

Lifesharing Western Region Meeting Agenda

Minutes

March 16, 2017 10am-1:30pm

Mission: The mission of the Western Region Lifesharing Coalition is to foster growth and awareness of Lifesharing through Family Living throughout the Western Region of Pennsylvania.

Question or topic	Owner	Decision/ Information	Come Prepared to	Outcome	Allotted Time
Opening round-	Facilitator	Group Discussion	Introduce Yourself- Share one expectation you have for today.		5 minutes
Reminder of Positive and Productive Meeting format- Agenda Builder email for group to use: Lifesharingregion@outlook.com	Facilitator	Information/ Group Discussion	Volunteer for Note Taker and Time Keeper today?	Anna Rankin took notes for the meeting	2 minutes
Meeting with Nancy Thaler	Carrie and Anna			Site and Locations:	20 min

			<p>-Apartment Buildings- No more than 10%of condos/apartments of a 10+ unit may have waiver funding placements.</p> <p>-Consideration for current Licensed Lifesharing apartments within apartment buildings.</p> <p>-Clarification regarding foster care- discussion of whether there should be a limit that states may not exceed 4 individuals. Discussion that waiver can be submitted for review; Input from the State Coalition was suggested.</p> <p>-A child with ID can be in the waiver and receive services outside the waiver. A child can not be in the waiver funded Lifesharing and be paid as OCY foster care.</p> <p>-Room and board- Lifesharing individuals are able to be charged room and board per the current ODP room and board guidelines.</p> <p>-Lease/Eviction- Language related to legally enforceable lease requirement. ODP plans to include language that will modify current room and board contract. ODP plans to debate any challenge with CMS. Discussion around current chapter 5100 section that requires 45 day notice when a provider agency determines they can no longer serve an individual. Discussion that the support coordinator needs to hold discharge planning meetings in a timely manner to assist in transition planning.</p> <p>-Farmstead- This is different than a one family farm.</p>	
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				<p>ODP has not issue with a one family farm.</p> <p>-Legal Guardian- ODP says this is a change, Legal guardian can be Lifesharing provider.</p> <p>-Medication Administration-Med Administration- ODP will review the HCQU training that was created to assist Lifesharing provider families. ODP will review using this training rather than the training current training used for group home staff.</p> <p>-Incidents/Investigations-Chapter 6500.22 Trends in Incident Management- Discussed what a trend is and that ODP is not planning on defining trend. Discussion of trend can be seen when events occur three or more times. Discussion that the RCG that is planned will include information regarding trend analysis.</p> <p>-Discussed Biological families and mandatory Incident management reporting. How to assure biological families understand that when allegations of suspected abuse occur, the bulletin requires Lifesharing providers who are identified as targets are removed from serving the individual until the conclusion of the investigation. ODP stated this is an area that needs to be considered and that ODP will determine how they plan to handle the situation related to biological families doing Lifesharing who are targets in abuse investigations.</p> <p>-Nancy stated that the biological families will need to understand the requirements prior to signing contracts with provider agencies. She likened it to a pre-nuptial agreement where all requirements are painstakingly spelled out so parties are aware of what they are</p>	
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				<p>getting into prior to signing.</p> <p>-It was suggested that ODP could establish a Point Person who fields calls related to suspected abuse.</p> <p>-Chapter 6100.402- Incidents requiring investigation within 24 hours- fire department, evacuation from site, closure, etc. ODP will review this section for possible changes. The intent was not to require a certified investigation for each of these instances.</p> <p>-Lifesharing Expansion-Lifesharing rates will help with recruitment of new Lifesharing providers. This will help expand Lifesharing.</p> <p>-Regional meetings with Counties.</p> <p>-Long term will be to bend curve to Lifesharing. Discussed using the Person Centered Thinking and Life course framework method to help families consider what they see and their loved one sees as a desirable future.</p> <p>SubCare/Respite-Lifesharing will be allowed to use Discrete Respite service. There will not be substitute care. The usual limits for respite will apply \$8,000 for overnight and up to 480 fifteen minute units.</p> <p>-Respite will not need to be provided only in a licensed respite home.</p> <p>Chapter 6100 –Document subgroup will release guidance that will clarify billing documentation for claims vs. program progress documentation for service. Prior to the release ODP is attempting to obtain all</p>	
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				<p>necessary departments sign off before release.</p> <p>-Lifesharing documentation will be for one day unit.</p> <p>-DOL- Language will be changed to clarify that Lifesharing providers are not employees but independent contractors.</p> <p>-Service Definitions are meant to illustrate the scope of services not be prescriptive.</p> <p>Other-</p> <p>-Nursing service- Built into rate</p> <p>-No more on-going Supplemental Habilitation after 12/31/17. Only emergency temporary Supplemental Habilitation will be allowable as a discrete billable for period of 90 days.</p> <p>-There will be a process for higher cost- Acuity level will be used</p> <p>-RCG will be provide interpretive guide that will be used for assuring different regions are interpreting the same way.</p> <p>-Transportation- Cost for rural areas can be as high as \$100 a day which is higher than many ODP Lifesharing rates. Rates are to be improved to the point that this type of cost will be better.</p> <p>Outcomes- Certain counties have SCO's which are stating there can only be one Outcome per service in an ISP and only one action plan for that outcome. ODP said that there is no reason to restrict an ISP for an</p>	
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				individual. Chapter 6100.221 was cited as evidence that more than one outcome is allowable. It should be a person centered decision, not conceived by SCO or provider agency. ODP will reach out to some of the southeast counties (Philly, Montgomery, Berks) to discuss.	
Children and Youth Referral	Facilitator	<p>1. Child (16) in Franklin/Fulton County currently, OCY is current funder. Child has multiple challenges and a new agency search is underway. County of service is not of concern; they will look for service anywhere. Sarah Shaw had contact information. Original County is York/ Adams.</p> <p>If your agency can provide supports and services to this person please contact Stephanie Brown</p>		Group notified of the need and given contact information.	5 minutes
Biological Families and Lifesharing		2. Thoughts and are Agencies beginning		Agencies are just beginning the discussion and are interested. Agencies must place a strong emphasis on the contract	30mins

		to prepare?		between the provider and biological family to set expectations with the biological family. This will be the only mechanism to ensure all requirements are being met and followed by the biological family who receives the daily stipend.	
Community Participation	Facilitator	3. Alternative conditions are being proposed by ODP. Day programs are not being forced to close down. See 2380/2390 transition meeting for day services with PAR. Members discussed Nancy is visiting specific provider agencies in the next month.		Non- Traditional Day Hab not allowed in Lifesharing moving forward as of 01/2018. However, Community Participation can be provided. We are waiting to get clarification if the LS rate includes Community Participation or if this is a separate discrete service.	10 minutes

<p>5. Governor Wolf's Budget 17-18-</p>	<p>Facilitator</p>				<p>4. Modest Increase in Education and Early Education</p> <p>No Increase in Personal Income tax</p> <p>No individual Sales Tax</p> <p>Reduced spending in some areas- Target tax and revenue generation</p> <p>Efficiency in government- consolidate State Agency- Drug Alcohol, Health and Human Services, Aging.</p> <p>Probation and Parole</p> <p>Increase in Older Adult Funding for at home care</p> <p>ID budget -- 1000 for Wait List</p> <p>820 Graduates</p> <p>40 people out of state centers</p> <p>54.8 Million for Rate Increases (15% increase in ID budget)</p> <p>Autism = increase by 50 adults</p> <p>MH budget- Decrease in budget of 4.9% for State Funds; Federal funds will take budget to overall 1% increase.</p>	<p>15 minutes</p>
<p>Meeting Dates for 2017 Confirmed</p>	<p>Facilitator</p>	<p>MONTH</p>	<p>DATE</p>			<p>15 minutes</p>

		March	3/16/2017			
		May	5/18/2017			
		July	7/20/2017			
		September	9/21/2017			
		November	11/16/2017			
<p>Training Ideas for 2017????</p> <p>This is what we heard....</p>	<p>Facilitator</p> <p>Group</p>	<ul style="list-style-type: none"> • Family Dynamics (include how to cope when the children getting older) • Dealing with Difficult People • Recruitment of Providers • Most Successful Lifesharing Agencies present on How they do it • Aging and Lifesharing (completed in November 2016) • Emergency Respite • Autism (completed in July 2016) • Training Community of Practice • Person Centered Plan <p>Any additional ideas or speaker topics which are</p>		<p>The group agreed on the following training topics/Speakers: Imagine Different Coalition, Roommates: Works for me, Works for you, Incident Management, and Lifesharing,</p> <p>The group was asked if the meetings were to change location and it was unanimous that the location was to remain the same. Western Region Coalition will continue to meet at Emlenton Truck Stop on the dates listed above from 10:00-2:00. Lunch will be on your own. No outside food please.</p>	15 minutes	

		important to you???			
BHSL Committee	Facilitator	5. Survey on BHSL Committee Update		- No answers on survey since July 2016. Membership fee for Survey Monkey is \$300 and due on Friday. Input was combined and sent out to committee members. BHSL announced new structure. Uncertain of who should be met with at this time. Wait until structure is defined by ODP.	10 minutes
2017 Lifesharing Conference	Facilitator	6. Conference Update		-First meeting completed. Working on conference Theme. New Venue is under consideration. Next meeting is next Friday 2/24/17.	5 minutes
Training Committee	Facilitator	Training Committee Update		- Frame work and IT webmaster work being done to upload information that has been completed to date. Coalition Website will house the training that has been developed. 2 nd Wednesday of March is next meeting. Organizer: Anna Rankin @ arankin@stepbystepusa.com	
Media Committee	Facilitator			Has disbanded due to lack of participation. No stories or information being sent or shared.	
Face Book Page	Facilitator			Please like our Pennsylvania Lifesharing Face Book page for updates and information on the 2016 Lifesharing Conference	
Lifesharing Website	Facilitator			Please visit our PA Lifesharing Website at: palifesharing.com p://www.bing.com/search?q=lifesharing+pa&src=IE-archBox&FORM=IE8SRC - #	
Hot Topics- Any issues to take to State Committee? Any innovated ideas or approaches to share?	Facilitator				

Parking Lot-	Facilitator	Group Input/Discussion			
Closing Round:	Group	Group Input			

Roles for May Meeting

Facilitator: Anna Rankin

Agenda Builder: Anna Rankin and Carrie Kontis

Note Taker: To be assigned

Timekeeper: To be assigned

Ground Rules:

1. Arrive on time & start training at 10am. Take Lunch orders and ask for lunch to be served by at 12pm
2. No side conversations while other participants have the floor a trainer is presenting.
3. Take Cell phone calls out of the meeting area
4. Parking lot items – the Parking Lot Method will be used for items that should be put on the next meeting agenda or discussed at the end of the current meeting if time allows.

Facilitator: *Leads discussion*

Agenda Builder: *Receives information and builds agenda*

Note Taker: *Note taker highlights agenda items from current meeting discussion, records decisions*

Timekeeper: *Keeps group on track with overall time*

PARKINGLOT
