

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting January 18, 2016**

Present Directors – Mr. Schaiberger, Mr. Wade Wills, Mr. Mike Davis, Mr. Melchi

Absent Directors – Mr. Wally Rice

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Several adds were noted: Pepper Spray and SDA Renewal. Several other adds were noted as already on the agenda.

Motion to approve Meeting Agenda for January 18, 2016 as posted with the addition of two (2) items.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Receive or Act on Board Correspondence

None.

The Rye Fire Protection District

Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of December 21, 2015 Regular Meeting. Page 4 of 8, first sentence. Change the sentence to read “all three (3) new full-time...” Page 7 of 8, Resolution 16-003 should read “revenue of \$446,040.”

Motion to approval of the meeting minutes for the December 21, 2015 Workshop Meeting with the changes noted.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of December 21, 2015 Workshop Meeting. Page 2 of 3, Slides #7, 8, 9. Should read “These slides note the....”

Motion to approval of the meeting minutes for the December 21, 2015 Workshop Meeting with the change noted.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of January 4, 2016 Workshop Meeting. Slide #2 had a spelling error for “mill”.

Motion to approval of the meeting minutes for the January 4, 2016 Workshop Meeting with the change noted.

Motion: Mr. Davis
Second: Mr. Schaiberger

The Rye Fire Protection District

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Treasurer's Report

Accounts Receivable.

The \$3,500 revenue is from the sale of the ambulance. Chief Bennett will get with the auditor on how to report the \$10,000 will be reported for Beulah's portion to pay for Captain Marsh's Paramedic School. The revenue from Property Tax that is above 100% does not reflect the Tax Certification Fee that will be paid to the Counties. Miscellaneous Non-Operating Revenue negative transaction is a reimbursement for EMS Training. The other side of the transaction is in the Training Supplies Line.

Accounts Payable.

Chief Bennett noted that most year-end line items came in under budget. Insurance is higher because of the new ambulance, but somewhat less because Workman's Compensation was less. Capital Lease has an error where the budget of \$18,801 should be the Contingency.

Motion to accept Accounts Receivable and Accounts Payable

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

EMA Activity. Captain Beach noted that insurance collections for 2015 exceeded the budget by about 6% . The 2016 budget is slightly lower than 2015 actual.

Fire Chief Report

Statistics. In the Month December 2015, Rye Fire responded to 71 calls for service of which 64 were EMS related and 17 were fire related. In comparison with previous year this is an increase of 34% from 2014 and an increase of 16% from the 5 year average of 59.

The Rye Fire Protection District

For the year 2015 Rye Fire responded to a total of 833 call for service which is a 16% increase from 2014 that had 716 total calls.

Administration/Operations. AFG and Colorado Safety Grant opened up, a grant was submitted to the State for SCBA equipment. The AFG grant will be submitted in January and will be for equipment (hoses, saw and appliances).

Participation with other Emergency Responders within the County and School District 70 is on-going with mock drills and exercises.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations.

Crews continue to provide medical stand-by for all High School Sports.

Personnel have assisted schools with their monthly fire and all hazard drills.

Provided Christmas Door Judging at the Elementary School.

Training. Training has been ongoing throughout the month. Fire training covered vehicle operations, fire behavior mapping in the District. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

- MSEC. Ballot wording being discussed and refined in the Workshop Sessions.
- PowerPoint. Being reviewed in the Workshop Sessions.
- Fire Hydrants. Chief Bennett reviewed the hydrants. Colorado City and Rye Fire will co-test the hydrants this spring in warmer weather. A formal report has been submitted to the Town of Rye and the report notes that all hydrants are operational. Craver Middle School has a single hydrant located across the street. There are a couple other hydrants available that can have a hose hand placed. Rye High School has a single hydrant along with a 22,000-gallon fire water storage dedicated to fire suppression. Rye Elementary School does not have a fire hydrant. During the construction projects, there was not enough work to warrant the State of Colorado to require new hydrants at all three (3) schools. There are two (2) hydrants available for use at the Elementary School. Both are some distance away, but workable in the event of a fire. All schools have fire-sprinkler systems on the stage area only. Kitchen at High School has a fire suppression hood.
- EMA Letter. Was reviewed and agreed that the wording is still valid.
- Change Dates on Resolutions. Dates on last month resolutions were changed to match the meeting date.
- County Clerk Information. Information received from Huerfano, Pueblo and Custer Counties. Chief Bennett and Mr. Schaiberger will compile a letter to the Clerk for Intent of Election. Mr. Schaiberger working on a schedule of events (election calendar).

The Rye Fire Protection District

Old Business

Hatchet Ranch Update

Chief Bennett noted that the special drain valve for the 30,000-gallon tank is still on order and will be replaced once it arrives. The weather protection boxes are in place on concrete pads. The tank located at Horse Creek Drive will need an Improvement Location Certificate to locate the corner pins. The land owner is claiming that during installation a corner pin was disturbed and lost. Chief Bennett will contact Wachob & Wachob to find the property pin. Chief Bennett noted that he has not received a crane bill.

Mr. Gordon Grosslight helped put together the transfer of the 30,000-gallon tank to Hatchet Ranch. The Board appreciated all of his hard work and saved the District several thousand dollars.

Motion to provide a \$300 stipend to Mr. Gordon Grosslight for his assistance in providing coordination for the movement of the 30,000-gallon tank to Hatchet Ranch.

Motion: Mr. Schaiberger

Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi

Nay: None

MSEC Policy

Mr. Schaiberger passed out information for the Board to review for possible inclusion into the proposed Employee Handbook. This item will be reviewed in detail at the next Board Meeting.

EMA Letter

This was reviewed during the Task List Update as part of the Fire Chief's Report.

New Business

Resolution to Appoint Designated Election Official

This resolution is to designate Chief Bennett as Designated Election Official (DEO) for the Proposed Ballot Election in May 2016.

Motion to appoint Chief Bennett as Designated Election Official for the Proposed Ballot Election in May 2016.

Motion: Mr. Wills

The Rye Fire Protection District

Second: Mr. Melchi

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi

Nay: None

Pepper Spray

Mr. John Schaiberger asked the Board to consider approving staff to carry pepper spray. This is in response to a recent call where a dog was threatening the public and the responders. After a long discussion, it was decided to not approve this.

SDA Membership

Motion to approve payment of annual membership dues to Special District Association (SDA).

Motion: Mr. Wills

Second: Mr. Melchi

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi

Nay: None

Adjourn

Motion to adjourn was made at 8:23 P.M.

Motion: Mr. Melchi

Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi

Nay: None

Dated this 18th January 2016.



Submitted by Jim Beach, Captain