6/28/16

Kathleen Armstrong  
Kathleen Armstrong, RMC  
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO APPROVE THE RENEWAL OF LIQUOR LICENSE IN THE NAME OF HAMPTON DINER, INC. #1910-33-005-007**

The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of



**Hampton Diner, Inc. #1910-33-005-007** at a regularly scheduled Township Committee meeting held Tuesday, June 28, 2016 at the Hampton Township Municipal Building per the following:

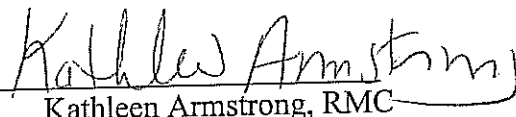
1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local
  - a. government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.

**CERTIFICATION**

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

6/28/16

  
Kathleen Armstrong, RMC  
Township Clerk

**ORDINANCES**

***PUBLIC HEARING AND FINAL ADOPTION***

**ORDINANCE #2016-02 – AN ORDINANCE TO SPEND CAPITAL IMPROVEMENT FUNDS CURRENTLY LOCATED IN THE GENERAL CAPITAL FUND FOR THE REPAVING OF ROADS IN THE OVERLOOK DEVELOPMENT AND KEMAH MECCA LAKE ROAD SECTION II**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt at final reading Ordinance #2016-02.

**PUBLIC HEARING**

There were no comments or inquiries from the public.

**PUBLIC HEARING CLOSED**

**ROLL CALL VOTE:** Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; Committeeman Keith Gourlay, yes; and Mayor Philip Yetter, yes. Motion Carried.

**ORDINANCE #2016-03 – AN ORDINANCE TO SPEND CAPITAL IMPROVEMENT FUNDS FOR THE PURCHASE OF A SINGLE AXLE DUMP TRUCK WITH PLOW, WING SANDER, AND OTHER EQUIPMENT**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt at final reading Ordinance #2016-03.

**PUBLIC HEARING**

There were no comments or inquiries from the public.

**PUBLIC HEARING CLOSED**

**ROLL CALL VOTE:** Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; Committeeman Keith Gourlay, yes; and Mayor Philip Yetter, yes. Motion Carried.

**NEW BUSINESS**

**WINDY ACRES CAMPGROUND - ANNUAL  
CAMPGROUND LICENSE FOR 2016 SEASON**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve an Annual Campground License for the 2016 Season to Windy Acres Campground.

**OUR LADY OF MOUNT CARMEL CHURCH – HAMPTON TOWNSHIP 50/50  
ON-PREMISE RAFFLE LICENSE #2016-1138 TO  
BE HELD SEPTEMBER 3, 2016**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to approve an On-Premise 50/50 Raffle License for Our Lady of Mount Carmel Church, as listed above.

**OUR LADY OF MOUNT CARMEL CHURCH – HAMPTON TOWNSHIP TRICKY  
TRAY RAFFLE LICENSE #2016-1139 TO BE HELD SEPTEMBER 3, 2016**

A **MOTION** was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to approve a Tricky Tray Raffle License for Our Lady of Mount Carmel Church, as listed above.

**KNIGHTS OF COLUMBUS COUNCIL 9920 (OUR LADY OF MOUNT CARMEL  
CHURCH) – HAMPTON TOWNSHIP OFF-PREMISE 50/50 RAFFLE LICENSE #2016-  
1140 TO BE HELD OCTOBER 4, 2016**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve an Off-Premise 50/50 Raffle License for the Knights of Columbus, as listed above.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – HAMPTON TOWNSHIP  
TRICKY TRAY RAFFLE LICENSE #2016-1141 TO BE HELD SEPTEMBER 24, 2016**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve a Tricky Tray Raffle License for the Baleville Congregational Christian Church, as listed above.

**BALEVILLE CONGREGATIONAL CHRISTIAN CHURCH – HAMPTON TOWNSHIP  
ON-PREMISE 50/50 RAFFLE LICENSE #2016-1142**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve an On-Premise 50/50 Raffle License for the Baleville Congregational Christian Church, as listed above.

**JOELLE BROWNLEE – RE: REQUEST TO BE APPOINTED BY MAYOR PHILIP  
YETTER TO THE RECREATION COMMITTEE AS A REGULAR MEMBER TO  
SERVE AN UNEXPIRED TERM UNTIL DECEMBER 31, 2018**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Joelle Brownlee to serve as a Regular Member of the Hampton Township Recreation Committee to fill an unexpired term until December 31, 2016.

**HAROLD E. PELLOW & ASSOCIATES, INC. - RECOMMENDATION OF AWARD  
FOR PROPOSED IMPROVEMENTS FOR FOREST DRIVE, MAPLE TERRACE,  
OVERLOOK COURT, WIT LANE & SLEEPY HOLLOW ROAD**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K.

Gourlay, with all members in favor, to make improvements to the roadways referenced above, including paving/milling of a section of Forest Drive for an additional \$18,000 to \$20,000, as recommended by Township Engineer H. Pellow.

**HAMPTON TOWNSHIP TAX ASSESSOR RESOLUTION — A RESOLUTION TO RE-APPOINT JOSEPH FERRARIS TO A FOUR YEAR TERM COMMENCING JULY 1, 2016 THROUGH JUNE 30, 2020**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to appoint Joseph Ferraris to the position of Township Tax Assessor to a 4-year term from July 1, 2016 through June 30, 2020.

**HANDYMAN PLUS — REPLACE EXISTING DOOR AT THE DANIEL CORANOTO COMMUNITY AND SENIOR CENTER \$425.00**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to authorize Handyman Plus to replace the existing entrance/exit door at the Daniel Coranoto Community and Senior Center for a total of \$425.00.

**HAMPTON TOWNSHIP ZONING BOARD OF ADJUSTMENT — REQUEST BY DENNIS SIVULICH, LONGVIEW ACRES COURT TO BE APPOINTED TO THE HAMPTON TOWNSHIP ZONING BOARD**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to appoint Dennis Sivulich of Longview Acres Court, Hampton Township to the Hampton Township Zoning Board.

**HAMPTON TOWNSHIP ORDINANCE AMENDING CHAPTER 108 OF THE HAMPTON TOWNSHIP CODE**

Township officials discussed a potential amendment to Township Code, Chapter 108 involving the restriction of hours of operation for local businesses. The amendment was discussed at an earlier Township Planning Board Meeting. The Planning Board forwarded it to the Township Committee for review and consideration.

**A MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, for Township Attorney S. Roseman to research Hampton Township's ability to regulate the hours of operations in the commercial district.

**SNOWPLOWING REIMBURSEMENT FOR HAMPTON COMMONS**

Township Administrator E. Klose explained that Hampton Commons submitted an invoice to the township in order to receive reimbursement for snowplowing services in accordance with the Condominium Act. Snow removal reimbursement agreements clearly state that the reimbursement period is for a 1-year period.

Recently, Hampton Commons submitted snowplowing bills for FY 2014 (\$5,223.43) and FY 2015 (\$6,659.00), however, the Township Ordinance states that only costs from the previous fiscal year will be reimbursement. Hampton Commons has submitted their reimbursement paperwork late on several occasions. They have been informed repeatedly that the submissions must be made in a timely fashion in order to receive reimbursements.

**A MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to reimburse Hampton Commons \$6,659.00 for snowplowing services during FY 2015.

**WALKING PATH EASEMENT AGREEMENT WITH  
MCKEOWN ELEMENTARY SCHOOL**

Township Administrator E. Klose referred to an Interlocal Agreement with Hardyston Township to pave a Walking Path around the Hampton Township Municipal Park. Hampton Township will also enter in to an Easement Agreement with the McKeown Elementary School in order to construct a portion of the walkway on school property. The Easement Agreement refers to certain attached documents, "Schedule A" (survey map) and "Schedule B" (Township Engineer's Plan), however, Schedule A was not included in the initial Agreement.

Township Administrator E. Klose stated that she is waiting for confirmation from school officials regarding a possible amendment that would eliminate Schedule A and replace it with Schedule B.

**A MOTION** was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, for Township Attorney S. Roseman to contact Hampton Board of Education Attorney to discuss Schedule A and Schedule B in the Easement Agreement, and to authorize the Hampton Township Public Works Manager to begin work on the Walking Path by July 1, 2016 providing the scope of work remains within the property of lines of the Municipal Complex pending a fully executed Easement Agreement with the Hampton Board of Education.

**GRAFFITI ON PARSONS ROAD AND JUNCTION ROAD**

Township Administrator E. Klose stated that DPW Manager D. Bayles intends to install security cameras near the train trestle on Parsons Road to monitor vandalism activity, which has been an ongoing problem in that area for several years. The Township recently cleaned and painted the train trestle using Township Clean Community Funds.

In addition, the township also used funds to clean and paint the train trestle on Junction Road, which is a Sussex County roadway. Township Administrator E. Klose explained that any ongoing maintenance and monitoring of that area will be the responsibility of the county.

**DISCUSSION**

Township Committeeman D. Hansen stated that the Hampton Township Recycling Tonnage Report is complete and will be submitted to the Sussex County Municipal Utilities Authority, who will then forward it to the NJDEP. The report indicates that Hampton Township generated 3,337 tons of recycling in FY 2015.

**PUBLIC SESSION**

There were no questions or comments from the public.

**PUBLIC SESSION CLOSED**

**BILLS**

**A MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP  
RESOLUTION TO PAY BILLS**

**WHEREAS**, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

## Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
			75.00			(Manual)
6/06/2016	1694	956 WALMART	72.26			(Manual)
6/07/2016	1695	716 VILLA CAPRI PIZZA	426,010.34			(Transfer)
6/10/2016	2016012	513 HAMPTON BD. OF EDUCATION	18,533.58			(Transfer)
6/10/2016	15534478	858 STATE OF NEW JERSEY	10,294.70			(Transfer)
6/10/2016	15534484	858 STATE OF NEW JERSEY	651.88			(Transfer)
6/15/2016	2016011	217 CENTURY LINK	262.31			(Transfer)
6/15/2016	119270964	1043 PAYCHEX OF NEW YORK LLC	59,212.73			(Transfer)
6/15/2016	119364463	514 HAMPTON TWP. PAYROLL ACCOUNT	2,903.50			(Manual)
6/20/2016	1696	1088 UP TO DATE HOMES	63.44			
6/28/2016	10634	495 AIRGAS EAST, INC.	278.50			
6/28/2016	10635	1085 AMERICAN WEAR	150.00			
6/28/2016	10636	746 AUGUSTA HILL FARMS	300.00			
6/28/2016	10637	578 Baleville Congregational Church	205.23			
6/28/2016	10638	774 BASSANI POWER EQUIPMENT, LLC	756.64			
6/28/2016	10639	500 BEAVER RUN FARMS	977.50			
6/28/2016	10640	658 BOROUGH OF BRANCHVILLE	128.68			
6/28/2016	10641	944 SPORT SUPPLY GROUP	7.96			
6/28/2016	10642	159 CAMPBELL'S SMALL ENGINE, INC.	535.50			
6/28/2016	10643	824 CERBO'S HAMPTON NURSERY	44.37			
6/28/2016	10644	1087 CHARLES LUXTON	325.00			
6/28/2016	10645	501 CHELBUS CLEANING CO. INC.	2.55			
6/28/2016	10646	626 COOPER ELECTRIC SUPPLY CO.	1,440.16			
6/28/2016	10647	505 DELTA DENTAL OF NJ, INC.	2,810.87			
6/28/2016	10648	506 DOLAN & DOLAN, P.A.	49.98			
6/28/2016	10649	585 DOVER BRAKE & CLUTCH CO. INC.	37,828.05			
6/28/2016	10650	632 DOWNSTOWN AIRPORT, INC	72.86			
6/28/2016	10651	509 FAIRCLOUGH FUEL, INC	582.45			
6/28/2016	10652	1078 FAIRCLOUGH PROPANE	1,035.00			
6/28/2016	10653	741 FARMSIDE LANDSCAPE & DESIGN, INC.	228.60			
6/28/2016	10654	1048 FASTENAL COMPANY	15,550.00			
6/28/2016	10655	434 FERRAIOLI,WEILKOTZ,CERULLO,CUV	60.00			
6/28/2016	10656	905 GARDEN STATE LABORATORIES, INC.	42.08			
6/28/2016	10657	736 HACKETTSTOWN SUPPLY CO. INC	104.95			
6/28/2016	10658	261 HAMBURG PLUMBING SUPPLY CO INC	300.00			
6/28/2016	10659	734 Hampton Commons Condo Association	31,000.00			
6/28/2016	10660	636 HAMPTON TWP FIRE & RESCUE, INC.	5,000.00			
6/28/2016	10661	537 HAMPTON TWP. ESCROW ACCOUNT	292.50			
6/28/2016	10662	381 HAROLD E. PELLOW & ASSOC.,INC.	4,470.00			
6/28/2016	10663	1076 HEYER, GRUEL & ASSOCIATES	1,381.50			
6/28/2016	10664	281 JERSEY CENTRAL POWER & LIGHT	375.20			
6/28/2016	10665	516 JOHNNY ON THE SPOT, INC	582.69			
6/28/2016	10666	591 LAFAYETTE AUTO PARTS SUPPLY	30.00			
6/28/2016	10667	637 Leah Korver	507.04			
6/28/2016	10668	522 LOWE'S COMPANIES, INC.	35.00			
6/28/2016	10669	666 MACMILLAN OIL CO., INC	123.60			
6/28/2016	10670	1075 MAILFINANCE	202.52			
6/28/2016	10671	525 MONTAGUE TOOL & SUPPLY CO., INC	1,082.07			
6/28/2016	10672	328 MORRIS ASPHALT SUPPLY, LLC	168.00			
6/28/2016	10673	735 MULCH CONCEPTS	897.00			
6/28/2016	10674	355 N.J. HERALD INC.	15.00			
6/28/2016	10675	353 NEW JERSEY DIV.ALCOHOLIC BEV.	59.95			
6/28/2016	10676	927 PENTELEDATA	10.92			
6/28/2016	10677	874 READY REFERSH by NESTLE	750.00			
6/28/2016	10678	1083 RELIABLE WOOD PRODUCTS	249.60			
6/28/2016	10679	1015 RP SMITH	2,500.00			
6/28/2016	10680	684 SANDYSTON TOWNSHIP	16,235.50			
6/28/2016	10681	684 SANDYSTON TOWNSHIP	680.00			
6/28/2016	10682	753 SCHOUPPE ELECTRICAL SERVICES, LLC				

HAMPTON TWP.  
MEETING MINUTES

JUNE 28, 2016

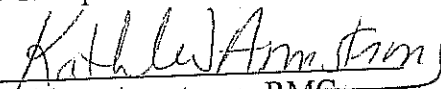
DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
6/28/2016	10683	490 SERVICE ELECTRIC CABLE TV of NJ INC	45.54			
6/28/2016	10684	707 SPARTA COBBLER	1,569.00			
6/28/2016	10685	445 STATEWIDE INSURANCE FUND	31,696.50			
6/28/2016	10686	1017 SUSSEX COUNTY FIRE SALES AND SERVIC	183.00			
6/28/2016	10687	628 SUSSEX COUNTY MUA	86.65			
6/28/2016	10688	627 SUSSEX EXTERMINATING CO., INC	90.00			
6/28/2016	10689	629 THE PRINTING CENTER, INC	2,450.04			
6/28/2016	10690	970 THE SHERWIN-WILLIAMS CO.	74.34			
6/28/2016	10691	1086 TRI STATE BULK GARDEN SUPPLY	88.00			
6/28/2016	10692	1084 TRI-STATE MATERIALS	1,031.69			
6/28/2016	10693	1088 UP TO DATE HOMES	2,903.50			
6/28/2016	10694	773 VERIZON WIRELESS SERVICES, LLC	496.29			
6/28/2016	10695	478 WASTE MANAGEMENT OF NEW JERSEY, INC	32,718.42			
6/28/2016	10696	596 WINGLE SUPPLY CO INC	1,622.46			
6/28/2016	10697	536 WINTER'S AUTO PARTS INC.	81.36			
6/28/2016	10698	1089 TONY'S CONCRETE CONSTRUCTION CO., I	49,279.30			
			254,944.55			
			3,050.76	Manual		
			514,965.54	Bank Transfers		
			772,960.85			

EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/ DD ID	DIRDEP AMOUNT	NET AMOUNT
21	KLOSE, EILEEN F	DIRECT DEPOSIT	06/07/2016	1591000514	3715.47	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	06/07/2016	1591000515	1264.29	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	06/07/2016	1591000516	1065.06	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	06/07/2016	1591000517	2545.50	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	06/07/2016	1591000518	974.06	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	06/07/2016	1591000519	958.11	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	06/07/2016	1591000520	958.53	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	06/07/2016	1591000521	1088.05	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	06/07/2016	1591000522	1511.78	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	06/07/2016	1591000523	1004.92	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	06/07/2016	1591000524	556.60	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	06/07/2016	1591000525	1129.08	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	06/07/2016	1591000526	1405.55	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	06/07/2016	1591000527	1130.61	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	06/21/2016	1731000528	1264.29	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	06/21/2016	1731000529	1065.06	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	06/21/2016	1731000530	974.11	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	06/21/2016	1731000531	958.06	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	06/21/2016	1731000532	958.53	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	06/21/2016	1731000533	898.78	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	06/21/2016	1731000534	1511.78	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	06/21/2016	1731000535	1004.92	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	06/21/2016	1731000536	556.60	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	06/21/2016	1731000537	1129.08	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	06/21/2016	1731000538	1405.55	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	06/21/2016	1731000539	1130.66	0.00
104	HUBER, ROBERT W	PAYROLL	06/07/2016	8844	0.00	173.52
7	HAYES, EDWARD R	PAYROLL	06/07/2016	8845	0.00	0.00
64	BELLIS JR, RUSSELL H	PAYROLL	06/07/2016	8846	0.00	1088.09
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	06/07/2016	8847	0.00	296.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	06/07/2016	8848	0.00	535.00
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	06/07/2016	8849	0.00	375.61
64	BELLIS JR, RUSSELL H	PAYROLL	06/21/2016	8850	0.00	1088.09
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	06/21/2016	8851	0.00	296.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	06/21/2016	8852	0.00	185.00
XNAS	MARY WHITESELL	AGENCY	06/21/2016	8853	0.00	650.00

**CERTIFICATION**

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on June 28, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.


Date: 6/28/16

  
Kathleen Armstrong, RMC  
Township Clerk

**ADJOURNMENT**

**A MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adjourn the meeting at 9:12 PM.

Respectfully submitted by,

  
Kathleen Armstrong, RMC  
Township Clerk