



Caretaker (part time) - to start as soon as possible

Grade C - £17,419 - £18,070 pro rata

7am – 10am Monday – Friday (term-time only)

Newton Leys Primary School & Nursery is a new local authority school, in the heart of the growing Newton Leys community. Visitors to our school are impressed by our attractive, purpose built learning environment, happy children and friendly staff. Due to our planned expansion, we are looking for additional members for our Site team, to assist our Site Manager in maintaining high standards of cleanliness, security and safety across the School.

We are looking to appoint a part-time Caretaker, to work mornings only during term time. Responsibilities of the post will include grounds maintenance, cleaning and site maintenance, as well as opening up the premises every morning. The Caretaker will be an emergency key holder for the School. Occasional overtime may be available to assist the Site Manager with specific projects.

Candidates should be physically fit, with a can-do attitude. Ideally, they will have experience in a trade or grounds maintenance. Previous School experience is not essential for this post, although an understanding of how to work safely around children is extremely important.

For an application form, please visit our website www.newtonleysprimary.org or email businessmanager@newtonleysprimary.org.

Closing date: Noon, 26 February 2018 Interviews: week commencing 5 March 2018

Newton Leys Primary School is committed to safeguarding the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Appointment is subject to enhanced Disclosure and Barring Service (DBS) check for regulated activity (if the candidate has lived in the UK) and/or criminal/police checks for all other countries inhabited (irrespective of whether they worked in those countries).