

Bylaws of EUC Soccer Club

Article I -Name

This organization shall be known as EUC Soccer Club hereinafter referred to as “Club”.

Article II- Purpose

Section 1-

This organization shall be responsible for promoting, fostering and advancing the cause of youth soccer within the Territory of Lebanon County under the jurisdiction of the United States Soccer Federation (USSF), The Federation Internationale De Football Association (FIFA), and the Lebanon Valley Youth Soccer League (LVYSL), and guard the interest of the teams in the Club.

Section 2-

This organization shall be affiliated with the Eastern Pennsylvania Youth Soccer Association (EPYSA), the United States Youth Soccer Association (USYSA) and the Lebanon Valley Youth Soccer League (LVYSL).

Article III- Membership

Section 1-

Membership will consist of any family or legal guardian of any child who is a registered playing member or any club Officer or Coach registered with the Club. Membership will not be restricted by race, color, creed, religion, national origin or ethnic group.

Section 2-

Disciplinary power against any officer, coach, member or player shall be in accordance with the provisions and bylaws of this Club or any governing organization the Club is affiliated with.

Section 3-

Each and every member of the Club agrees to support, accept and adhere to the Constitution and Bylaws of this organization and any governing organization the Club is affiliated with.

Article IV-Executive Board and Officers

Section 1-

The Executive Board, hereinafter referred to as “Board”, shall be comprised of the Club Officers and (2) At Large Members. The term of the Board members shall be one (1) year or longer, if re-elected.

Article IV-Executive Board and Officers (cont.)

Section 2-

The Officers of the Club shall consist of the President, Vice-President, Secretary, Registrar, and Treasurer. The term of the office shall be one (1) year or longer, if re-elected.

Section 3-

Officers may hold only one (1) office in any given year.

Section 4-

The Board members will not need to pay registration fees for children playing within the Club during the year they are serving on the Board.

Section 5-

Duties of Officers:

President

1. Preside at all Club and Board meetings
2. Appoint chairpersons of all standing and special committees.
3. Perform all duties normally associated with the office of President.
4. In the event of ties in voting, break such ties with the board.
5. Develop a projected Club budget in association with the Board.
6. Co-sign all checks.
7. Attend LVYSL meetings.

Vice President

1. Preside at meetings in the absence of the President.
2. Co-sign all checks in the absence of the President or treasurer.
3. Develop a projected Club budget in association with the Board.
4. Attend LVYSL meetings in the absence of the President.

Secretary

1. Establish, keep, and maintain a record of (minutes) of all Club meetings.
2. Read the prior minutes at all Club meetings.
3. Maintain the official copy of the Club constitution and Bylaws.
4. Conduct all Club elections.
5. Attend to all written correspondence.
6. Develop a projected Club budget in association with the Board.

Registrar

1. Will maintain EPYSA registration site.
2. Will manually register players when necessary.
3. Will collect and deposit registration fees.
4. Will complete the LVYL player registration worksheet for each season, which is due to League Representative by September for fall season and April for spring season.

Article IV-Executive Board and Officers (cont.)

5. Will with the assistance of the president and Vice President Check age of each registered player to ensure no age violations are present.

Treasurer

1. Account for all expenditures and deposit all revenue of the Club.
2. Establish, maintain and report at meetings a detailed financial record.
3. Pay all bills and obligations.
4. Co-sign all checks.
5. Develop a projected Club budget in association with the Board.

Section 6-

Members at large will be part of the Board and have the right to vote on all matters.

Section 7-

There shall be two additional elected officers within the club. These offices will not be considered part of the Board and will not have a vote on the Board.

Equipment/ Uniform Coordinator:

1. Shall keep a full inventory of supplies/ uniforms at all times.
2. Shall distribute and collect all inventory at the beginning and end of every season.
3. Will ensure inventory is good condition and dispose of any inventory not in good condition making a notation on the inventory sheet of all disposed inventory.
4. The inventory report will be reported to the board members.
5. Will make requests for inventory to the board for approval and purchase before the season begins.
6. Will keep track of inventory assigned to coaches to ensure its return at the end of each season.
7. Will be present at all mandatory coaches meetings to answer any questions coaches may have.

The Equipment/ Uniform Coordinator will be nominated every year at the October meeting and voted in at the November meeting.

The Equipment/ Uniform Coordinator will be for one year and will have all registration fees waived for each season they are serving the position.

Referee Coordinator:

1. Referee coordinator will provide a rough schedule to the president before the season begins.
2. Referee coordinator will ensure all volunteers will be given an opportunity and offered a chance to referee games.
3. The Referee Coordinator will encourage training in our younger referees and make every attempt to offer jobs evenly to every volunteer.
4. Referee Coordinator will ensure referees will be at scheduled games at least 10 minutes before start time.

Article IV-Executive Board and Officers (cont.)

5. Will maintain a detailed list of referees with names, addresses, telephone numbers, and email addresses at all times.
6. They will make sure all referees know what the fees are for the different games and how they will be paid.
7. Referee Coordinator will schedule a referee for each game and try to accommodate rescheduling of games.
8. Will attend mandatory coaches meetings to answer any questions coaches may have.
9. Will conduct training for all new referees as directed by the Board.

The Referee Coordinator will be nominated in October and voted in November. The Referee Coordinator will be for one year and will have all registration fees waived for each season they are serving the position.

Section 8-

The Board shall meet at the request of the president for emergencies on matters demanding immediate attention. The Board shall have the power to settle all disputes or protests enforce the laws of the game and the rules of the USSF, USYSA, LVYSL, and EPYSA.

Section 9-

Two (2) members of the Board, one (1) being an officer, shall have the authority to make a one (1) time purchase of equipment and/ or supplies, valued at no more than Five Hundred dollars (\$500.00) per season. All other purchases shall be decided by the Club at a Club meeting.

Article V- Meetings

Section 1-

Monthly meetings will begin at 7:30 pm on the last Thursday of each month unless rescheduled due to conflicts. There will be no December meeting. The order of business shall be:

1. Member sign-in
2. Reading of the minutes of previous meeting
3. Financial report
4. Communication/ League News
5. Committee reports
6. Old business
7. New business
8. Miscellaneous items
9. Adjournment

Article V- Meetings (cont.)

Section 2-

The Board will meet in June of every year to establish a projected budget for the upcoming seasons.

Article VI – Voting

Section 1-

Each family, guardian of a registered player, officer, and registered coach (without a playing child) shall be permitted one (1) vote on all issues requiring approval by the Club.

Section 2-

Each elected officer shall be permitted one (1) vote.

Section 3

A “Voting Member” will be allowed only one (1) vote. A voting member must be in attendance to place his/her vote. Proxy votes are not permitted.

Section 4-

The presiding officer shall not be permitted to vote except to break a tie vote.

Section 5-

All issues requiring Club approval will be passed by a majority of voting members present at the time of the vote. This does not apply to votes on amendments to the Club’s Constitution or Bylaws. (See Article VIII)

Article VII- Nominations, Elections and the filing of vacant offices

Section1-

Board nominations shall be made during the October meeting. Elections shall be held at the November meeting and be conducted via open vote. In the event of a tie for an office, a second vote will be taken via secret ballot.

Section 2- At the November meeting, if only one (1) person has been nominated for an office, that person is elected by default, i.e. no vote is required for said office.

Section 3-

The nominations for a vacated office that occurs during the year will be made by the Board. The nominee will require a majority vote during the meeting the nomination has been made.

Section 4-

All elected Board members will assume their office at the conclusion of the November meeting.

Article VIII – Amendments

Section 1-

Amendments to the constitution and Bylaws must be proposed to the Board members in writing at a monthly Club meeting or before such meeting.

Section 2 –

Proposed amendments shall be read at the monthly meeting, discussed and tabled for further discussion and research. At the next Club meeting, the amendment will be re-read and open to further discussion. A vote will be taken after discussion.

Section 3-

Proposed amendments which are defeated cannot be re-introduced until after three (3) month waiting period.

Article IX – Bylaws

Section-1

The Club hereby adopts the Bylaws of the LVYSL. Any Club Bylaw that does not adhere to the Bylaws set forth by the LVYSL will need immediate revision.

Article X – Teams, Fields and Practice

Section 1-

Each team will be allowed three (3) registered coaches: a head coach, and two (2) assistant coaches. The coach's selection committee will choose all head coaches.

Section 2-

All team practices will be scheduled by the Head coach of each age group. Any changes to such schedules must be agreed upon by all head coaches of the affected age group.

Section 3-

Make-up games take precedence over practice. Head coaches making up games must contact affected coaches.

Section 4-

All "White" teams will be selected through try outs by that age groups head coaches and his/her assistant coaches as directed by the Board. Board members may assist with tryouts. Under twelve (U12), under fourteen (U14) and under sixteen (U16) teams will have a maximum of twenty five (25) players. Under eight (U8) and under ten (U10) teams will have a maximum of fourteen (14) players.

Article X – Teams, Fields and Practice (cont.)

Section 5-

Additional teams will not be added unless there are enough players to field the team with a minimum of three (3) subs at the under twelve (U12), under fourteen (U14) and under sixteen (U16) level of play and two subs at the under eight (U8) and under ten (U10) level of play.

Example: An under twelve (U12) team will have 14 players. An under ten (U10) will have at least 9. Exceptions to team size will only be approved by the Board.

Section 6 –

Board members will resolve any disputes as to player placement.

Section 7-

Any new players that move into the area, after rosters are set, will be assigned to a team by the board. No new players will be allowed after the (4th) week of the season: with the exception of disbanded clubs or teams.

Article XI - Coaches

Section 1-

Coaches are required to conduct themselves in a sportsmanlike manner at all times. Coaches are there for the benefit of the players. Coaches are required to keep a clear line of communication open with their players and parents, giving plenty of notice for practices and games. Coaches will ensure all players are registered through the EPYSA registration site prior to playing in any practice or game. Coaches will ensure all players have signed the player code of conduct. All coaches will sign a coach's code of conduct. Coaches are required to teach, promote, foster and advance the cause of youth soccer and sportsmanship.

Section 2-

The Board retains the right to remove any coach who fails to uphold the spirit of Section 1 of this Article.

Section 3-

Coaches shall ensure each player in the “Red” division, that regularly attends practice, plays a minimum of one-half (1/2) of the game time. Playing time for the “White” division players is at the discretion of the respective head coach.

Section 4-

The head coach for all under twelve (U12) under fourteen (U14) and under sixteen (U16) teams are responsible for calling in or emailing game scores in accordance with Article 5, Section 3 of the LVYSL Bylaws. Any coach failing to do so is responsible for any and all fines incurred by the Club.

Section 5-

The head coach who has the first (1st) home game of the day is required to ensure the field is lined and in playing condition.

Article XI - Coaches (cont.)

Section 6-

The head coach for the under eight (U8) and under ten (U10) home team is responsible for obtaining a referee for the game through the referee coordinator. He/she is also responsible for paying the referee fee to the referee. The head coach will be reimbursed by the Club. When possible, the Club will supply the coach with the referee fees prior to the season's first game. The Club will establish the amount of the referee fee each season.

Section 7-

The head coach is responsible for ensuring his/her team is represented at all Club meetings. The head coach is required to attend any mandatory coaches meetings as scheduled by LVYSL. Failure to be in attendance may require the Board to remove the head coach from their coaching position.

Section 8-

Each head coach must complete an official player roster and submit to the Club registrar before the start of the season.

Section 9-

Each head coach will be issued: 1) an equipment bag with a game and practice balls; 2) Pennies; 3) ice packs and a first aid kit. These items are the responsibility of the head coach and are to be returned to the Club at the end of the season.

Section 10-

The Club Board will select the coaches who will be issued a key to the equipment shed on Long Lane. The NL Township will assign these keys to the individual coaches and keys must be returned by November 14th. Any coach not returning an assigned key will need to pay any fees associated with the Township changing the locks on Long Lane.

Article XII- Referees

Section 1-

Referees:

1. Must be an age appropriate U-14 player or older to referee at the U-8 or U10 games.
2. Payment for refereeing games will be determined by the Club as per Article XI, Section 6.
3. Referees will be responsible for reporting field condition, sportsmanship of the game and any problems that arise during game time to the President and the Referee Coordinator by Sunday at 6 pm after said game is played. An official form will be provided by the Club Board.
4. Referees will have a stop watch whistle and ref shirt or some type of apparel that will designate them from the coaches and players.
5. A referee will call a fair game and show no favoritism.