

# Mid-Michigan Renaissance Festival's Enchanted Forest

## 2018 Volunteer Information

(Cast, Crew, Gate, Games, Security, and Tavern)

June 9th & 10th, 16th & 17th, 23rd & 24th, 30th & July 1st 2018  
Saturdays & Sundays from 11 AM - 6 PM

PLEASE READ THE CONTRACT, APPLICATION & INFORMATION CAREFULLY BEFORE SIGNING. THIS PAGE IS YOURS TO KEEP.  
CAST MAY BE ASKED TO FILL OUT A SEPERATE AUDITION FORM AS WELL. THIS WILL BE AT THE DISCRETION OF THE DIRECTOR.

**Terms:** Be prepared for all weather conditions (rain or shine). We open each day regardless of weather. All cars must be off the faire site by 10:00 A.M. each day of the faire. We ask that you please keep in mind that this is a FAMILY show and there will be children on the premises it all times.

**Performance Check-In:** Crew are to have the grounds cleared of all motor vehicles by 10:00 am during performance days. Cast will meet in the directors designated area and begin warming up. CAST MUST BE DRESSED AND READY TO PERFORM BY 10:00 AM. During this time promotional pictures, videos and advertising will be done at this time and all cast is required to be there.

**Requirements:** Mid-Michigan Renaissance Festival owner Toni Knoll will jury all applicants along with the manager for the specific applied for area. All positions are done on a voluntary basis. Mid-Michigan Renaissance Festival will supply volunteers a "hearty" lunch during show days, and camping is available at no charge. Volunteers are required to provide their own costumes, which can be reviewed and rejected for the following reasons including but not limited to: Historical accuracy, Appropriateness, Colors, Fabric selections and/or accessories.

**Costumes:** Mid-Michigan Renaissance Festival has limited costume choices for those unable to completely furnish their own costumes. These can be loaned out from the Festival on the condition they are returned in the same condition they are loan out in. A sign out fee/security deposit will apply for each costume that will be returned on the return of the costume. The deposit will vary on the individual pieces loaned out. SHOES AND OTHER ACCESSORIES MAY NOT BE AVAILBLE.

**Lunches:** While Mid-Michigan Renaissance festival is happy to provide the lunches during run, we will not be providing lunches during rehearsals or other events unless otherwise discussed. Per the discretion of the Directors, a "pot luck" style lunch can be organized but will not be provided by MMRF. In the 2017 season, the total amount for lunches was over \$800. While we understand not everyone can, but any little bit helps us provide you with the filling lunches you deserve. Please see Management for more information.

**Weapons policy:** Only cast with written approval signed by the owner Toni Knoll, the Director, the Head of Safety and Security will be allowed to carry a bladed weapon at any time. These blades must be secured to a hilt via black or brown zip ties (peace tied) and are not to be removed for any reason during Faire hours. Any cast or crew with an exposed blade during festival hours will either be asked to remove the blade and store it away, up to being asked to leave the festival entirely for the remaining of the day at the Directors Discretion. SECURITY ARE ALLOWED ONE UTILITY KNIFE TO BE ON THEIR PERSON.

**Stages:** Any cast/crew participating in a stage show, will assist in setting up the stage, and leaving the stage as it was found for the next performance. The cast directors will advise all cast/stage crew further on this.

**Advertising:** While volunteers cannot be held to assist monetarily with advertising, we expect cast and crew to share our social media posts utilizing Facebook, Instagram, Twitter, YouTube and others; put flyers and posters up in their local area; participate in filmed commercials, news casts, and YouTube clips and assist in parades and other local events that will help bring in more patronage to Mid-Michigan Renaissance Festival.

**Drugs and Alcohol:** Mid-Michigan Renaissance Festival is **not** an alcohol free site. However we do require that all Volunteers refrain from the use of alcoholic beverages until after the Festival Event concludes at 6:00 pm. Crew and Security must refrain until after 7:00 PM and/or Lanes are cleared of Patrons and end of day work is completed. We also have a zero tolerance for any kind of narcotic or federally illegal drugs, whether for recreation use or medicinal, if any is found the volunteer will immediately be asked to leave. If any federally illegal drug use is suspected MMRF will address the situation, if a second incident occurs authorities will be contacted. If any volunteer chooses to drink after hours and is unable to perform/work the next day that Volunteer will be excused for the remainder of the weekend with no exceptions. If the incident occurs again, the Volunteer will be asked to leave for the year.

**Camping:** There is tent and camper camping available at the site free for Volunteers. However if you require electricity we do ask that you consider our electrical costs. We have limited access to electric and will honor it on a first come first serve basis. Fee Camping is available at other locations. Please reach out to local hotels and camp grounds for rates.

**Booth/Pavilion/Tent Requirements:** Mid-Michigan Renaissance Festival is always interested in providing its cast with a Vendor/Artisan/Merchant space. We have a "Cast Creations" booth monitored by a volunteer where the Volunteers may have their items for sale. Please be advised that vehicular traffic to your merchant booth may not be possible. Depending on weather and road conditions the roads may not be passable. If this is something you're interested in please speak with the General Manager for further information.

### **Weekend Themes:**

**June 9th & 10th 2018:** *When Worlds Collide* (Steam Punk, Cosplay, Video Games and everything in between)

**June 16th & 17th 2018:** *Feast for our Fathers* (Celebration of Dads, Grandfathers and moms doing double duty)

**June 23th & 24th 2018:** *Magic and Mysticism* (Fairy Tales, Belly Dancing, Palm reading and Art)

**June 30th & July 1st 2018** *Pillage the Village* (Pirates, Vikings, Scallywags and Wenches)

### **Disclaimer:**

I understand that neither Mid-Michigan Renaissance Festival, its staff, volunteers nor their affiliates will be held liable in the event of loss or damage to stage area, stock or vehicle during, costume, garb, personal belongings or person before or after faire hours. Volunteers should carry with them a copy of their health insurance and a list of medications and/or allergies in the event of a medical emergency. I also understand that by signing this application I am, without payment to me granting Mid-Michigan Renaissance Festival the right to use for all promotional, educational and other purposes to promote the faire any photo, video or other reproductions of any image in which we appear.

By filling out the application below I accept all the terms and conditions listed above.

**Please fill out the following documentation. Thank you very much and we hope to see you soon in the Enchanted Forest.**

**THIS PAGE IS YOURS TO KEEP**

*Mid-Michigan Renaissance Festival's Enchanted Forest*

2018 Cast, Crew and/or Volunteer

June 9th & 10th, 16th & 17th, 23rd & 24th, 30th & July 1st 2018  
Saturdays & Sundays from 11 AM - 6 PM

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Facebook: \_\_\_\_\_ Preferred Method of Contact: \_\_\_\_\_

**\* POSITION DESIRED:**

Circle all that apply:      *Cast*                      *Gate/Games*                      *Stage Crew*                      *Security*                      *Tavern (Ages 21+)*

List Experience: \_\_\_\_\_

\_\_\_\_\_

*(Please Note that Cast positions will still be required to Audition, Auditions are at the Directors Discretion. Other Positions will have a mandatory meeting to attend. Please contact the management team for details on those dates and times.)*

**\* POSITION DETAILS:**

Positions not willing to take: \_\_\_\_\_

Willing to Take other Volunteer Positions:      Yes      No

Willing to Cut/Color Hair:      Yes      No      Willing to Remove Jewelry:              Yes      No

Type of Costume/Garb already owned: \_\_\_\_\_

Qualifications: (Include past experience) \_\_\_\_\_

\_\_\_\_\_

Talents: (Include Musical, Dance, Crafting; anything that sets you apart from the others) \_\_\_\_\_

\_\_\_\_\_

**\* VENDOR BOOTH SPACE:**

Will you require a Spot in the Cast/Crew Vendor Booth:      YES      NO

**\* CAMPING:** Limited camping and electricity is available & will be honored on a first come first serve basis.

How many days you will be camping: \_\_\_\_\_ Will you need Electricity: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Notes for MMRF: \_\_\_\_\_

\_\_\_\_\_

Please sign this application, sign the contract, and bring to auditions along with any photos of current costume/garb. If you are not auditioning for Cast please mail application to:

*Mid-Michigan Renaissance Festival  
Attn: Cast/Crew/Volunteer Coordinator  
5120 Maple Road  
Frankenmuth, MI 48734*

*Application must have signed contract and liability waiver to be considered. If missing the application will not process and will have to be filled out before casted.*

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**For Mid-Michigan Renaissance Festival Administrative use only:**

2018 Application sent on: \_\_\_\_\_ Date received: \_\_\_\_\_

Manager Forwarded \_\_\_\_\_ Position Given: \_\_\_\_\_

## 2018 Cast/Crew/Volunteer Contract

The terms and provisions of this Mid-Michigan Renaissance Festival's Enchanted Forest Contract ("the Contract") dated \_\_\_\_\_, between the Mid-Michigan Renaissance Festival ("MMRF") and \_\_\_\_\_ ("Volunteer").

1. The parties to this Contract intend the relationship between them to be one of an independent contractor and a VOLUNTEER. No Cast, Crew, or similar position is a paid position within MMRF. The signed agrees to and understands that there will be no monetary compensation as a result of any participation within MMRF. Exceptions for certain qualifying positions can be made by the General Manager and/or Owner. These exceptions will be on a case by case basis.
3. The Volunteer agrees to comply with all local ordinances and codes, applicable state and federal statutes and regulations, whether existing or in the future, in performing its obligations arising out of the Contract.
4. The Volunteer represents and warrants that in performing its obligations under the Contract it is not and will not be infringing upon any property right, patent right, or other legal right of any person or entity; and, if any suit is brought or claim is made by anyone alleging that the Volunteer (or anyone in conjunction with the ownership or presentation of the performance by Volunteer) is infringing upon or violating any property right, patent right or other legal right by performing the services contemplated herein, then the Volunteer will indemnify, defend and hold harmless MMRF against and from any and all loss, claim, damage, cost, attorney fees or other loss whatsoever.
5. Unless otherwise agreed by the parties in writing, the Volunteer shall provide all necessary equipment for the performance at the Volunteers sole expense. MMRF is not responsible for any equipment unless otherwise specifically provided for in this Agreement. The Volunteer shall be prepared to begin the performance precisely at the date and time set forth on this Contract. Any required setup shall be completed by the Volunteer in advance of said date and time.
6. If an Act of God, nature, war, riots, epidemics, strikes, an act (or order) of public authority, on-sight mechanical difficulties (e.g., a power failure) or other legitimate causes beyond the control of the parties should render the performance contemplated by the Contract impossible, the parties shall not be liable to one another for any damages they sustain.
7. If any actions by the Volunteer are in conflict with any policies, rules or regulations of MMRF while in association or participation on MMRF property, and the Volunteer refuse to correct the same upon verbal notification by MMRF, then MMRF shall have the right to immediately terminate the performance and cancel the Contract with no liability whatsoever. The Volunteer not be under the influence of any intoxicating beverages, narcotics or drugs at any time during the business hours (11:00 am. - 6:00 pm.). Any violation of this provision will result in immediate termination of the Contract by MMRF with no liability whatsoever.
9. Any damage to MMRF property or any rented equipment which results from the acts or omissions of the Volunteer shall be the responsibility of the Volunteer and payment for any such damage shall be made by the Volunteer within thirty (30) days of written notification of the damage by MMRF.
10. In signing the Contract, the undersigned parties hereby represent and warrant that they are duly authorized representatives of the person or entity for which they sign and legally entitled to enter binding contracts on its behalf; that they have read this entire document; that they understand the terms and provisions of this document; that they know this document will affect their legal rights and/or those of the person or entity they represent; and that they have signed this document knowingly and voluntarily.
11. Since the essence of the Contract concern the specific individuals and the unique personalities and talents of the Volunteer. Therefore only the merchandise agreed upon is permitted to be sold by the Volunteer in the designated area for the Volunteer to sell the agreed upon items. If at any time MMRF finds items that were not agreed upon being sold by the Volunteer, MMRF reserves the right to have the items removed.
12. The Volunteer is required to be present for **all four weekends** of MMRF and able to perform. Failure to do so will immediately sever contact between MMRF and the Volunteer.
13. All cars must be off of the faire site by 10:00 am each day of the faire. You may also want to bring your own push cart or other means of transportation for transporting your props to and from your stage area.
14. The Volunteer DOES NOT have permission from MMRF for the use of weapons during the any of the show. Only those who apply for and receive special permission to use weapons through MMRF are allowed to use said weapons. The volunteer is responsible for the safety of their patrons. The Volunteer is responsible to make sure that the weapon is peace tied and or secure and away from the public when not in use.
16. If a provision of this Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, that shall not affect the validity or enforceability in that jurisdiction of any other provision of this Agreement; or the validity or enforceability in other jurisdictions of that or any other provision of this Agreement.
17. The Volunteer assumes all responsibility for the designated area including "Set up", "Tear down" and "Clean up" of rented AND/OR Camping area. The Volunteer will remove all trash and/or garbage out to the designated dumpster at the end of business each fair day DO NOT DEPOSIT PERSONAL TRASH INTO THE TRASH CANS. Failure to comply with the correct removal of garbage will accrue a \$20 a day clean up fee that will be charged to the Volunteer. Failure to pay clean up fee will result in the Volunteer application being revoked and removal from performance.
18. You may set up at your leisure however you are required to be ready to perform promptly at 10:00 am on the days of performance.
19. Mid- Michigan Renaissance Festival is **not** an alcohol free site. However we do require that all Volunteers please refrain from the use of alcoholic beverages until after the festival day has ended (6:00 pm) for Cast and Crew, 7:00 for Security. We also have a zero tolerance for any kind of narcotic or federally illegal drugs, whether for recreation use or medicinal, if any is found the vendor will immediately be asked to leave immediately. If any federally illegal drug use is suspected MMRF will address the situation, if a second incident occurs authorities will be contacted.
20. MMRF requires that unless medically necessary Cast spends 90% of their time on lanes and interacting with paying customers. Failure to do this is a violation of this contract.
21. Any Volunteer under the age of 18 will be required to have a designated adult 21 years of age or older responsible for them. This adult must be approved by both management and the minor's parents. Failure for said adult to be present during the show and in a camping setting will result in the minors parents getting called and possible dismissal from your position.

I agree to abide the rules including but not limited to, the above listed, verbally given and posted rules of MMRF. I acknowledge that failure to comply will mean a surrendering my merchant and/or camping space with no refund. By signing below I agree to all rules and regulations set forth by MMRF whether in writing, verbally given or communicated in other means. All rules and regulations are subject to change at any time without notice.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

# Mid-Michigan Renaissance Festival

## "Enchanted Forest"

Grainger Family LLC

Traver Well Drilling

### Release and Waiver of Liability

### Assumption of Risk and Indemnity Agreement

*Volunteers are required to have a Liability waiver signed*

This agreement releases Mid-Michigan Renaissance Festival (**MMRF**), Grainger Family LLC (**GFLLC**), Traver Well Drilling via Robert Traver & Katharine Traver (**TWD**) and any of their owners/operators, management, affiliates, employees, vendors/merchants, entertainers, sponsors, cast, crew and volunteers, from any and all liability relating but not limited to, injuries, property damage and/or theft that may occur during the event. By signing this agreement, I agree to hold **MMRF/GFLLC/TWD** entirely free from any and all liability, including but not limited to financial responsibility for injuries incurred, theft and/or damage to personal property, personal injury, mental distress, loss of income, injury to others, injury to a patron or any other participant and/or vehicular damage regardless of whether the previous are caused by personal negligence, acts of god or acts of others.

I swear that I am participating voluntarily, with **MMRF/GFLLC/TWD** and that the risks have been made clear to me. Additionally, I do not have any conditions that will increase my likelihood of experiencing injuries while engaging in this event and I assume all responsibility for myself, body, and mental state.

By signing I forfeit all right to bring any suit against **MMRF/GFLLC/TWD** and any of their owners/operators, management, affiliates, employees, vendors/merchants, entertainers, sponsors, cast, crew and volunteers for any reason. In return, I will be allowed to participate in my contracted position at the event without repercussion and for the negotiated regulations, taxes and fees located within the contract. I will also make every effort to obey all safety precautions, **MMRF/GFLLC/TWD** rules, MMRF Codes of Conduct, Michigan State Law, Federal Laws.

I acknowledge that I will assume all responsibilities for my actions, the actions of my management, affiliates, employees, Sponsors, crew and volunteers. I agree not to consume any alcoholic beverages until after the contracted time. I agree not to possess or consume any mental altering substances or engage in the usage of any federally illegal substances while on the **MMRF/GFLLC/TWD** property. I will not harass or insult any other participant involved or associated with **MMRF** and in turn agree to engage in professional like behavior and will be respectful while at **MMRF/GFLLC/TWD**. I agree that any visitors I may have outside of my contract are to pay the ticket price of \$13 for entry into the event. I will report any harassment to **MMRF/GFLLC/TWD** Staff and Management immediately.

I, \_\_\_\_\_, HAVE READ THIS RELEASE AND WAIVER OF LIABILITY AND ASSUMPTION OF RISK AND INDEMNITY AGREEMENT. I FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE, OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY, TO THE NAMED ABOVE, TO THE GREATEST EXTENT ALLOWED BY FEDERAL AND MICHIGAN STATE LAW.

\_\_\_\_\_  
Participant Signature Date

\_\_\_\_\_  
Parent/Legal Guardian Signature Date      Date