

Board of Selectmen's Meeting Minutes

March 12, 2013; 6:00 P.M.

Board Members Present: Paul E. Hoyt, Chairman; Douglas A. Taft, Vice-Chairman;
Robert F. Woodward; Bernard N. King, Jr.; Robert J. McHatton, Sr.

1. Call to Order

Chairman Hoyt called the meeting to order at 6:00 P.M.

2. Pledge of Allegiance

The Board recited the "Pledge of Allegiance."

3. Public Hearing

a. Proposed Fireworks Ordinance and Informational Hearing

Chairman Hoyt opened the public hearing for discussion of the proposed fireworks ordinance at 6:02 P.M. There were no public comments. Chairman Hoyt closed the hearing at 6:02 P.M.

b. To Accept Oral and Written Comments on a Special Amusement Permit Application from Shawnee Peak Blizzards (119 Mountain Road)

Chairman Hoyt opened the public hearing to accept oral and written comments on a Special Amusement Permit Application from Shawnee Peak Blizzards at 6:03 P.M. There were no public comments. Chairman Hoyt closed the public hearing at 6:03 P.M.

4. Public Comments (Non-Agenda Items)

There were no public comments.

5. Presentations and Discussions

a. Budget Advisory Committee Recommendations

Representing the Budget Advisory Committee, Bill Vincent reviewed the Committee recommendations with the Board as follows:

1. 045 Community Center

Recommend reinstating FY13 amount of \$71,500. \$68,500 is currently in FY14 budget. The CC requested \$75,000. [Add \$3,000]

2. 223 Police Department

1-1041 Open Shift – Recommend Chief Schofield's budgeted amount of \$42,504. [Savings \$8,433]

3. 235 Fire Department

1-1012 – Recommend maintaining call pay at FY13 level of \$11.00 per hour. [Savings \$6,252]

6-3232 – Physical Examination – Recommend determining if item can be completed at a greater savings. [Savings unknown]

4. 360 Vehicle Maintenance

4-4132 – Recommend that Diesel Fuel costs be reevaluated after winter season to determine final budget amount.

5. 348 Transfer Station

Recommend FY14 budget for additional ½ time employee be adopted as proposed.

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5. Presentations and Discussions

a. Budget Advisory Committee Recommendations (continued)

6. 522 Outside Agencies

Recommend as follows:

7-5150 – LRTV Franchise	\$31,000 [Savings \$10,000]
7-8006 – Southern Maine Aging	\$4,400 [Add \$400]
7-8032 – R.E.A.C.H.	\$750 [Add \$250]

All other agencies remain at manager's recommendation.

7. Capital Expenditures

Recommend as follows:

8-9020 – PW Paving	\$350,000 [Savings \$25,000]
8-9043 – FD Truck Replacement	\$75,000 [Savings \$35,000]
8-9051 – PW Restrooms	\$0.00 [Savings \$40,000]
8-9052 – PW Old Town Hall	\$35,000 [Savings \$15,000]
8-9053 – PW Wheeler	\$125,000 [Savings \$50,000]
8-9054 – Ham Complex	\$0 [Savings \$85,000]
8-9258 – Archive Shelving	\$0 [Savings \$20,000]
8-9259 – Police Department Flooring	\$0 [Savings \$2,000]

8. Trust Funds

Moose Pond Trust Fund

Recommend supporting the donation of \$25,000 to the Perley Mills project with the provision that appropriate taxes be paid annually to the Town of Bridgton and that funding for the project is granted from the Moose Pond Trust Fund.

9. 950 Economic Development

Recommend \$3,000 in department \$92,568 [Savings \$3,000]

10. Woods Pond Water Quality Committee and Lakes Environmental Association

Recommend \$2,000 cash and \$4,000 in kind for Woods Pond Watershed Improvement Project Phase 1 [Add \$2,000 cash]

11. Bridgton Historical Society

The Historical Society is requesting additional funding for the walking tour project for the Town. They received \$700 from the BOS; to complete the project \$2,400 is needed. Recommend BOS bring the additional funds needed to the Town Meeting in a warrant article [Add: unknown]

12. The Board of Selectmen

The BOS did not take a proposed raise in FY13. There is a proposal for a raise in the stipend for FY14. The raise would include: the chairman \$1,500 to \$2,000; the members \$1,000 to \$1,500. Recommend the proposal be taken to the Town Meeting in a separate warrant article [Add \$2,500]

Summary: Savings \$299,685; Additions: \$8,150; Net Savings \$291,535

Budget Committee Members Bill Vincent and Karen Eller responded to several questions. On behalf of the Board, Chairman Hoyt thanked the Budget Committee Members for their hard work and commitment.

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5. Presentations and Discussions (continued)

b. Request to Place Before the Voters "A Resolution to Protect the Health and Safety of Local Citizens, Water Bodies and Other Natural Resources in Relation To The Possible Transport of Tar Sands Oils Through Maine" – Marita Wisner

Bob & Marita Wisner and Bob & Sally Chappell were present. Ms. Wisner thanked the Board for the opportunity to speak and presented the following resolution with a request that it be included on the town meeting warrant in June. She said that this resolution would give the Bridgton citizens the chance voice their opinion on the possibility of tar sands oil being transported through the Lakes Region in the 60-year old Portland to Montreal pipeline. Several neighboring towns (Casco, Bethel, Waterford) have passed similar resolutions and it is appropriate that Bridgton support the pipeline towns. A spill of tar sands oil anywhere in the Lakes Region would have catastrophic effects environmentally and economically. There is no benefit to the State of Maine, only significant risk. We believe this threat rises to the same level of concern as the government's proposal in the 1980s to site a nuclear waste dump in the Lakes Region. It is our responsibility to current citizens and future generations to act now to avoid the risk of contaminating our land and water. We thank you for considering this resolution and placing it on the warrant without the step of gathering citizen signatures.

TOWN OF BRIDGTON

A RESOLUTION TO PROTECT THE HEALTH AND SAFETY OF LOCAL CITIZENS, WATER BODIES AND OTHER NATURAL RESOURCES IN RELATION TO THE POSSIBLE TRANSPORT OF TAR SANDS OIL THROUGH MAINE

WHEREAS, Bridgton benefits immensely from the pristine lakes, streams, and ponds that define our region, which have for generations provided recreation for residents and tourists alike and which enhance property values and generate substantial economic activity that sustains jobs; and

WHEREAS, the oil industry appears to plan to use an aging oil pipeline, built in the 1950s, to bring Canadian tar sands diluted bitumen through the Lakes Region to Casco Bay for export, even though the pipeline passes next to Sebago Lake and numerous other lakes, rivers, ponds, and streams in the Lakes Region and crosses the Crooked and Androscoggin Rivers in numerous places; and

WHEREAS, tar sands are heavier than conventional oil and spills are more dangerous and difficult to clean up; and

WHEREAS, in 2010 a pipeline spilled more than a million gallons of diluted tar sands down a 30-mile stretch of the Kalamazoo River in Michigan, creating a public safety, health, and environmental disaster with continuing, long-lasting impacts; and

WHEREAS, the transport of tar sands oil to and through Oxford and Cumberland counties would create unreasonable risks to the health, safety, natural resources, property and economic welfare of persons living in Bridgton and neighboring communities; and

WHEREAS, the transport of tar sands oil to and through Oxford and Cumberland counties would not create or sustain any new jobs in our region since the infrastructure that would be used already exists;

NOW, THEREFORE, BE IT RESOLVED, that through the adoption of this resolution, the Town of Bridgton expresses its opposition to the transport of tar sands oil through Maine and its deep concern about the risks that such transport creates in relation to public health and safety, property values, and the clean natural resources upon which the local communities depend; and

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5. Presentations and Discussions

b. Request to Place Before the Voters "A Resolution to Protect the Health and Safety of Local Citizens, Water Bodies and Other Natural Resources in Relation To The Possible Transport of Tar Sands Oils Through Maine" – Marita Wiser (continued)

BE IT FURTHER RESOLVED, that the Town of Bridgton calls upon the Maine State Legislature and the United States Congress to ensure there will be thorough environmental impact reviews of tar sands diluted bitumen pipeline proposals, including a complete evaluation of the health and safety impacts of potential tar sands oil spills; and

BE IT FURTHER RESOLVED, that the Town of Bridgton supports the creation of clear Federal and State guidelines for tracking the origins and chemical composition of various types of fuel so that local governments, citizens, and first responders can better know of, and plan for, the risks associated with the specific type of fuel flowing through or to their communities; and

BE IT FURTHER RESOLVED, that the Town of Bridgton transmit a copy of this resolution to the President of the United States, U.S. Secretary of State, U.S. Secretary of Energy, U.S. Secretary of Interior, Chair of the U.S. House Energy and Commerce Committee, Chair of the U.S. Senate Committee on Energy and Natural Resources, Maine Congressional delegation, the Governor of Maine and the local representatives to the Maine State Legislature.

PASSED by the Bridgton Town Meeting this ___ day of _____, 2013.

Town Clerk, Town of BRIDGTON _____

Selectman Woodward suggested that the language be amended as follows: "WHEREAS, the transport of tar sands oil to and through Oxford and Cumberland counties ~~would~~ may create unreasonable risks to the health, safety, natural resources, property and economic welfare of persons living in Bridgton and neighboring communities; and." Discussion ensued. **Motion** was made by Selectman McHatton to direct this resolution to town meeting as amended by the Board; 2nd from Vice-Chairman Taft. 5 approve/0 oppose The Board will conduct a public hearing on April 9, 2013.

c. Request to Place Before the Voters "A Ban on all Retail Sales, Personal Ownership and Use of Fireworks in Bridgton, Except Commercial Displays – Shows as Approved by the State Fire Marshal"

Selectman McHatton reported that he has received some input from residents requesting that the Board seek voter consideration regarding a ban on all retail sales, personal ownership and use of fireworks in Bridgton, except commercial displays/shows as approved by the State Fire Marshal. The Board agreed that a committee was formed to review all options and since that committee encouraged and welcomed public input, the Board opted to support the proposed ordinance. Selectman McHatton added that he also fully appreciates the work done by the committee and wanted to bring other resident concerns to the table as well.

d. Memo – Transfer Station Revenues and Recycling

Town Manager Berkowitz provided the Board with information regarding Transfer Station Revenues. In summary, if you only look at the revenue side, you presume a loss. When you review that with the reduction of expenses the net impact is a larger reduction in expenses against the revenues no longer gained even with an increase in part time workers for the year. The staffing level appears to be consistent with our operational needs through scheduling will be left up to the Transfer Station Manager to maximize part time personnel. Chuck Renneker also provided the Board with information regarding Transfer Station Revenues.

Vanessa Jones encouraged everyone to compost; it's not only good for the environment but it would also save money.

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5. Presentations and Discussions (continued)

e. Authorize to Participate in the Bureau of Highway Safety "Buckle Up, No Excuses!" Seat Belt Enforcement Campaign – Chief Schofield

Chief Schofield reported that the Police Department is seeking authorization from the Board of Selectmen to apply for and receive up to \$2,000 in grant funding to participate in the Bureau of Highway Safety "Buckle up No Excuses!" seat belt enforcement campaign. This year's campaign will take place May 20th through June 2nd. The grant will provide funding to pay overtime and benefit costs associated with providing extra enforcement patrols as well as overtime costs associated with providing an educational component to the campaign. He also noted that the Departments who participate in this campaign and meet the requirements set forth in the grant will receive a True Speed Laser measuring device. The approximate value of that device is \$1,000. **Motion** was made by Vice-Chairman Taft to authorize participation as requested; 2nd from Selectman Woodward. 5 approve/0 oppose

f. Community Garden at Community Center (additional agenda item)

Carmen Lone requested approval to add more beds to the garden at the Community Center. The project will be in collaboration with and funded by the Gilroy Garden Group. The Community Center Board of Directors unanimously approved the project. **Motion** was made by Selectman King to authorize the project; 2nd from Vice-Chairman Taft. 5 approve/0 oppose

6. Approval of Minutes; February 26, 2013

Motion was made by Selectman McHatton for approval of the minutes from the February 26th 2013 Board Meeting; 2nd from Selectman Woodward. **Motion** was made by Selectman Woodward to amend the minutes (page 7e remove: "Selectman King also reminded the Town Manager to evaluate all department heads."); 2nd from Selectman King to amend. 4 approve/0 oppose/1 abstention *Vice Chairman Taft abstained as he was absent from the meeting.* (vote on amended main motion) 4 approve/0 oppose/1 abstention *Vice Chairman Taft abstained as he was absent from the meeting.*

7. Correspondence and Other Pertinent Information

a. Decision of the County Board of Assessment Review Regarding the Tax Abatement Application for the Property at 16 Headwall Drive

The Board was notified that the Cumberland County Board of Assessment Review granted a property tax abatement for property located at Map 7, Lot 1A-16 (16 Headwall Drive) for the 2012 tax year.

8. Town Manager's Report

Town Manager Berkowitz reported the following:

Fiscal Report: The fiscal year to date report for the month ending February 28th is beginning to show some signs that our departments and services are on track despite the recent spate of snow storms. Using the benchmark of 66.67% into this year our Revenues were ahead having received just under 72% to date. Our expenditures came in at 63.38% but this may be somewhat deceiving since we still will have several spring projects as well as taking delivery of the plow truck ordered last summer. Overall, our revenues and expenses are on target.

What is more concerning is the collection of property taxes which is now at 70% when it should be closer to 75%. Though a greater number of properties foreclosed, we have had an excellent response with those property owners working with Laurie to "redeem" or pay off what is due thereby allowing us to quit claim their properties back to them. We will report the number of properties still foreclosed after the month of March and as we have done in the past, seek the Select Board's approval to place these properties up for sale in a method that is deemed to produce the best of outcomes for the town.

The other factors related to our fiscal condition would be the potential impacts of the Governor's proposed budget which includes the elimination of the revenue sharing funds due towns and cities for the next two years. While our preliminary estimates calculated some severe impacts what we are seeing now is that whatever you call it, it is a shifting of the burden to our local property tax payers to balance the state's fiscal books. Fortunately for the town we have some strengths coming from a strong history of good budgeting practices which includes maintaining our CIP reserves and avoiding debt

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8. Town Manager's Report (continued)

as the primary tool to fund future investments in equipment, vehicles and infrastructure. My current calculations indicate that we will still face a tax rate increase however, it is in the 6% range. This does not account for the impacts to local residents who will also lose out on their housing circuit breaker rebates whether they own or rent.

All of this will lead to the need for our Select Board to develop a strategy in advance of your first meeting in May to determine how to best manage the warrant articles to be placed before the voters at the annual town meeting. For the first time that I can recall, our revenue numbers will rely on the last best and know levels with the possibilities of having to reduce expenditures at the last minute, if needed.

Lower Level Meeting Room: Public works has started the renovation of the meeting room with the goal of completing the work by early summer. We are working on the support columns and the portable dividers now. The walls will be repainted and the floor is to receive a coat of epoxy paint. Funds are approved in the CIP #856 budget.

Report on Town Owned Property: The Select Board had asked that we provide them with a summary report of the town owned properties in an effort to determine if some of the listed properties might be sold rather than be held. We are awaiting the list that the CDC compiled and will review that once received.

Fire Inspector Update: Fire Chief Glen Garland has confirmed that Corin Meehan, a current member of the Bridgton Fire Department has accepted the employment opportunity as Bridgton's Fire Inspector. Corin will begin work within the next two weeks. He is an NFPA Certified Inspector I. The office will be set up and coordination between our CEO and the Fire Inspector will begin as part of the set up.

Tax Foreclosure Update: Of the 31 properties that automatically foreclosures sixteen have resolved their outstanding taxes leaving 15 properties foreclosed on. We are encouraging these property tax payers to come in and discuss the options that still exist before the Town proceeds to sell the properties to recapture the outstanding taxes.

Respectfully Submitted, Mitchell A. Berkowitz, Town Manager

9. Old Business

a. Building Permit Fee Implementation Date

Motion was made by Selectman McHatton to implement the new building permit fee schedule beginning July 1, 2013; 2nd from Vice-Chairman Taft. 5 approve/0 oppose

b. Discussion Regarding any Sewer Expansion Project and the Need for Feasibility Study

Town Manager Berkowitz reported that CDBG funds will be used to complete the inflow and infiltration work along the main lines of the sewer system and to possibly extend the sewer system on Main Hill. Sewer reserve funds will be used to hire an engineering firm to conduct a feasibility study. Town Manager Berkowitz thanked Glen Zaidman and Chuck Renneker for preparing a spreadsheet that has critical information that will be of historic value and will also provide useful tracking information. Staff will be using this document going forward.

c. Committee Appointments and Re-appointments (tabled Feb. 12, 2013) Includes the Baseball/Softball Committee

The Board agreed to confirm all committee appointments and re-appointments (including Baseball/Softball Committee membership) on April 9th and then on annually January 1st of each year. The Board requested that the Chairman of each committee provide the Manager with a list of membership for Board confirmation. All new appointments will be considered in executive session with a formal vote to appoint in open session.

d. Discussion of the Walking Path Proposal and Funding Request (2/26/2013)

Motion was made by Selectmen McHatton to allocate \$700 from the contingency account to support the historical walking trail as proposed by the Historical Society; 2nd from Selectman King. **Motion** was made by Selectman McHatton to amend the amount to \$3,100; 2nd from Selectman King. 4 approve/1 oppose (Woodward opposed) **Motion** was made by Selectman McHatton to further amend to add that any private donations received up to \$3,100 will offset the amount of town contribution the first year; 2nd from Selectman King. 5 approve/0 oppose vote on amended motion 5 approve/0 oppose

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9. Old Business (continued)

e. PWD Estimate of the Culvert Request – Woods Pond (2.26.13)

This item was removed from the agenda.

f. Follow-up Discussion – Volunteer Recognition (2/26/13)

The Board opted to hold a workshop session from 5:00 P.M. until 6:00 P.M. on March 26th to discuss options for volunteer recognition.

g. Follow-up Discussion – Service Center Coalition Membership (2/26/13)

Town Manager Berkowitz reported that the Service Center Coalition is a lobbying group that usually takes the same position as MMA. Discussion ensued. **Motion** was made by Selectman Woodward to join the Maine Service Centers Coalition; 2nd from Selectman King. 5 approve/0 oppose

Chairman Hoyt asked if the Board wants the Town Manager to attend the budget hearing in Augusta tomorrow. **Motion** was made by Selectman Woodward to direct the Town Manager to attend the hearings tomorrow and speak on behalf of Bridgton regarding the proposals for reduction of state revenue; 2nd from Selectman McHatton. 5 approve/0 oppose

h. Reconsideration of Board Motion – Local Preference Ordinance (2/26/13)

Motion was made by Selectman McHatton to reconsider the vote taken on 2/12/2013 [*Motion was made by Selectman King to direct the Town Manager to forward the document to the Town Attorney for recommendation providing the expense does not exceed \$2,500; 2nd from Selectman McHatton. 4 approve/0 oppose*]; 2nd from Selectman Woodward. 3 approve/2 oppose (King/Taft opposed) Discussion ensued. **Motion** was made by Selectman McHatton to table this item until the first Board meeting in July; 2nd from Selectman Woodward. 5 approve/0 oppose

i. Proposed CDBG projects for FY 2013 – Hearing Planned for 3/26/13

Director of Planning, Economic and Community Development Director Anne Krieg reviewed information regarding the CDBG applications in anticipation of the March 26, 2013 Public Hearing.

j. Historic Town Hall – Request for Engineering/Analysis & Services

Motion was made by Selectman Woodward for approval of the RFP for the Historic Town Hall; 2nd from Selectman King. 5 approve/0 oppose

k. Bridgton Fire Department Grant Update (additional agenda item)

Fire Chief Glen Garland submitted a memorandum to the Board regarding the SCBA replacement through the CIP program. We have until March 15th to purchase the units under a multi-jurisdictional bid (\$5,419x28=\$151,732). If we wait and order after March 15th and before April 1st we would receive the same SCBA at a higher price compared to purchasing on the multi-jurisdictional bid (6,125x28=\$171,500). If we wait to order beyond April 1st we would receive SCBA's that would meet the brand new 2013 NFPA standard at a significantly higher price (7,625x28=\$213,500). Discussion ensued. **Motion** was made by Selectman Woodward to authorize the purchase now; 2nd from Selectmen Taft. 5 approve/0 oppose

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10. Committee Reports

a. Comprehensive Plan

Review of Land Use Policy and Related Plan Chapter – Anne Krieg

Director of Planning, Economic and Community Development Director Anne Krieg reported that at the CPC meeting on March 4th by a motion duly made and seconded, it was voted to request the Select Board provide clarification on the committee's charge, specifically on their work on the preparation of the policies to create zoning. She strongly encouraged the Board to incorporate this into the Committees charge as one of the main components, and the only component with legal standing under the statute of the comprehensive plan is the land use section. This provides the intention and policy backing for the creation of any land use regulation, whether it is zoning, subdivision or site plan. All land use regulation must have some nexus or reference to the comprehensive plan. **Motion** was made by Selectman Woodward to clarify that part of the committee charge is to complete the land use tenants (basic principles) as part of the final plan; 2nd from Vice-Chairman Taft.

5 approve/0 oppose

Bob Wiser reported that the committee is moving along in Chapter 12 and dealing with land use. He also requested that Bill Vincent be appointed as a member.

b. Community Development Committee

•Application for Appointment – Nelle Ely

Discussion of this appointment was moved to executive session.

•CDC and Salmon Point Committee Presentation of Information and Data

Chairman Hoyt disclosed that he rents a site at Salmon Point. **Motion** was made by Selectman Woodward to permit Chairman Hoyt to participate in discussion; 2nd from Selectman McHatton. 2 approve/2 oppose (Taft/King opposed) **Motion** was made by Vice-Chairman Taft to direct Chairman Hoyt to recuse himself from discussion due to a conflict of interest; 2nd from Selectman King. 4 approve/0 oppose Chairman Hoyt joined the audience and turned the meeting over to Vice-Chairman Taft. Selectman McHatton disclosed that his sister rents a site at Salmon Point. **Motion** was made by Selectman Woodward to direct Selectman McHatton to recuse himself due to a conflict of interest; motion fails for lack of a second. **Motion** was made by Selectman Woodward to permit Selectman McHatton to participate in discussion; 2nd from Selectman King. 3 approve/0 oppose

Chuck Renneker clarified that the CDC's proposal is to sell the campground and the back lot (25 acres) but not the town beach/lagoon or the parking lot. The selling price would be at a minimum of two million dollars with the intention of generating new tax revenue. The goal of the committee is to generate as much revenue as possible without losing the recreational aspects. Mike Tarantino added that the CDC is willing to provide additional public information to educate the voters so they can make an informed decision. Lengthy discussion ensued. The Town Manager will gather additional information regarding parking and obtain an opinion from the Code Enforcement Officer regarding future uses of the area, more specifically a marina.

Chairman Hoyt returned to the table.

c. Sewer Committee (no report)

d. Recycling Committee (no report)

e. Investment Committee

Resignation Letter – Bill Clark

Motion was made by Selectman McHatton to accept the letter of resignation from (and submit a thank you letter) Bill Clark; 2nd from Selectman McHatton. 5 approve/0 oppose

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10. Committee Reports (continued)

f. Other Committees

Fire Chief Garland reported that the Fire Suppression Committee will be meeting with the Planning Board next week.

11. SAD #61

Selectman King reported that he attended a SAD #61 Board Meetings and that after the next budget workshop the finance committee will meet to make their recommendations.

12. New Business

a. Permits/Documents Requiring Board Approval

1. Special Amusement Permit to Shawnee Peak – Blizzards
2. Victualer License & Liquor License (Renewals) to Bridgton Highland Country Club

Motion was made by Selectman Woodward for approval of 12a1 and 12a2; 2nd from Selectman King. 5 approve/0 oppose

3. Abatements

ABATEMENTS

Tax Year	Abate No.	Type	Account No.	Map/Lot	Owner	Abated Value	Abated Tax	Reason
2010	10-46	PP	0334	0/0	Richard F. Burgess	\$1,520.00	\$18.54	Uncollectable.
2011	11-30	PP	0334	0/0	Richard F. Burgess	\$1,520.00	\$19.30	Uncollectable.
2012	12-26	PP	0334	0/0	Richard F. Burgess	\$1,590.00	\$20.83	Uncollectable.
2010	10-47	RE	0515	5/82	Eddie R. Rolfe, Jr.	\$43,700.00	\$533.14	Duplicate valuation.
2011	11-31	RE	0515	5/82	Eddie R. Rolfe, Jr.	\$43,700.00	\$554.99	Duplicate valuation.
2012	12-27	RE	0515	5/82	Eddie R. Rolfe, Jr.	\$43,700.00	\$572.47	Duplicate valuation.

GRAND TOTALS \$135,730.00 \$1,719.28

Motion was made by Selectman King for approval of the abatements; 2nd from Selectman McHatton. 5 approve/0 oppose

4. Land Purchase Installment Contract (Kevin Thurston; Map 17 Lot 15)

Motion was made by Selectman Woodward for approval of the Land Purchase Installment Contract; 2nd from Selectman McHatton. 5 approve/0 oppose

b. Bids, Awards and other Administrative Recommendations

There were no bids, awards and other administrative recommendations.

c. Legal Matter

Legal matters will be discussed in executive session.

d. Selectmen’s Concerns

- **Selectman Woodward** had no concerns.
- **Selectman McHatton** had no concerns.
- **Vice-Chairman Taft** suggested that the Board re-evaluate “resolutions” as they are non-binding and therefore not enforceable.
- **Vice-Chairman Taft** requested that appropriate “no smoking” signs be posted in Ryerson Park
- **Motion** was made by **Vice-Chairman Taft** to begin the Board of Selectmen’s Meetings at 5:00 P.M. effective March 26th; 2nd from Selectman King. 5 approve/0 oppose

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10. Committee Reports

d. Selectmen's Concerns (continued)

- **Chairman Hoyt** asked the Board if they want to continue to receive hard copies of the upcoming agendas and Planning Board Meeting Minutes; the Board does want to continue to receive these items.
- **Chairman Hoyt** requested that the Town Manager provide the Board with a list of Moose Pond Land Trust Fund Budget requests.
- **Chairman Hoyt** noted that McDonalds may be in violation of the sign ordinance. Town Manager Berkowitz responded that the CEO is addressing the issue.
- **Chairman Hoyt** noted that there is a house on lower Main Street that has a dilapidated porch. Town Manager Berkowitz will direct the CEO to review the building.

e. Other Matters

There were no other matters.

13. Agendas for the Next Board of Selectmen's Meetings/Workshops

The Board reviewed their preliminary agendas for the March 26th, April 3rd and April 9th Meetings.

14. Treasurer's Warrants

Motion was made by Selectman Woodward for approval of Treasurer's Warrants numbered 92, 93, 94 and 95; 2nd from Selectman McHatton. 5 approve/0 oppose

15. Executive Session -MRSA Title 1, Chapter 13, Subsection 405.6.A. "Discussion of Matters Related to Personnel" and MRSA Title 1, Chapter 13, Subsection 405.6.E "Legal Matters Subject to Attorney Client Privilege"

Motion was made by Selectman King to enter into executive session at 10:55 P.M. per MRSA Title 1, Chapter 13, Subsection 405.6.A for discussion of matters related to personnel and per MRSA Title 1, Chapter 13, Subsection 405.6.E for discussion of legal matters subject to attorney client privilege; 2nd from Selectman McHatton. 5 approve/0 oppose

Motion was made by Selectman Woodward to come out of executive session at 11:30 P.M.; 2nd from Vice-Chairman Taft. 5 approve/0 oppose

Motion was made by Vice-Chairman Taft to appoint Bill Vincent to the Comprehensive Plan Committee and to appoint Nelle Ely to the Community Development Committee; 2nd from Selectman Woodward. 5 approve/0 oppose

16. Adjourn

Chairman Hoyt adjourned the meeting at 11:30 P.M.

Respectfully submitted,

Laurie L. Chadbourne
Town Clerk