

**NORTH TEXAS  
GROUNDWATER  
CONSERVATION  
DISTRICT**

**PERMIT HEARING AND BOARD MEETING**

Pilot Point ISD Administration Office  
829 S. Harrison St.  
Pilot Point, TX 76258

**TUESDAY  
AUGUST 8, 2023  
10:00 AM**

NOTICE OF PUBLIC MEETING

OF THE  
BOARD OF DIRECTORS  
of the

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**  
**Tuesday, August 8, 2023, at 10:00 a.m.**

**MEETING LOCATION:**  
**Pilot Point ISD Administration Office**  
**829 S. Harrison St.**  
**Pilot Point, TX 76258**

**Board Member Qualification for Office**

Board Member qualification for office will begin at 10:00 a.m.

1. Administer Oath of Office to new Board Member.
2. Receive signature on Oath of Office and Statement of Appointed Officer forms.

**Permit Hearing**

The Permit Hearing will begin upon completion of the Board Member qualification for office.

Notice is hereby given that the Board of Directors of the North Texas Groundwater Conservation District (“District”) will conduct a permit hearing on the following Production Permit Applications:

**Agenda:**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.
2. Public Comment on the Production Permit Applications (verbal comments limited to three (3) minutes each).
3. Review the Production Permit Applications of:

**New Production Permit**

- a. **Applicant:** Prestonwood Polo Club, LLC; 525 Yacht Club Rd, Oak Point, Texas 75068  
**Location of Well:** 525 Yacht Club Rd, Oak Point, Texas 75068; Latitude: 33.181240°N, Longitude: 96.985150°W; About 2,500 feet west of FM 720, and about 335 feet south of Martindale Rd.  
**Purpose of Use:** Landscape Irrigation and Surface Impoundment(s)  
**Requested Amount of Use:** 11,000,000 gallons per year  
**Production Capacity of Well(s):** 40 gallons/minute  
**Aquifer:** Woodbine
4. Consider and act upon the Production Permit Applications, including designation of parties and/or granting or denying the Production Permit Applications in whole or in part, as applicable.
5. Adjourn or continue permit hearing.

## **Board Meeting**

The regular Board Meeting will begin upon adjournment of the above noticed Permit Hearing.

Notice is hereby given that the Board of Directors of the North Texas Groundwater Conservation District (“District”) may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

### **Agenda:**

1. Pledge of Allegiance and Invocation.
2. Call to order, establish quorum, declare the meeting open to the public.
3. Public comment.
4. Consider and act upon approval of the minutes from the July 11, 2023, Board meeting.
5. Consider and act upon approval of invoices and reimbursements, Resolution No. 2023-08-08-01.
6. Receive reports from the following Committees\*:
  - a. Budget and Finance Committee
    1. Receive Monthly Financial Information
    2. Consider and act upon the 2024 Operating Budget and Adopt Rate Schedule
  - b. Investment Committee
    1. Receive Quarterly Investment Report
7. Discussion and possible action regarding legislative affairs and priorities include issuing a Request for Qualifications for legislative assistance.
8. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).
9. Consider and act upon compliance and enforcement activities for violations of District rules.
10. General Manager’s Report: The General Manager will update the board on operational, educational and other activities of the District.
  - a. District’s Disposal/Injection Well Program
  - b. Well Registration Summary
11. Open forum / discussion of new business for future meeting agendas.
12. Adjourn public meeting.

\* Reports from District standing committees will include a briefing by each committee for the Board on the activities of the committee, if any, since the last regular Board meeting.

*The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.*

*These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (855) 426-4433 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.*

*For questions regarding this notice, please contact Velma Starks at (855) 426-4433, at [ntgcd@northtexasgcd.org](mailto:ntgcd@northtexasgcd.org), or at 5100 Airport Drive, Denison, TX 75020.*

At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the North Texas Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); deliberation regarding personnel matters (§551.074); deliberation regarding security devices (§551.076); and deliberation regarding cybersecurity (§551.089). Any subject discussed in executive session may be subject to action.

ATTACHMENT 4

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PUBLIC HEARING  
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

**Tuesday, July 11, 2023, at 10:00 a.m.**

**Pilot Point ISD Administration Office  
829 S. Harrison St.  
Pilot Point, TX 76258**

Please note for in-person attendance that the Board meeting location can only accommodate a limited number of attendees to comply with state requirements related to in-person gatherings. In the event in-person attendance exceeds any state or local requirements, the District may provide an option for virtual participation for any overflow attendees as necessary and authorized by law.

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Members Present: David Flusche, Ronny Young, Greg Peters, Jimmy Arthur, Joe Helmberger, Allen McDonald, and Thomas Smith

Members Absent: Allen Knight

Staff: Paul Sigle, Allen Burks, and Velma Starks

Visitors: Kristen Fancher, Law Offices of Kristen Fancher, PLLC

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**Board Member Qualification for Office**

Board Member Qualification for office will begin at 10:00 a.m.

1. Administer Oath of Office to new and reappointed Board Members.

The Oath of Office was administered to reappointed Board Member Joe Helmberger and new Board Member Allen McDonald by Velma Starks, Notary Public.

2. Receive signatures on Oath of Office and Statement of Appointed Officer forms.

**Permit Hearing**

**Agenda:**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

Board President Ronny Young called the Permit Hearing to order at 10:05 a.m.

2. Public Comment on the Production Permit Applications (verbal comments limited to three (3) minutes each).

No public comments.

3. Review the Production Permit Applications of:

**New Production Permits**

- a. **Applicant:** Denton ISD; 230 N. Mayhill Rd, Denton, TX 76208  
**Location of Well (MS #27):** Ryan Spiritas Pkwy, Little Elm, TX; Latitude: 33.215621°N, Longitude: 96.965048°W; About 3,500 feet east of W FM 720 and about 2,300 feet south of HWY 380 E.  
**Purpose of Use:** Irrigation  
**Requested Amount of Use:** 7,660,000 gallons per year for 2024; 3,940,000 gallons per year after 2024  
**Production Capacity of Well(s):** 195 gallons/minute  
**Aquifer:** Trinity (Antlers)

General Manager Paul Sigle reviewed the application with the Board.

- b. **Applicant:** Denton ISD; 230 N. Mayhill Rd, Denton, TX 76208  
**Location of Well (MS #28):** Eppright, Little Elm, TX; Latitude: 33.211741°N, Longitude: 96.918133°W; About 3,440 feet east of Villa Paloma Blvd and about 3,100 feet south of HWY 380 E.  
**Purpose of Use:** Irrigation  
**Requested Amount of Use:** 8,950,000 gallons per year for 2024; 4,600,000 gallons per year after 2024  
**Production Capacity of Well(s):** 190 gallons/minute  
**Aquifer:** Trinity (Antlers)

General Manager Paul Sigle reviewed the application with the Board. Brief discussion was held.

- c. **Applicant:** Independence Water No 2, LP; 3000 Turtle Creek Blvd, Dallas, Texas 75219  
**Location of Well (Existing-Pecan Square 1):** Walker Way, Northlake, Texas 76247; Latitude: 33.086875°N, Longitude: 97.251785°W; About 700 feet north of the Mulkey Ln, and about 6,000 feet west of IH 35W.  
**Purpose of Use:** Landscape Irrigation and Surface Impoundment(s)  
**Requested Amount of Use:** 61,210,000 gallons per year for 2024; 32,920,000 gallons per year after 2024  
**Production Capacity of Well(s):** 200 gallons/minute  
**Aquifer:** Trinity (Antlers)

General Manager Paul Sigle reviewed the application with the Board. Brief discussion was held. Jason Flint, Terra Seco Solutions, informed the Board that the developer agreed on resource management process system and provided details on the system.

- d. **Applicant:** Independence Water No 2, LP; 3000 Turtle Creek Blvd, Dallas, Texas 75219  
**Location of Well (Pecan Square 2):** 708 Redbrick Ln, Northlake, Texas 76266; Latitude: 33.096122°N, Longitude: 97.237522°W; About 585 feet west of Cleveland Gibbs Rd, and about 1,650 feet south of FM 407 W.  
**Purpose of Use:** Landscape Irrigation and Surface Impoundment(s)  
**Requested Amount of Use:** 54,480,000 gallons per year for 2024; 29,610,000 gal/year after 2024  
**Production Capacity of Well(s):** 165 gallons/minute  
**Aquifer:** Trinity (Antlers)

General Manager Paul Sigle reviewed the application with the Board.

- e. **Applicant:** 5 Guys Land Holding Company LLC; 6508 Colleyville Blvd Ste 300, Colleyville, TX 76034  
**Location of Well:** 11698 County Road 53, Celina, Texas 75009; Latitude: 33.291702°N, Longitude: 96.793246°W; About 2,900 feet west of Preston Rd, and about 4,775 feet south of W Glendenning Pkwy.  
**Purpose of Use:** Concrete Batch Plant  
**Requested Amount of Use:** 9,180,000 gallons per year  
**Production Capacity of Well(s):** 60 gallons/minute  
**Aquifer:** Woodbine

General Manager Paul Sigle reviewed the application with the Board. Discussion was held.

3. Consider and act upon the Production Permit Applications, including designation of parties and/or granting or denying the Production Permit Applications in whole or in part, as applicable.

Board Member Joe Helmsberger made the motion to approve all applications as presented. Board member Greg Peters seconded the motion. Motion passed unanimously.

Board Member Thomas Smith stated to no specific permit holder or applicant; the District is seeing groundwater permits when there is a public water source available. When they are using groundwater when public water is available, it reduces the groundwater availability for other that only use groundwater.

5. Adjourn or continue permit hearing.

Board President Ronny Young adjourned the permit hearing at 10:30 a.m.

### **Board Meeting**

#### **Agenda:**

1. Pledge of Allegiance and Invocation

Board President Ronny Young led the Pledge of Allegiance and Board Member Thomas Smith provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public.

Board President Ronny Young called the meeting to order at 10:31 a.m.

3. Public Comment

There were no public comments at this time.

4. Consider and act upon approval of the minutes from the June 13, 2023, Board meeting.

Board President Ronny Young asked for approval of the minutes from the June 13, 2023, meeting. Board Member Thomas Smith made the motion to approve the minutes. Board Member David Flusche seconded the motion. Motion passed unanimously.



5. Consider and act upon approval of invoices and reimbursements, Resolution No. 2023-07-11-01.

General Manager Paul Sigle reviewed the liabilities with the Board. Discussion was held. Board Member Greg Peters made the motion to approve Resolution No. 2023-07-11-01. Board Member Thomas Smith seconded the motion. Motion passed unanimously.

6. Receive reports from the following Committees\*:

- a. Budget and Finance Committee
  - i. Receive Monthly Financial Information

General Manager Paul Sigle reviewed the Financial Report with the Board.

- b. Management Plan Committee
  - i. Receive Quarterly Report

General Manager Paul Sigle reviewed the Quarterly Report with the Board.

7. Receive a presentation on Terra Seco Solutions' Groundwater Management Software.

Jason Flint, Terra Seco Solutions, provided a presentation on Groundwater Management Software for the Board. The software enables daily tracking of individual meter usage, leakage, and data providing information quickly. Discussion was held.

8. Consider and act upon compensation for Board of Director Members.

Board President Ronny Young provided background information for the Board. Kristen Fancher, Legal Counsel, explained that directors may not receive fees of office or other compensation for performing the duties of director. However, a director is entitled to reimbursement of actual expenses, such as mileage, while engaging in activities on behalf of the District. Forms will be available to Board members.

9. Update and possible action regarding the process for the development of Desired Future Condition (DFCs).

General Manager Paul Sigle informed the Board that GMA 8 met June 27, 2023. A Technical Advisor Committee was set up to oversee people working on DFCs. GMA 8 representatives were appointed to the committee: Doug Shaw, Upper Trinity GCD, Kathy Turner Jones, Prairielands GCD, Dirk Aaron, Clearwater UWCD, Mitchell Sodek, Central Texas GCD, and Corey Jones, Northern Trinity GCD. Paul Sigle was appointed as contact. The District can add additional staff or consultants. James Beach, Advanced Groundwater Solutions, and Robert Mace, Meadows Center, were added for the District. Board Member Thomas Smith made the motion to add them. Board Member Greg Peters seconded the motion. Motion passed unanimously.

10. Consider and act upon compliance and enforcement activities for violations of District rules.

No issues.

11. General Manager's Report: The General Manager will update the board on operational, educational and other activities of the District.

- a. District's Disposal/Injection Well Program

i. WFW Production Company, Inc., Tracking No. 56549

General Manager Pau Sigle informed the Board that this well is north of Munson.  
No action to be taken

b. Well Registration Summary

General Manager Paul Sigle reviewed the well registration summary with the Board.  
Twenty wells were registered in June.

12. Open forum/discussion of new business for future meeting agendas.

More information regarding irrigation well within city limits. Not using city water when it is available and concern for rural landowners. Need to discuss how to best meet the legislative priorities for the District. Put on the agenda for discussion, how to address a plan and prepare RFQ.

13. Adjourn public meeting

Board President Ronny Young declared the meeting adjourned at 11:28 a.m.

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\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer

ATTACHMENT 5

RESOLUTION NO. 2023-08-08-1

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER  
CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE  
MONTH OF JULY

The following liabilities are hereby presented for payment:

	<u>Amount</u>
<b><u>Administrative Services</u></b>	
GTUA - July 2023 monthly expenses	17,493.71
<b><u>Legal</u></b>	
Kristen Fancher PLLC - Legal services through July 2023	2,028.00
<b><u>Legal- Injection</u></b>	
Sledge Law - Legal services for May 2023	3,501.50
<b><u>Meetings &amp; Conferences</u></b>	
Pilot Point ISD - Meeting Room July 2023	75.00
<b><u>Transportation</u></b>	
Grayson Co. Tax Assessor Collector - 2019 F140 Registration renewal	7.50
<b>GRAND TOTAL:</b>	<b><u>\$ 23,105.71</u></b>

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_ the  
foregoing Resolution was passed and approved on this, the 8th day of August, 2023 by the following vote:

AYE:  
NAY:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary/Treasurer

ATTACHMENT 6 A-1

**NORTH TEXAS GROUNDWATER**  
**Balance Sheet**  
As of July 31, 2023

**ASSETS**

**Current Assets**

**Checking/Savings**

10001 Checking Account	363,959.09
10005 Cash-Index Account	20,178.65
10006 Cash - CDARS OZK	400,000.00
10008 Cash - Tex Star	170,212.38
10010 Investment	2,522,250.00
10025 Accounts Receivable	-12,667.68
10030 A/R Well Applications	12,613.39
10033 A/R Penalties	3,787.37
10035 A/R GMA8 Members	52,998.69
10070 A/R Liens	14,000.00
10026 Allowance for Uncollectib	-21,300.00
12000 Undeposited Funds	0.00
12001 Prepaid Expenses	5,535.75

**TOTAL ASSETS** 3,531,567.64

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

23100 Accounts Payable	23,023.21
23150 Well Drillers Deposits	40,050.00

**Total Liabilities** 63,073.21

**Equity**

35100 Retained Earnings	3,466,248.97
Net Income	2,245.46

**Total Equity** 3,468,494.43

**TOTAL LIABILITIES & EQUITY** 3,531,567.64

**NORTH TEXAS GROUNDWATER  
Profit Loss Budget vs. Actual  
July 31, 2023**

	TOTAL				
	July 2023	1 mo. Budget	YTD Actual	Total Budget	% of Budget remaining
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
46003 - Registration Fees	7,400.00	2,166.67	20,200.00	26,000.00	22.31%
46004 - Well Driller Fees	0.00	0.00	0.00	0.00	0.0%
46005 - PRODUCTION FEES	0.00	0.00	132,044.75	710,000.00	81.4%
46006 Income GMA8	60,684.64	366.67	60,684.64	4,400.00	-1,279.2%
46007 - Penalties	0.00	0.00	0.00	0.00	0.0%
46008 - Online Pay Fees	132.30	416.67	566.93	5,000.00	88.66%
46015 Late Fees	0.00	0.00	9,900.97	0.00	0.0%
<b>Total Income</b>	<u>68,216.94</u>	<u>2,950.00</u>	<u>223,397.29</u>	<u>745,400.00</u>	<u>70.03%</u>
<b>Gross Profit</b>	68,216.94	2,950.00	223,397.29	745,400.00	70.03%
<b>Expense</b>					
<b>77010 ADMINISTRATIVE</b>					
77013 Admin-Secretarial	792.00	1,833.33	5,248.75	22,000.00	76.14%
77014 Admin-Project Coordinator	27.00	1,333.33	769.50	16,000.00	95.19%
77015 Admin-GM	3,418.50	5,500.00	24,814.50	66,000.00	62.4%
77016 Admin-Clerical	2,092.50	3,554.17	22,419.44	42,650.00	47.43%
77040 ADMIN-MILEAGE	57.45	225.00	925.00	2,700.00	65.74%
<b>77025 ACCOUNTING</b>	1,408.00	2,916.67	17,310.50	35,000.00	50.54%
<b>77027 AUDITING</b>	0.00	485.00	6,025.00	5,820.00	-3.52%
<b>77030 ADVERTISING</b>	0.00	166.67	331.80	2,000.00	83.41%
<b>77050 BANKING FEES</b>	130.32	425.00	652.48	5,100.00	87.21%
<b>77150 CONSULTING-HYDROGEO SVC</b>	0.00	2,833.33	10,465.00	34,000.00	69.22%
<b>77325 DIRECT COSTS-REIMB</b>	53.60	458.33	2,705.22	5,500.00	50.81%
<b>77450 DUES &amp; SUBSCRIPTION</b>	0.00	615.67	5,000.00	7,388.00	32.32%
<b>77480 EQUIPMENT</b>	0.00	3,791.67	756.92	45,500.00	98.34%
77485 Equipment Database	0.00	1,250.00	0.00	15,000.00	100.0%
<b>77500 FEES-GMA8</b>	0.00	400.00	18,039.30	4,800.00	-275.82%
<b>77550 FIELD TECH</b>	4,139.00	15,166.67	49,250.00	182,000.00	72.94%
<b>77560 Field Permitting/Geologis</b>	4,230.00	6,083.33	32,770.50	73,000.00	55.11%
<b>77650 FUEL/MAINTENANCE</b>	198.22	416.67	1,541.95	5,000.00	69.16%
<b>77800 INJECTION WELL MONITORING</b>	0.00	58.33	352.60	700.00	49.63%
<b>77810 INSURANCE &amp; BONDING</b>	503.25	386.33	3,824.75	4,636.00	17.5%
<b>77970 LEGAL</b>					
77975 Legal-Injection	0.00	833.33	2,465.50	10,000.00	75.35%
77980 Legal-Legislation	0.00	1,250.00	15,000.00	15,000.00	0.0%
77970 LEGAL - Other	2,028.00	3,333.33	14,264.52	40,000.00	64.34%
<b>78010 MEETINGS &amp; CONFERENCES</b>	399.33	666.67	3,577.05	8,000.00	55.29%
<b>78310 Rent</b>	200.00	200.00	1,400.00	2,400.00	41.67%
<b>78600-SOFTWARE MAINT</b>	93.00	333.33	970.72	4,000.00	75.73%
<b>78610 TELEPHONE</b>	460.11	316.67	2,340.54	3,800.00	38.41%
<b>78780 Well Monitoring/Testing</b>	0.00	450.00	0.00	5,400.00	100.0%
<b>Total Expense</b>	<u>20,230.28</u>	<u>55,282.83</u>	<u>243,221.54</u>	<u>663,394.00</u>	<u>63.34%</u>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
46100 INTEREST INC	0.00	958.33	22,069.71	11,500.00	-91.91%
<b>Total Other Income</b>	<u>0.00</u>	<u>958.33</u>	<u>22,069.71</u>	<u>11,500.00</u>	
<b>Net Other Income</b>	0.00	958.33	22,069.71	11,500.00	
<b>Net Income</b>	<u><u>47,986.66</u></u>	<u><u>-51,374.50</u></u>	<u><u>2,245.46</u></u>	<u><u>93,506.00</u></u>	

ATTACHMENT 6 A-2



**RESOLUTION 2023-08-08-02**  
**ADOPTING A BUDGET FOR 2024**

THE STATE OF TEXAS

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

**Whereas**, North Texas Groundwater Conservation District (the “District”) was created as a groundwater conservation district by the 81st Texas Legislature under the authority of Section 59, Article XVI, of the Texas Constitution, and in accordance with Chapter 36 of the Texas Water Code by the Act of May 19, 2009, 81st Leg., R.S., ch. 248, 2009 Tex. Gen. Laws 686, codified at TEX. SPEC. DIST. LOC. LAWS CODE ANN. ch. 8856 (“the District Act”);

**Whereas**, the District’s Board of Directors (“Board”) has considered the anticipated activities of the District for January 1, 2024, through December 31, 2024, all anticipated expenses and revenues, and has reviewed the proposed budget prepared by the District’s Budget & Finance Committee;

**Whereas**, pursuant to §36.154 of the Texas Water Code, the District has developed a budget that contains a complete financial statement, including a statement of the outstanding obligations of the District, the amount of cash on hand to the credit of each fund of the District, the amount of money received by the District from all sources during the previous year, the amount of money available to the District from all sources during the ensuing year, the amount of the balances expected at the end of the year in which the budget is being prepared, the estimated amount of revenues and balances available to cover the proposal budget, and the estimated fee revenues that will be required; and

**Whereas**, the Board finds that the adoption of the attached budget is merited to support the District’s activities and related expenses from January 1, 2024 through December 31, 2024, and that the attached budget will allow the District to carry out the District’s objectives and responsibilities as prescribed by the District Act and Chapter 36 of the Texas Water Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT AS FOLLOW:**

- (1) The above recitals are true and correct.
- (2) The Board of Directors of the North Texas Groundwater Conservation District hereby adopts an operating budget for January 1, 2024, to December 31, 2024, as provided in the budget appended hereto as “Attachment A”, which is incorporated herein by reference and hereby approved and adopted.
- (3) The Board of Directors, its officers, and the District employees are further authorized to take any and all actions necessary to implement this resolution.

AND IT IS SO ORDERED.

PASSED AND ADOPTED on this 8th day of August 2023.

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

By: \_\_\_\_\_  
President

SEAL

\_\_\_\_\_  
Secretary

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT  
BUDGET 2024**

	Actual 2022	Approved 2023	Actual 5/31/2023	Estimate @12/31/23	Proposed 2024
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
46003 GMA8	2,194.63	176,700	-	244,796	281,735
*46001 PRODUCTION FEES	1,067,983.77	751,000	132,044.75	800,000	870,000
46005 Drillers Fees	14,200.00	-	-	-	-
46006 WELL REG FEES	45,100.00	35,000	9,700.00	23,280	35,000
46016 Penalty & Fines	-	-	-	-	-
46100 Interest	24,467.02	39,000	16,711.81	97,000	100,000
46008 On-Line pay fees	1,046.26	5,000	330.18	792	1,000
46015 LATE FEES	24,254.81	-	8,105.98	32,424	-
<b>Total Income</b>	<b>1,179,246.49</b>	<b>1,006,700</b>	<b>166,892.72</b>	<b>1,198,292</b>	<b>1,287,735</b>
<b>Expense</b>					
77012 ADMIN MILEAGE	2,776.49	2,700	433.31	1,040	4,000
77013 ADMIN-SECRETARIAL	10,157.75	17,500	3,640.00	8,736	15,000
77014 ADMIN-PROJECT COORD	1,571.86	11,000	742.50	1,782	5,000
77015 ADMIN-GM	62,133.63	66,000	15,376.00	36,902	66,000
77016 ADMIN-CLERICAL	49,731.13	47,000	15,984.44	38,363	47,000
77030 ADS-LEGAL	2,793.91	2,000	331.80	796	2,000
77025 ACCOUNTING	29,519.78	38,000	13,367.50	32,082	33,000
77027 AUDITING	5,850.00	5,960	6,025.00	6,025	6,206
77050 BANKING FEES	947.34	5,100	467.37	1,122	2,000
77100 GMA 8 Modeling		200,000	-	275,481	315,619
77150 CONSULTING-HYDROGEO	5,170.25	27,000	10,465.00	16,296	52,700
77550 CONTRACT FIELD TECH	136,129.16	182,000	35,039.00	84,094	190,000
77560 GW - TECH LEAD	60,488.00	73,000	21,514.00	51,634	65,000
77325 DIRECT COSTS-REIMB	4,563.22	5,600	2,539.82	6,096	6,000
77450 DUES & SUBSCRIPTION	7,396.00	7,388	5,000.00	7,388	7,800
77480 EQUIPMENT	48,643.88	2,000	756.92	2,000	2,000
77485 EQUIPMENT-DATABASE		15,000	-	15,000	50,000
77500 FEES-GMA8	665.05	2,000	70.40	2,000	2,000
77650 FUEL/MAINTENANCE	5,181.48	8,000	1,192.74	2,863	5,000
77800 Inject Well Monitoring	1,260.47	700	246.20	591	700
77810 INSURANCE & BONDING	5,804.46	6,424	2,804.45	6,341	6,975
77970 LEGAL	20,702.00	30,000	12,136.95	29,129	60,000
77980 LEGAL-LEGISLATION	-	15,000	12,000.00	15,000	30,000
77975 LEGAL-INJECTION	10,600.00	10,000	-	10,000	10,000
78010 MEETINGS & CONFERENCES	6,976.21	8,000	2,773.50	6,656	7,000
78310 RENT	2,400.00	2,400	1,000.00	2,400	2,400
78600 SOFTWARE MAINT	2,466.56	3,000	637.84	1,531	2,500
78610 TELEPHONE	3,990.70	3,000	1,591.34	3,819	3,800
78775 WATER QUALITY ISSUES					
78780 WELL MONITORING/TESTING	176.78	5,400	-	5,400	16,200
88888 Contingencies		205,528			
<b>Operating Expense</b>	<b>488,096.11</b>	<b>1,006,700</b>	<b>166,136.08</b>	<b>670,565.20</b>	<b>1,015,900.14</b>
<b>Net to Fund Balance</b>	<b>691,150.38</b>	<b>-</b>	<b>756.64</b>	<b>527,726.90</b>	<b>271,834.79</b>

**RESOLUTION NO. 2023-08-08-3**

**RESOLUTION TO ESTABLISH 2024 WATER USE FEE RATES  
FOR THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

THE STATE OF TEXAS

§

NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

§

§

WHEREAS, the North Texas Groundwater Conservation District (the “District”) is a political subdivision of the State of Texas organized and existing under and by virtue of Article XVI, Section 59, of the Texas Constitution as a groundwater conservation district, acting pursuant to and in conformity with Chapter 36, Texas Water Code and Act of May 19, 2009, 81st Leg., R.S., ch. 248, 2009 Tex. Gen. Laws 686 codified at Chapter 8856 of the Texas Special District Local Laws Code (the “District Act”);

WHEREAS, the District is a governmental agency and a body politic and corporate that is statutorily charged under Chapter 36 of the Texas Water Code and the District Act with protecting the quantity and the quality of groundwater within Cooke, Colin, and Denton Counties;

WHEREAS, the District by rule, resolution, or order may establish, amend, pledge, encumber, and spend the proceeds from, and assess to any person production fees, based on the amount of groundwater authorized by permit to be withdrawn from a well or on the amount of water actually withdrawn, to enable the District to fulfill its purposes and regulatory functions as provided by the District Act;

WHEREAS, the District may assess a production fee for groundwater produced from a well or class of wells exempt from permitting under Section 36.117 of the Texas Water Code, except for a well exempt from permitting under Section 36.117(b)(1), which must be based on the amount of groundwater actually withdrawn from the well and may not exceed the amount established by the District for uses recognized as non-exempt pursuant to Chapter 36 of the Texas Water Code, the District Act, and rules promulgated by the District pursuant to the authority delegated therefrom;

WHEREAS, despite having authority to assess a production fee not to exceed 30 cents per each one thousand gallons of groundwater used annually for nonagricultural purposes, the Board determines that the production fee of \$0.10 cents per each one thousand gallons of groundwater used annually for nonagricultural purposes represents an appropriate, fiscally conservative fee that adequately addresses anticipated budgeting and revenue considerations for the District;

WHEREAS, in accordance with the District Act, the Board determines it necessary and appropriate to keep the production fee of \$1.00 per acre-foot used annually for agricultural purposes, which is the same as that set by the Board for the previous year;

WHEREAS, the Board recognizes that the assessment of such fees serves a legitimate regulatory purpose;

WHEREAS, the Board finds that the notice and hearing requirements for the meeting of the Board, held this day, to take up and consider adoption of these water use have been, and are, satisfied; and

WHEREAS, the Board finds that the proposed resolution is merited and necessary to support the District's efforts in managing the groundwater resources within the boundaries of the District in a manner consistent with the requirements of Chapter 36, Water Code, and the District Act, and that it is supportable under the laws of the State of Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT AS FOLLOWS:**

- (1) Each of the above recitals are true and correct.
- (2) The Board of Directors of the North Texas Groundwater Conservation District hereby sets a water use fee rate for groundwater production for calendar year 2024 of Ten cents per each one thousand gallons (\$0.10/ 1,000 gallons) of groundwater produced annually for nonagricultural purposes, which includes all nonexempt commercial, municipal, industrial, manufacturing, public water supply, oil and gas, and other nonagricultural users within the District that are not exempt from the water use fee payment requirements set forth in the temporary rules adopted by the District. Such rate will be effective and assessed to groundwater production that occurs during 2024 (January 1, 2024 through December 31, 2024).
- (3) The Board of Directors of the North Texas Groundwater Conservation District hereby sets a water use fee rate for groundwater production for calendar year 2024 of one dollar per acre-foot (\$1.00 / acre-foot) of groundwater used annually for agricultural purposes. Such rate will be effective during 2024 (January 1, 2024 through December 31, 2024).
- (4) The Board of Directors, its officers, and the District staff are further authorized to take any and all actions necessary to implement this resolution.

AND IT IS SO ORDERED.

PASSED AND ADOPTED on this 8th day of August 2023.

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

By: \_\_\_\_\_  
Board President

ATTEST:  
\_\_\_\_\_  
Board Secretary-Treasurer



## 2024 Fee Schedule

Well Registration Fee (<17.36 GPM)	\$100
New Well Registration & Production Permit Application Fee (>17.36 GPM), <i>also applies to permit amendments</i>	\$600
Additional fee for Production Permit Applications which require a Hydrogeological Report (≥200 GPM)	\$1,100
Well Driller Log Deposit Fee (refundable if conditions in District Rules are met)	\$100
Additional fee for Registration of an existing unregistered Non-Exempt Well (additional penalties may apply if well was not self-reported)	\$500
Meter Seal Replacement Fee (For replacing seals for reasons other than well or meter failure)	\$100
Water Use Fees (Non-Exempt Wells)	
- Non-Agricultural Use	\$0.10/1000 gal
- Agricultural Use	\$1/acre-foot
Additional Water Use Fees (Non-Exempt Wells) for Production in Excess of Maximum Amount Authorized by Permit, <b>1<sup>st</sup> violation:</b>	
- Non-Agricultural Use	\$0.30/1000 gal
- Agricultural Use	\$3/acre-foot
Additional Water Use Fees (Non-Exempt Wells) for Production in Excess of Maximum Amount Authorized by Permit, subsequent violation, <b>within 3 calendar years of 1<sup>st</sup> violation:</b>	
- Non-Agricultural Use (1 <sup>st</sup> violation)	\$1.00/1000 gal
- Agricultural Use	\$10/acre-foot
Failure to Submit Water Production Reports by the Deadline	\$50



Failure to Pay Water Use Fee by Payment Deadline 15%

Failure to Pay Water Use Fee within 60-days of the Payment Deadline (See Appendix A of the Rules for schedule of Violations) Major Violation

*Notes: Information about the payment and water production report deadlines can be found at [Billing \(northtexasgcd.org\)](http://northtexasgcd.org)*

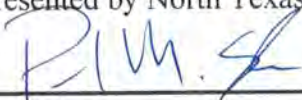
ATTACHMENT 6 B-1

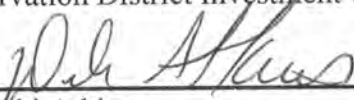


North Texas Groundwater Conservation District  
Quarterly Investment Report  
For the Quarter Ended  
June 30, 2023

The investment portfolio of the North Texas Groundwater Conservation District is in compliance with the Public Funds Investment Act and the Investment Policy and Strategies.

Presented by North Texas Groundwater Conservation District Investment Officers:

  
\_\_\_\_\_  
Paul Sigle  
General Manager

  
\_\_\_\_\_  
Debi Atkins  
Finance Officer

Investment Holdings  
6/30/2023

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Face Amount/Par Value	Book Value	Market Price	Market Value	Life (Day)	Yield
Independent (DDA)		0.99%	7/1/2023	3/31/2023	\$ 345,283.51	\$ 345,283.51	1.00	\$ 345,283.51	1	0.99%
Independent (ISS)		0.10%	7/1/2023	3/31/2023	\$ 20,178.65	20,178.65	1.00	20,178.65	1	0.10%
TexStar		5.076%	7/1/2023	3/31/2023	\$ 170,212.38	170,212.38	1.00	170,212.38	1	5.076%
OZK (CDARS)		5.450%	6/14/2024	6/14/2023	400,000.00	400,000.00	1.00	400,000.00	350	5.450%
East West CD		5.000%	9/1/2023	3/1/2023	440,750.00	440,750.00	1.00	440,750.00	63	5.130%
East West CD		5.000%	12/1/2023	3/1/2023	440,750.00	440,750.00	1.00	440,750.00	154	5.130%
East West CD		5.430%	3/14/2024	6/14/2023	400,000.00	400,000.00	1.00	400,000.00	258	5.579%
East West CD		5.630%	9/14/2023	6/14/2023	400,000.00	400,000.00	1.00	400,000.00	76	5.790%
East West CD		5.590%	12/14/2023	6/14/2023	400,000.00	400,000.00	1.00	400,000.00	167	5.748%
East West CD		4.990%	3/1/2024	3/1/2023	440,750.00	440,750.00	1.00	440,750.00	245	5.120%
					<u>\$ 1,376,424.54</u>	<u>\$ 1,376,424.54</u>			<u>416</u>	
									(1)	0.34

Weighted Ave Maturity in yrs

(1) Weighted average life - For purposes of calculating weighted average life, bank accounts, pools and money market funds are assumed to have an one day maturity.

Book/Market Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2023			June 30, 2023		
			Face Amount/ Par Value	Book/Market Value	Purchases/ Adjustments	Sales/Adjust/ Call Maturity	Face Amount/ Par Value	Book/Market Value
Independent (DDA)	0.99%	12/31/2022	\$ 291,069.38	\$ 291,069.38	581,586.64	527,372.51	\$ 345,283.51	\$ 345,283.51
Independent (ISS)	0.10%	12/31/2022	20,175.29	20,175.29	3.36		\$ 20,178.65	\$ 20,178.65
TexStar	5.076%	12/31/2022	156,877.78	156,877.78	1,613,334.60	1,600,000.00	\$ 170,212.38	\$ 170,212.38
Legend (CDARS)	1.440%	5/11/2023	1,150,000.00	1,150,000.00		1,150,000.00	\$ -	\$ -
OZK (CDARS)	5.450%	6/14/2023			400,000.00		\$ 400,000.00	\$ 400,000.00
East West CD	4.790%	6/1/2023	440,750.00	440,750.00		440,750.00	\$ -	\$ -
East West CD	5.000%	9/1/2023	440,750.00	440,750.00			\$ 440,750.00	\$ 440,750.00
East West CD	5.630%	9/14/2023			400,000.00		\$ 400,000.00	\$ 400,000.00
East West CD	5.590%	12/14/2023			400,000.00		\$ 400,000.00	\$ 400,000.00
East West CD	5.430%	3/14/2024			400,000.00		\$ 400,000.00	\$ 400,000.00
East West CD	5.000%	12/1/2023	440,750.00	440,750.00			\$ 440,750.00	\$ 440,750.00
East West CD	4.990%	3/1/2024	440,750.00	440,750.00			\$ 440,750.00	\$ 440,750.00
			\$ 3,381,122.45	\$ 3,381,122.45	\$ 3,794,924.60	\$ 3,718,122.51	\$ 3,457,924.54	\$ 3,457,924.54

ATTACHMENT 7



**NORTH TEXAS**

**GROUNDWATER CONSERVATION DISTRICT**

**REQUEST FOR PROPOSALS FOR**  
**LEGISLATIVE SERVICES**

# TABLE OF CONTENTS

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Section 2 – Scope of Work.....	5
Section 3 – Required Format and Content; Confidentiality; Additional Forms May be Required .....	5

## **NOTICE TO RESPONDENTS**

The North Groundwater Conservation District (“District”) is currently accepting proposals from qualified parties for **Legislative Services**, as further described herein. Submittals will be accepted electronically until **5:00 p.m. on Monday, October 23, 2023**. Any questions concerning the contents of this document should be emailed to Paul Sigle, General Manager, at [p.sigle@northexasgcd.org](mailto:p.sigle@northexasgcd.org).

**Responses to this Request for Proposals shall be provided by emailed PDF (Adobe Acrobat Portable Document File) transmittal only to [p.sigle@northexasgcd.org](mailto:p.sigle@northexasgcd.org).** The electronic version of the submittal shall be deemed delivered on the date and time evidenced by the email transmission.

**RESPONSES DELIVERED IN ANY MANNER OTHER THAN THE ABOVE STATED MANNER WILL BE REJECTED.**

Respondents shall be bound to the pricing terms contained within their submitted responses through July 1, 2025. Statements of Qualifications shall be signed by an authorized individual or officer of the entity submitting the response.

## **Section 1 – Overview**

### **1.1 Purpose of Request for Proposals**

The District is seeking submittals from qualified parties regarding their expertise and qualifications for supporting the District in its legislative efforts during the 2024 interim and the 89th Regular Legislative Session.

The District shall receive responses to this Request for Proposals and may conduct individual interviews or request additional information in order to select an individual or firm to provide the services.

### **1.2 Anticipated Timeline**

The following table identifies the estimated dates/timeframe for receipt, evaluation, and notice of selection. Please note the following key dates:

<b>Description</b>	<b>Date*</b>
Release of RFP	September 5, 2023
Response Deadline	October 23, 2023 ( by 5:00 p.m.)
Review and selection process period	November 2023 – February 2024
Anticipated Timeframe for Notification of Selection	Not later than March 1, 2023

\* The above noted dates are subject to change without notice.

### **1.3 Evaluation Criteria**

Respondents are advised that all responsive documents will be evaluated to determine each firm's ability to best meet the needs of the District. The District's evaluation will include, but is not limited to, a consideration of the following criteria:

- a. **General Responsiveness.** Responses must clearly state the respondent's qualifications, and demonstrate that all elements in this RFP are addressed/included.
- b. **Experience/Ability and Qualifications.** Demonstrated recent successful experience in legislative affairs and in state legislative consulting services for groundwater conservation districts, water districts, other governmental entities, and comparable entities or similar projects.



- c. Demonstrated confirmation of relationships with state legislators and staff and success in coordinating face- to-face interactions and results for clients.
- d. References. Names and contact information from not less than three (3) references that the District may choose to contact during its selection process.
- e. Fees. The respondent's proposed fees and fee structure, including a breakdown of the cost of services provided during the 89th Legislative (Regular) Session and services provided during the 2024 interim; and a detailed explanation of billing practices.

## **Section 2 – Scope of Work**

### **2.1 Legislative Needs of the District**

2024 Interim – The District currently anticipates needing to conduct meetings/discussions with certain legislative members and staff to discuss District-specific information related to groundwater permitting, production, and Chapter 36 of the Texas Water Code. The selected firm would assist the District in developing a plan of action for the 2024 Interim.

2025 Legislative Session – Primary anticipated needs include bill monitoring and tracking for proposed legislation impacting the District, meetings/discussions with legislative members and staff regarding proposed legislation and any identified legislative initiatives. The selected firm would assist the District in developing a plan of action for the 2025 Legislative (Regular) Session.

## **Section 3 – Format of Responses: Confidentiality: Additional Forms**

### **3.1 Required Format and Content**

Responses should be not more than ten (10) pages total, and must clearly demonstrate legislative consulting experience. Responses must be organized and indexed in the sequential order and include the content as requested below:

- I. An introductory letter;
- II. General Discussion of Qualifications;
- III. Key personnel proposed to be assigned to the District, including an explanation of all required licenses, registrations, and certifications.
- IV. List of current and previous work similar to the RFP, including a list of comparable clients where similar services have been provided, with dates

services were provided;

- V. Rates and Fee Schedules;
- VI. List of at least three (3) references with complete contact information; and
- VII. A statement certifying that the respondent and/or his/her firm is not aware of any existing conflicts of interest with the District or its Board of Directors.

### **3.2 Confidentiality.**

The confidentiality of all information contained in responses submitted to the District is subject to state law, including but not limited to the Texas Public Information Act and/or the Texas Open Meetings Act. Any information deemed confidential or proprietary should be clearly identified by the Respondent as such.

### **3.3 Additional Forms May be Required.**

The District anticipates that during the selection process or upon selection, as applicable, the District may request that forms required by state law be completed and submitted to the District.

ATTACHMENT 10 b.

# NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT

## Well Registration Summary

(as of 7/31/2023)

Well Type	Collin	Cooke	Denton	Total NTGCD	New Registrations July 2023
Domestic	94	688	1074	1856	14
Public Water System	32	77	230	339	0
Irrigation	107	6	217	330	0
Surface Impoundment	63	18	136	217	4
Livestock	7	91	68	166	0
Oil / Gas	1	6	64	71	0
Agriculture	11	13	42	66	0
Commercial	6	9	48	63	0
Golf Course Irrigation	15	2	21	38	0
Industrial / Manufacturing	12	11	9	32	0
*Other	6	5	12	23	0
Monitoring	0	0	6	6	0
<b>TOTALS</b>	<b>354</b>	<b>926</b>	<b>1927</b>	<b>3207</b>	<b>18</b>

**NOTE: Plugged wells have been excluded**

**\*Examples of "Other" uses: Closed Loop Geothermal, Construction, and Fire Suppression**

ADJOURN