



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A SPECIAL MEETING

- Date:** Wednesday, January 27, 2016
- Time:** 7:00 PM
- Place:** El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
- Posted:** Friday, January 22, 2016

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Pledge of Allegiance

2. Establishment of Quorum
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on December 16th, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for reimbursement.



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Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.
Submitted by: Annette Gonzalez, District Administrator
7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
8. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Chief Trevizo, San Elizario Fire Department
 - A. Discuss and approve the ESD2 Patient Refusal Form.
 - B. Discuss and approve for San Elizario Fire and Rescue to host a ECA class through Life Ambulance Academy. The cost is \$8,500 for twenty (20) students, four (4) from Clint FD, nine (9) from Fabens FD, and seven (7) from San Elizario FD. Each fire department will be responsible to pay out of their training budget.
9. Discuss Communication Division report/information (Dispatch).
Submitted By: Bill Adler, President
10. Postponed on December 16, 2015 by Jerry Knotts. Discuss and take action on approving the dispatch services for FY '15-'16 in the amount of two hundred sixty eight thousand two hundred fifty seven dollars wit seventy one cents (\$268,257.71)
Submitted By: Annette Gonzalez, District Office
11. Discuss and take action on updating the El Paso County ESD#2 Holiday schedule.
Submitted by: Annette Gonzalez, District Administrator
12. Discuss and take action on the purchase of two AR-15 rifles and two Shotguns for the Fire Marshal's office.
Submitted By: Roger Esparza, District Office
13. Discuss and take action on the Comanche Trail Pipeline appraisal.
Submitted By: Raul Mendoza, Linebarger Goggan Blair & Sampson, LLP Attorneys at Law

Executive Session

14. Discuss Chief Carlos Harkins, Assistant Chief David Aguirre, Firefighter Jesus Regalado-Reyes and Firefighter Jesus Galindo from the Clint Fire Department.
Submitted By: Roger Esparza, District Office



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Regular Session

15. Take action on Chief Carlos Harkins, Assistant Chief David Aguirre, Firefighter Jesus Regalado-Reyes and Firefighter Jesus Galindo from the Clint Fire Department.
Submitted By: Roger Esparza, District Office
16. Discuss and take action on adding the District Administrator and Chief Esparza to all open accounts, service bills and utilities.
Submitted By: Annette Gonzalez, District Office
17. Discuss and take action on approving the engagement letter from Pena, Briones, McDaniel & Co. to conduct the ESD #2 '14- '15 audit.
Submitted By: Annette Gonzalez, District Administrator
18. Discuss and take action on the El Paso County ESD #2 FY'14-'15 Governmental Audit report by Rene Pena from Pena, Briones, McDaniel and Co.
Submitted By: Annette Gonzalez, District Administrator
19. Discuss and approve the purchase of ten (10) sets of bunker gear, helmets and boots for Socorro Fire Department in the amount of thirty three thousand dollars (\$33,000). This gear is to replace old gear for primary responders.
Submitted By: Chief Cerecerez, Socorro Fire Department
20. Discuss and take action on approving the El Paso County Elections Department agreement of use of Montana Vista Fire and Rescue as a Mobile Voting station.
Submitted By: Annette Gonzalez, District Administrator
21. Discuss and approve sending two (2) Socorro volunteers to Life Ambulance for EMT basic and Advanced EMT classes.
Submitted By: Chief Cerecerez, Socorro Fire Department
22. Discuss and take action on leasing additional office space for the District Office.
Submitted By: Roger Esparza, District Office
23. Discuss and take action on renewing all fire departments 2016 Service Contracts.
Submitted By: Annette Gonzalez, District Administrator
24. Discuss and take action on paying all employees any vacation that is not used by the anniversary date.
Submitted By: Roger Esparza, District Office



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25. Discuss and approve to pay fifty percent (50%) of the cost to purchase a Battery Backup Radio Racks for the Horizon City Police Department.

Submitted By: Bill Adler, President

26. Discuss and take action on Commissioner Adler, Commissioner Santana and Chief Esparza to attend the Safe-D Conference in Galveston, TX.

Submitted by Roger Esparza, District Office

27. Discuss and take action on installing natural gas to Montana Vista Fire and Rescue and Socorro Fire Department.

Submitted By: Roger Esparza, District Office

28. Discuss and take action on the purchase of 27 lockers for Montana Vista Fire Rescue and 4 Air Packs for the Fire Marshal's Office.

Submitted By: Roger Esparza, District Office

29. Discuss and approve the next meeting to take place on _____ at 7:00 P.M.

Submitted By: Annette Gonzalez, District Office

30. Adjournment.