

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

Call Meeting To Order By: Jeff Bixler @ 7:30 p.m. Pledge of Allegiance
Fiscal Office: Roll Call: Bixler Chair: Here; Vice Chair Diehl: Here; Trustee: Pfile: Here; Fiscal McCluskey: Here; Roads, Cemetery, Parks: Biltz: Here; Fire: Pittinger: Absent; Zoning: Lippy: Absent

Guests: Thomas Grey, Robert Grudosky, Daniel Demetro, Robert Clark

I. MOTION TO APPROVE AGENDA for: March 29th 2018

Moved by: Tim; Seconded by: Chris
Roll Call: Mr. Diehl; Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES: March 8th 2018 Regular Meeting

Moved by: Tim; Seconded by: Chris
Roll Call: Mr. Diehl; Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

Jeff: Anyone from the audience have anything that they would like to bring forward?

Bob Grudosky: I am speaking on behalf of Boy Scout Troop 558, we heard that we were having a trash pickup and would like to know if the boys could collect the aluminum to make money, if the township would allow the boys to bring a trailer in and sit out there at your trash pickup in May and collect aluminum to sell to make money for their trailer that needs to be replaced. I was wondering if that is alright.

Chris: We use to always do it.

Jeff: I don't have a problem with it.

Tim: I don't have a problem with it, we don't have any way of separating it out, it is just going to go in with the steel otherwise and it is not going to be worth anything that way. Kevin: May 4th and 5th; 8:00am-8:00pm on Friday and 8:00am-Noon Saturday

Daniel Demetro: The last meeting I was at we were talking about the trash pickup day and the issue was people from outside the township were bringing in their trash and dumping it off and you were talking about having someone monitor that to make sure that didn't happen. Do you have a list of all of the addresses in the township so somebody could verify that this person does live in the township. Jeff: That is what I am trying to get from Portage County; I figured that the Tax Department would be able to tell who is in Edinburg Township or not. I am trying to get that because I would really like to have something there that we could look at and check it off. I am concerned, when you end up with Atwater, Rootstown and Ravenna mailing addresses in your township, we need to try and figure out some way to help ourselves out a little bit. I am trying to get that now.

CORRESPONDENCE:

A. Jeff: ODOT: To All Political Subdivisions of Portage County: The Portage County TID recently met and had decided to call for applications for project proposals for funding consideration by ODOT in 2018. Attached above is a copy of prior year's forms for your information and preliminary planning. Below is also a direct link to the ODOT TID Website to be used as another resource. <https://www.dot.state.oh.us/Divisions/Jobs and Commerce/Pages/TID.aspx>. The deadline for submitting your application back to Portage County TID is the close of business on April 13th 2018. Our Board will then review the applications and forward them to ODOT. Applications may be emailed to be directly or mailed to the address below. If you have any questions or concerns please let me know.

B. Jeff: Ohio Gas Association; there is a survey that they want us to fill out and the US Department of Transportation require natural gas companies conduct continuing public awareness programs designed to provide safety to several audiences including local public officials. What they wanted was this to be filled out it is just a survey saying that what we have in the township along the lines of natural gas and any pipelines that we have. I am hoping that I can just hand this to you (Kevin) you can fill it out and send it in. Kevin: I will deal with Chris and he can help me, I am sure that he knows a lot of this where I don't know.

C. Jeff: Portage Recycle: Portage County Waste Management District

D. Jeff: Liberty Camp for Kids is looking for volunteers that may want to assist with the camp Monday through Friday from 9am to 12 noon on July 16th through the 20th 2018. Location is Portage County Historical Society on Chestnut Street in Ravenna. It is \$30.00 per child, kids entering 1st -6th grade. Bill: Is that for any Child? Jeff: Any Child, Yes any Child, they didn't specify. They were looking for two things first of all there is an application for the kids, second of all they were looking for some volunteers to help with the organization.

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

E. Jeff: NOPEC: Designed to provide financial support to organizations within your community within your community, here is a link for the sponsorship program, our sponsorship amount from them is \$1,000.00 and I need somebody to go in no later April 9th 2018. Bill: What is the Web Link on that? Jeff: Web Link is www.NOPEC_sponsorship.org. Bill: So that is a different Web Link than NOPEC Grants. Jeff: Correct, This is the first time that I have seen this one, it is an outreach program, so does anyone want to take a look and see if we can get something going there? Maybe it is not even something that we would be interested in, but it is worth a look and if it is \$1,000.00 for some community project that we could get into that would be great. Tim: I will look into it.

IV. OLD BUSINESS:

A. Jeff read email: Congratulations! Your community profile for Edinburg Township has been approved. You may now continue ahead to www.NOPEC_grants.org to submit your bank information and complete project application. Bill: I just wanted to let you know that it was approved while I was in Columbus so I will go in and proceed with that grant, I believe that they were looking at working on the garage with that money. I will see if that needs to be worded a certain way or not.

B. Chris: I did get a hold of Chad Murdock about the Zoning Class and he is very receptive and wouldn't mind doing it for us what so ever; his cost would just be \$100.00 and he would do it in an evening; Tues, Weds or Thurs. are best for him; one of those three nights; this week was so messed up with spring break; I didn't bother to get a hold of our zoning people; he did say that it was more geared toward the zoning board of appeals than necessarily the zoning commission; but I still think that it probably wouldn't hurt; even if we told our zoning commission that they could come before or at the beginning and then leave or come towards the end; I think that we need to refresh everybody's memory on what we are doing here and so forth. Jeff: I think that is very reasonable. Chris: I do too; I think that is very minimal; I was just waiting for this week to be over and give everyone a call and see what night would be the best for the most of them; I am sure we will probably miss one or two of them but maybe we can get most of them. Jeff: Maybe have Rhonda put out something to the boards and get a response back and see when we can get it done. Chris: I thought that I might just personally call them. Jeff: However you want to do it.

C. Chris: I went to the hearing for the park for the dug outs for the exemptions; we were applying for two variances on those dug outs to allow our Porta-John Handicap accessible and to not have to put fire extinguishers in all of the dug outs and both things were approved. As a board are we going to pay for the building permit? I kind of think we should, I wanted to see what you guys thought. Jeff: They are paying for all the materials and everything else for the dug outs, correct? Chris: Yes. Jeff: If I am not mistaken they are doing that in a couple phases. Chris: It sounds to me like they are a little bit behind the eight ball on money wise and so I didn't know if maybe even we could help them out a little bit on some of that excavating or something also; part of the real problem is that they have to make a walk way from the parking lots to the dug outs that is handicap accessible, which is a little bit silly; they have to dig out I think he said like 10 or 12 inches and then put packed limestone back in; they don't have to cement it; but it had to be at least packed limestone; so I didn't say anything to him on the phone; I wondered if maybe we might be able to at least do that digging part for them. Jeff: I don't see why we wouldn't want to do that. Tim: I think that would be good; maybe we could even haul the material for them. Jeff: I see no reason not to assist in doing it; they are the ones that came to us and told us that they wanted to do it. Kevin: We are already out at the ball fields anyway; I could probably help pull out all of those benches and patio stones that is already there; there are all those stones right in front of those benches now. Chris: I talked to the president tonight Dennis Gump I think that they are actually going to hold off now until after their season; because this March has been so bad; they were hoping to have two of them done; or at least the holes dug and everything by now; this weather has kind of put a hurting on them; plus us having to get these variances approved. Kevin: Well they have that tournament coming up too. Chris: Yes, that is coming up pretty quickly; exactly it is in three weeks I think. Kevin: Right after that they go right into their season starts; so they would be pushing to try and get it. Chris: So I think that they are probably going to hold off until later in the summer; then jump in and knock them out. Jeff: If they go in and get a permit to build two of them and then next year they come back in and want to build two more; I would just as soon have them come in and lay it out and get it all done in one crack. Chris: I hinted to him also Jeff and he understood what I was getting at; because I did talk to the building department about this; they need show that they are working on all of them more or less and you are exactly right if they go in there and just do these two and not do anything else until next year they are going to have to get another permit and then we will also probably have to go to Ashland and do all of this all over again; as long as they are doing something with; it they don't have to necessarily finish them; but if they do something with them; they can get a continuance almost

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

forever; so what he is talking about; they seem to think that they have enough money; I guess the footers that they are going to do; they are just going to one complete set up footer; they are just going to pour right up to the top of the ground; so by doing that they could leave that set there and not do anything; but it would also show that they are doing something with it; I think what they are going to do; is do two of these dug out's completely for sure; but also go and dig and put the cement in for all of them; cause that is what he was talking about; he said that these sidewalk deals is a big stumbling block for them; I guess that is almost going to cost them as much as the dug outs; because some of them are so far off the driveways; and paying for enough of that stone and it has to be 3 1/2 foot wide. Kevin: 5 and 6 are pretty far off of the driveway. Tim: Are they planning on doing all of the fields or just. Chris: Eventually they are going to do all of the fields. Steve Miner was talking to me the other day; I think he is willing to donate to do one complete one by himself; so that is probably going to be a big help to them too; but if that is suitable with you guys; I will indicate that to them and maybe they can move on a little bit better.

D. Tim: The new shelves in the park storage room are up; we replaced the ceiling fan; we pulled the light fixtures down and cleaned them; the clean up is probably 75% done; representatives from soccer and baseball are coming out Saturday; I will meet with them and we are going to finish cleaning the storage room and concession areas; Chris Meduri sent an email with his suggestions for the changes to our concession stand document that the park board put together and I was going to pass that along to them and have them do the changes.

IV. NEW BUSINESS:

A. Tim: I would like to talk about raises for the Road Department from the Re-Organizational Meeting I think we said that we would wait until around April; I was hoping maybe we could give them a 50 cent raise per hour Kevin and Nate. Jeff: Why don't we do that in Executive Session. Tim: OK.

B. Chris: The mail out here Bill; I think the township mail needs to come back to the mailbox out here; If you want to keep the bills for the township and Specific stuff that comes to you at the post office box that is fine; I don't have a problem with that; but anything that is mailed directly to the trustees or directly to the township; or the to the cemetery sexton; I think needs to come back to the mailbox; I guess I really don't understand why it doesn't come here and I think unnecessary and kind of foolish to expect you to go down there every couple of days to pick up the post office box; for you to go there as needed is fine; but I still think that the typical mail needs to come to the mailbox out here. Tim: How would we go about separating it out? Chris: All that I am asking is that anything that is addressed to the township. Tim: Can they separate that out at the Post Office? Chris: They always did that before. Bill: If it doesn't have the post office box it would come to this box. I can talk to the Post Office. Jeff: Who is it right now, that had control over the PO Box. Bill: I do. Jeff: We have different issues and discussions on this before; this time he almost didn't get the notification for the meeting; because the document had to be signed for and it stayed up there and in fact he happened to get a phone call that is the only reason. Bill: That I don't understand; unless; when did that come; because I went up there and I had something in there that was certified and I shared it with the post office and said am I supposed to pick something up and they said no somebody already picked it up. Chris: Well I picked it up on Monday and the meeting was Tuesday. Bill: Well I was in Columbus and I went to the post office on Monday. Jeff: If it would have come here and they tried to deliver it here there would have been something put in the mail box. Chris: I am guessing the 23rd or the 28th. Bill: Usually there are three dates. Chris: The third one wasn't on there yet; because they hadn't tried it yet. Bill: That was when I was in Columbus; but the 28th would have been even too late for you to even get that. Chris: Right, so that was partially these peoples fault. Jeff: It would have been a little bit easier for him if something would have been delivered here and picked up out of the mailbox. Bill: If it was certified, it was put in the box on the 23rd. The meeting was the 27th. Not much notice. Jeff: The card would have been delivered here and there would be a card in there stating to go get it and that can be checked daily, there is no reason that it couldn't be checked daily; I am in full agreement; I would just as soon see everything that is township or trustee related be delivered to the box. Tim: It would make for less confusion. Jeff: So we need to move on it; that is all; we really just need to make that happen; you keep the post office box for the Fiscal Office stuff. Bill: For bills, checks and all of the government stuff. I don't know how; so when you (trustees) complete information that your sending; you will have to put the mail box address on it and I will let the post office know not to throw it in the PO Box. Jeff: I think that is probably a good move for us.

C. Under Zoning: Chris explained Rhonda's absence from the meeting. I talked to her and Diane none of the computers out there are really up to snuff and adequate; they would like to get a new lap top computer for zoning and I told them that I thought that you guys were pretty much in agreement with that; they are going to get us some prices and we probably move forward on that;

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

I haven't pushed at her; like I said I am pretty sure if she is home; she is probably just barely home. Bill: The department of administrative services just sent their quarterly report and they have contracts in there for computer services; so I could look at some pricing contracted with the state.

D. Tim: Chris and I attended the Health District Meeting on March 21st; the biggest thing was they have their renewal levy; Issue 6 coming up and they talked about that and they would like our support and putting out the good word and this is the information for their renewal levy. I got a response back from Chris Meduri about the Park Concession document that we sent him; he looked it over for the contract for use of the concession stand for baseball and soccer and he has a series of suggestions to make a few changes and give that to the park board to go over and make those changes. Chris: It seemed like pretty minor changes. Tim: Yes it was pretty minor stuff. Chris: I think that we need to thank them for doing such a good job and initially setting it up really; it is just some really minor wording; I thought so. Tim: I will give it to them; their next meeting is the first Weds. so they will have everything; that is all that I have.

E. Jeff: Kevin could I get you to look at these restroom doors; they are not latching right when you close them. Kevin: It seems like sometimes they do and sometimes they don't; it is just. Chris: It might be the weather.

F. I was out here doing some recycling a couple of days ago and I think that we should really work on cleaning up on this side of the building and get stuff of lined up now that the ugly weather is hopefully over; we have buckets laying on the sides in different places; maybe get it all uniform and nice and neat; the other thing is that building right here we have had brief conversations on this lean too with the salt in it; it is about as ugly as it can get; we really need to look at this. Chris: Tim and I have talked about this Jeff; we really think that is probably the next thing that we need to do; we need a new salt shed. Tim: I have some bids and they are about 4 or 5 years old; I wanted to finish up with this park thing and then it would be nice if we all went and looked at a couple; just to get on the same page and then start putting together what it is going to cost and what we really want to do; we measured it; we could fit a 42 by 42; if you get in there and look up the whole top of it; the weather is running right into the building; there is water standing there; it is low and has a dirt floor. Chris: I know exactly when that roof was put on because me and Jim were up there doing it; listening to the radio when 911 happened. Kevin: When they blow that salt in there; we might have got 20 tons on Friday; we come back and had to pull the backhoe out and give it a bath; there was salt everywhere. Tim: These new buildings you can put them up and they are wood trussed. Kevin: We got over 30 tons of salt in the last two weeks. Tim: The thing is now is that now it is full; so if he gets any this summer he is going to have to turn it away. Kevin: I still have one full bay; the little bay is empty. Kevin: The other day it was all the way out to the door. Chris: I really think that we need to move that direction Jeff; we are going to have to plan to do it. Kevin: We keep trying to fix those corners; but that door is so heavy when you pull on it; that old wood door is a heavy door. Jeff: So we can start working on that maybe bring it up to snuff.

VI. DEPARTMENTAL REPORTS:

A. Kevin Roads/Parks/Cemetery: We have been patching the roads; we have been servicing equipment; we had the slate roof here on the town hall fixed Monday and then we went and got a couple ceiling tiles the other day and put them in; we cleaned all of the ceiling lights last week; We have some equipment at the park that we don't really use anymore; we have a three point backhoe; a small grader; I think that the grader and attachments were used at one time to work the baseball fields; we have three push mowers and a simplicity riding lawn mower; I had Tim and Chris look at the equipment; they said that we could get rid of the equipment; but I wanted to bring it up in front of the meeting; we could take it over to the auction probably for this coming month and get rid of all of that; like I said before we had got approximately 30 tons of salt this month; we dug around the fire pit for the Boy Scouts; the Boy Scouts have been working on the walkway; it looks good; we had the fire hydrant by shelter A broke and was leaking pretty good; so we fixed it the other day; then we had a funeral on 3/20/18.

B. Zoning- Chris: Nothing Further. Jeff: There was a woman looking to get a permit for a two horse small barn behind her property on 14; do you know if that was taken care of; I sent all of that information to Rhonda, but now that you are telling me. Chris: I don't know; but I will try to get a hold of her tomorrow; I can imagine that she is at least up to taking phone calls now; I will call and ask her.

Tim: (referring to previous conversation) Do we need to make a motion to sell those items. Jeff: We are going to have to make a motion to send those things to auction; when do you want to put it in? Kevin: I was hoping if I got the OK; I would probably take it over next week to get in the April

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

Auction. Tim: That way they can get pictures of it ahead of time. Kevin: That way John could put in the paper with pictures and stuff. Jeff: Other than do we have anymore identification other than 3 point backhoe, small grater and some attachments, 3 push mowers and simplicity riding mower; do we have any further identification name brands or anything. Kevin: I can get all of the name brands and stuff. Tim: The 3 point do you know what that is? Chris: It is a Kelley Kevin: The Simplicity is Sovereign. Tim: The backhoe hooks to a 3 point tractor; since we have the excavator now.

MOTION: RESOLUTION: 2018-038

Jeff: Could I have a motion to send to auction the 3 Point backhoe, small grader, 3 push mowers and Simplicity riding mower; with equipment being obsolete. Tim: So Moved Second: Chris Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

C. Fiscal Office; Bill: I need to enter the permanent budget into the UAN System; so there is the variables and such; I put a copy of those in your boxes; so I just need a resolution to approve our permanent budget that was basically approved last year.

MOTION: RESOLUTION 2018-039

Motion to approve permanent appropriations for 2018 in the total amount of \$1,013,233.53 to be effect April 1st 2018.(Inserted here is a copy of the Permanent appropriations for 2018):

Permanent Appropriations 2018

General Fund	\$ 483,560.54
Motor Vehicle License	\$ 9,169.29
Gasoline Tax	\$ 110,015.11
Road and Bridge Fund	\$ 27,650.69
Fire Dept 2191	\$ 70,352.54
Fire Department 2192	\$ 126,440.00
Park	\$ 6,985.42
Fire Dept 2194	\$ 111,551.32
Permissive License	\$ 34,000.00
Fire, Rescue &EMS	\$ 33,525.62
<u>Permanent Funds (cemetery)</u>	<u>\$ 10.00</u>
Total	\$ 1,013,233.53

Tim: So Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Bill: I have the PO's and the Warrants; I did not have time to get all of the information; I did receive an application for real property exemption in regards to the property tax that we are being charged on the cell tower and everything; so here basically the application; so there is a lot of information; I am actually going to have to go to the Portage County Office to get some of this information; So I talked to them; if we go ahead and since the bill is late; we go ahead and pay it now and then if it doesn't get approved then we still owe the money and if they do approve the exemption then they will just credit our account for that; so that is one of the bills that you have is for the treasurer's office; there is another one of them which is for Ohio Cat which was for the fire engine 1513 in the amount of \$2,013.97; we had discussed at the last meeting; there was a bill presented from a company out of Youngstown; there was a big list of all different repairs that needed to be made; the word at the last meeting was that they were review those; but in the meantime apparently did get submitted for repair. Jeff: The bill that you have from Ohio Cat; is that what you are talking about; that one is for the inspection and the insertion of the float for the tank; I believe that is what that is. Chris: Yes. Jeff: That didn't include any of the other repairs.

Bill: There are two other payments to point out; One is to a Vienna Aultman the other is to a Jacqueline Angler from Life Force, these were over payments they made; so we are just reimbursing them for over payment for EMS fees; those two; At the local government conference, I was informed that street lighting is not allowed to come out of the Road Fund like it had been in the past; It needs to come out of the general fund unless there is actually a lighting district; which we don't have; so one of the PO's in the amount of \$3,7020.00 is for street lighting; so I am going to have to start taking it out of the general fund. So then I will reallocate; basically get rid of the PO that we had for the street lighting coming out of the road fund; so that money will be free to reallocate. Bill: I talked to Jeff earlier about releasing the check to GATCHO Grant Resources; Jeff said that we can go ahead and release that check now; Jeff:Yes. Bill: I have three collection reports from Life Force, two of those reports; I will just need a motion

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

to go ahead and send those to collections; One of those; the insurance reimbursed the patient; but the patient never sent the money to EMS; the other is just no response from the client; then I have a third one here; I am just going to let you guys.... will have to make a call on this one; it has to do with a patient; she states that she doesn't feel that she is responsible for non-transportation charges. She stated that the police told her and her friend that they needed to get into the ambulance and get checked out even though that they were perfectly fine; if they would have known that there was charge; they definitely would have not gone and the police called the ambulance and she told her mom; if you want to read through that and decide. Jeff: That is the one that we discussed two meeting ago? Bill: It has been a while, Yes. Bill: I can just inform life force if they want to send that to collections or not. Jeff: First of all there are two issues there; one to the effect that she is saying that it is a non- transport and she shouldn't be charged at all and didn't feel that we should be trying to bill her; but our process is to bill X amount for X amount of services; so we can send it to collections or we can so choose to let it go; me I am in favor of sending it to collections and at that point we can determine after that what we are going to do. Chris: I will agree with you that is kind of minimal; I will go with you; so you need a motion for all three of these. Bill: Yes

MOTION: RESOLUTION 2018-040

We send these three to collections: Accounts: SAEMEG, LARJNL, WHECHR

Motion: Chris Second: Jeff Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Bill: The last thing for me is that I did have to make a payment for the Go-daddy account; for township emails; the price for that was \$1,400.00 for two years; the account has a significant amount of emails on it; so it was over 24 that we are being paid for; but we are not using that so I lowered that amount to 15 emails; we can always add more; so the price went from \$1,400.00 for two years to \$1,041.00 for three years; I did make that payment through the credit card so that is over my \$500.00 today; so I just wanted to make sure that was approved. That is all that I have.

D. Fire Department:

Jeff: Fire House software was looking for the fact that they sent a bill back to us that said that we did not pay it; that has been taken care of; Fire House Software is under a different name; our check went to Fire House Software and not to the new company; Bill has taken care of that and processed it.

We have the criminal history background check back on Anna Hall and there is no issue there; so we can move forward with Anna Hall;

The Fire Department Report is 13EMS Medical Calls, 1 Mutual Aid EMS given, 0 mutual aid fires, 2 MVA, 2 fire, 18 Calls total;

1513 is at Alliance Motors; 1512 is at Sarchiones Ford;

the call with the semi that was hauling the hams that caught on fire on the expressway on Route 76, we ended up with some damage to a full set of turnout gear; which will end up having to be replaced; that will be turned in on that bill for the hazmat; but we need to decide whether we are going to approve now to replace the turnout gear; first question did we receive the money back from the last hazmat call where Mike. Bill: Who would reimburse us? Jeff: It would have probably come from the prosecutor's office and the check would have been sent here. Bill: I am not aware of anything for hazmat service. Jeff: Okay, So we need to get back with Rob and find out whether or not any information on that hazmat call from back in December; where we had that accident before that where we had that diesel spill up here at 14; we need to find out where that stands on the hazmat. Tim: Are we reimbursed by hazmat? Jeff: We are reimbursed by the insurance companies; but we send out a combined; any department that is on the call; we send out a combined bill; well this one for this last call will include Palmyra and Edinburg and then that goes to the prosecutor's office and he then sends it to the insurance company or the trucking company; whoever is the billable source. Tim: So in the past there hasn't been a good track record for being reimbursed; is that what your getting at? Jeff: Sometimes it takes a while; some of them do it real quick; for some reason when I asked Mike about it thought that we had been reimbursed for that hazmat call; so we need to find out. Bill: If I got a check in regards to fire and by mistake put in as an EMS; then Life Force would have contacted me and said this isn't a patient. Tim: Do you want to go ahead and purchase the gear before; what are we going to do about this guy's gear? Jeff: He has to have gear; he is one of our; so we are going to have to go ahead and approve it; I just want to; I had some discussion with Mike on it; I am not sure I understand why the gear got damaged the way it got damaged; especially when it was a truck full of hams; this turnout gear is going to be about \$3,000.00. Bill: That is what they got with that grant last time. Jeff: Yes, so I am going to move forward with making a motion to replace the gear not to exceed \$3,000.00.

MOTION: RESOLUTION: 2018-041

Replace turnout gear not to exceed \$3,000.00 for the fire department.

Jeff: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

Bill: Would that be Warren Fire? Jeff: Yes, that would be Warren Fire.

Jeff: We haven't got a signed resignation yet, but Dominique Bouye turned in an email stating that she is resigning from the Edinburg Fire Department and that would be effective tonight 3/29/18.

MOTION: RESOLUTION: 2018-042

Accept the resignation of Dominique Bouye.

Jeff: Moved Tim: Second Roll Call: Mr Bixler: Yes; Mr Diehl: Yes; Mr Pfile: Yes

Jeff: As you are aware we have had several things done with the engine; you saw the last analysis with the report with everything that was writing up on 1513; I started really digging into this thing; I have had some discussion with Mike on it; looking back trying to figure out what our records were; how we could possibly be so far off on all the chassis damage; there is absolutely no reason for it; the last time shows of actually have a complete annual inspection was in 2007; the repairs that were actually being made to the truck were being made by two members of the fire department that are no longer on the fire department now; several of those repairs are shortly; no if's and's or but's about it; we already have the truck; it went to Ohio Cat; that came back from the initial review that kind of got us started on the whole thing; I was kind of shocked about everything that I saw; I do believe and agree that a lot of the items on that report are superficial; not actually a necessity to replace or repair and what I mean by that some of the lenses and stuff like that; but as far as the breaks go Alliance Motors also did an evaluation of breaks; they found that the rear set of breaks also needed to be repaired; but they are saying the front set of breaks do not; they also said that the rear leaf springs and brackets and everything absolutely need to be repaired and right now we are looking at a bill that is somewhere right around 67 hundred and some odd dollars; we really don't have much of an option to not get that truck back on the road; I am going to tell you with everything else that I am struggling with learning about that truck including the generator that has been put on it to replace the generator that was the hydraulic generator; the more I get into it; the sicker I get; if you want to know the truth of the matter; so first thing I want to do is move forward with getting the repairs to the chassis made; so I would like to make a motion to repair the engine with the above listed repairs and I would like to put the amount value not to exceed \$8,000.00; in case we run into something else while we start to make the repairs. Bill: Are they all at the same vendor? Jeff: Yes

MOTION: RESOLUTION: 2018-043

Motion made for Alliance motors, Repairs to 1513 for rear breaks, rear leaf springs and brackets not to exceed \$8,000.00.

Jeff: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Jeff: Some of the other items that were reported out on with the inspection from Ohio Cat including the wiring that brought into play; that is absolutely correct; the previous fire chief and the previous captain that are no longer with the department made those repairs and such to the truck along with several other items; When I first got on board and started to talking with Mike about it; I wanted to get back into doing an annual inspection of the chassis; because it is just absolutely required; I didn't think that I was going to be shocked this bad; we also have an issue coming up; we will have to have the tanker checked out because it has not been inspected either since 2007; the squad again is over at Sarchione Ford; right now there is a possibility of warranty work that needs to done there; that would be the bushings that will be covered by that; but the two front tires are worn; I am going to go over there and look tomorrow morning; I think that if they are not too bad; I think that they should be rotated to the outside duals and then put the other tires to the front. Chris: Do you want me to go over so you don't have to take off work? Jeff: No I am off tomorrow; I am going over there anyway. Tim: I wouldn't wait to the next meeting if you think that needs done. Jeff: If it needs done I will move forward on it; the quote on it if you replace 6 tires the quote is \$1,060.00; we absolutely do not need to replace 6 tires; the two tires may need replaced so that falls within what is permissible for me to go ahead and approve; that is about where we are at and where we will be heading; definitely we will be getting these vehicles back on annuals.

Jeff: Yes Sir, state your name please. Daniel Demetro: In full disclosure; I am a resident here and also an employee of Ohio Cat; I did the inspection of 1513 and I am not here representing Ohio Cat in any way shape or form; so I wanted to get that out of the way first; as a resident; I can agree with everything that Jeff has said; I talked to him earlier today with all of the issues I had about what has gone on with the fire department and how we are budgeting work; is there a maintenance budget for the fire department and how is that money being allocated and how has the equipment been maintained in the past; because I am looking at 1513; it is clear to me that it hasn't been done; to me that is unacceptable; how could you have a fire department and not be maintaining the equipment; judging by what I saw from 1513; my actual question is what is the schedule to have the rest of the equipment looked at; because if the rest of it looks like 1513 there is issues. Jeff: That is why we will get the other truck scheduled for an inspection; I mean

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

March 29th

2018

that is the only thing that we can do; now that we know where we are at with this thing; my conversation with the assistant chief tonight; the fact that the worst thing in my opinion that can happen; we role out to an individual needs and our equipment gets there and fails and us not be able to walk back and say here are our records what happened and we can't do that; so we will get there. Daniel: In the event that there is an accident; with the way you are telling me with the lack of records and everything; we are going to get killed in court; every year I go to training for maintenance and the one lecture we did was liability issues and it is just amazing how in depth he went over with us; if there is an incident with any emergency vehicle; it is like fine tooth comb anything they can find to nail you with they will; the attorney told us that the NFPA is a nonbinding document; however it is the standard and once you get into court it is the law; the equipment has to be brought up to DOT and NFP standards. Jeff: Yes I agree; as far as the NFPA pump standards and such; we do a yearly inspection on those now; we do have documentation certifying both those pumps; the chassis is my biggest concern now. Daniel: Typically the pump testing done; there is a plate or a sticker attached to the pump handle indicating that it passed, when it was done and who did it; we are not the only ones that do that because we see everybody else stickers on all of the trucks that come through the shop; so when I did the inspection on that; one of the first things that I do is I look for the PM sticker; when the last time that the truck was worked on; when was the last time that the pump was tested and looking at the truck there is no record of the truck being worked on or the pump being tested and whether it passed testing or not. Chris: I will speak a little bit from past experience; not all of them put the stickers on them; I took that truck a couple of times to get it tested and they did the test and it passed; they give us documentation but they didn't put any stickers on. Daniel: If the records are being maintained and you have records then that is fine; like I said normally we see a sticker or a plate indicating; as long as there is record there that it did happen and it passed.

VII. MOTION TO PAY THE BILLS: RESOLUTION: 2018-044

Warrants 40585-40618

Tim: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

MOTION TO GO INTO EXECUTIVE SESSION: @ 8:40 PM to discuss personnel.

Jeff: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

MOTION TO COME OUT OF EXECUTIVE SESSION @ 9:15 PM on 3/29/18

Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

MOTION: RESOLUTION: 2018-045

Motion to approve a \$0.50 raise per hour to road department Kevin Biltz and Nathan Worley.

Tim: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

MOTION: RESOLUTION: 2018-046

Road Department to move into doing an annual inspection of our other vehicles including their trucks.

Tim: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

MOTION: Accept electronic step down resignation letter of fire chief Mike Pittinger to Fire Fighter/EMT effective immediately. We still request a written letter.

Tim: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

Bill: Will that change the monthly salary? Jeff: Rob will maintain the assistant chief monthly salary and Mike's monthly salary will cease. Bill: OK. Jeff: I don't believe at this time that we should make any other compensation changes and figure out what we need to do to move forward. Are we all in agreement with that. Tim: Yes.

MOTION TO ADJOURN THE MEETING: @ 9:19 PM

Tim: Moved Chris: Second Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer