

LANDSCAPE REQUEST for The Villages of Creekside Homeowners Association



HORST
PROPERTY
MANAGEMENT

P.O. Box 3330 • Lancaster, PA 17604-3330
717.581.9850 • Fax: 717.581.9816

Homeowner Name: _____

Unit Address: _____

Phone Number: _____

Email (Optional): _____

Date of Request: _____

Landscape – briefly describe the request for addition or alteration. **Attach** a plan that includes a drawing of the landscape with exact or approximate distances to property lines, type of trees or plantings being used, and name and phone number of the contractor (if any). No plantings within 3 feet of property lines will be approved. Also, if your request is under 10ft x 10ft with plants that don't exceed 3ft tall at maturity, you do not need to submit a request. A copy of the signed approval will be issued to the unit owner and **The Villages of Creekside HOA**. You must wait for Board approval prior to beginning the project. To expedite processing of your request, please include your email address and a signed copy of your approval will be emailed to you. This request is valid for six months from the approval date. If the project is not started prior to six months, you will need to resubmit for approval. **A North Cornwall Township permit may be also required for alterations involving structural changes, electrical and/or plumbing work.**

REQUEST IS AS FOLLOWS:

***FOR OFFICE USE ONLY**

Date Received: _____

Approved

Approved as noted

Denied

Board Specifications: _____

Board Signature: _____ **Date:** _____