

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, December 19, 2019
6:00pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser Scott, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:02pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Dummer, Sauer, Eggleston, Rourke, Keys, Hickman, and Hauser Scott were all present. Directors Brinkley and Miller were both absent. Director Sauer moved to excuse Director Miller and Brinkley’s absences, seconded by Director Eggleston and motion passed unanimously.

3. INTRODUCTION OF GUESTS / STAFF

Sandy Bechtold and Nancy Ferguson were present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from Association Members or the public.

5. CONSENT AGENDA & MINUTES

- a APPROVE December 19, 2019 AGENDA and November 21, 2019 MEETING MINUTES

Director Hickman moved to approve the December 19, 2019 agenda as well as the November 21, 2019 meeting minutes, seconded by Director Eggleston and motion passed unanimously.

6. ADJOURNED FOR CLOSED SESSION – PURSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

Not necessary.

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

Not necessary.

8. APPROVE NOVEMBER 2019 FINANCIAL REPORTS

Sue reminded the board to pay attention to the spreadsheets with the comparison to the budget. We are doing great this year.

Director Hickman moved to approve the November financial reports, seconded by Director Dummer and motion passed unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR NOVEMBER 2019

10. CEO'S REPORT

Carrie mentioned the fair will be holding a new raffle and this time it is not for a gun. Instead, the winner of the new raffle will receive a \$2,000 gift certificate redeemable to either Bayley Lumber or Ernie's True Value.

Discussion ensued. The decision was made to sell 200 tickets at \$100 per ticket.

Carrie said she is actively discussing sponsorships with Redding Yamaha and Taylor Motors. Discussion ensued.

Carrie updated the board on the heaters in the Vet office stating they have been checked and are the small electric heater is working.

Carrie said the house looks good and is ready to rent at \$1,200 per month. The front and back porches need roofs to block the rain from hitting the door and entering the house. Discussion ensued. Carrie mentioned a storage tenant is behind on rent and has offered to work off some of the back rent. This could be a possible project for him. Discussion ensued.

Carrie mentioned some issues maintenance is running into with the horse barns. Areas of the barns are flooding due to rain and the movement of dirt by the horses. Road base might be a solution and Steve has donated road base and called Eagle Rock to see if they would be interested in donating the trucking in exchange for a premium book ad. Discussion ensued.

Carrie said she contacted all overdue premium sponsors, and all have been invoiced.

Carrie updated the board on the 2020 Bigfoot BBQ. She said Kenny Wiley will be handling the competition side of things while Jack works on the website, entertainment and vendors. Discussion ensued.

Carrie mentioned Dave Cox contacted her regarding the dessert auction during the fair and he said he would like to see more stuff available for auction. Discussion ensued. Director Dummer added that gift baskets and such work well for those types of fundraisers. Director Eggleston suggested that people who donate a dessert get a thank you card.

IAFE & WFA fair information forms have been updated.

Carrie called all the JLC judges for the 2020 fair and are all set and good to go. The ultrasound technician will not be available for this year's fair and we are currently looking into other options. Discussion ensued. Carrie did mention the large animal judge loves our fair and he did an amazing job last year. Director Dummer suggested Senior Exhibitors go first so Junior Exhibitors can watch the process. Discussion ensued.

Carrie mentioned that the TCFA by-laws and policies do not match when it comes to term limits for directors. The by-laws say directors serve 2-year terms while the policy manual says 4-year terms. This is leading to some confusion. Holidays is another thing that should be updated to match Trinity County's holiday schedule. Discussion ensued.

Carrie said the annual meeting is coming up on January 9th and wanted to remind the board to bring appetizers and desserts. Discussion ensued.

Carrie reported to the board on the total number of campsites at the fair. There are 58 full hookups, 6 partial trailer spaces with electricity and water. There are 112 tent sites with 23 of them having electricity and water. Carrie is working on a breakdown format for monthly rentals. 11 rented sites would cover Carrie's salary.

Discussion ensued. Carrie mentioned that if a renter is in a space for 1 month, they are considered an occupant, 1-8 months a tenant and over 9 months they become a resident. Discussion ensued.

Carrie reported that she attended an HES Parent Group meeting to get them excited about fair. She mentioned the possibilities of reopening the children's garden as a play area for the grandstands. Mountain Valley Raceway might help, and the Watershed Stewardship Program needs projects, and this might be something they can help with. One thing that would need to be done is a safety barrier to block dirt and rocks being kicked up from race cars around turn 4. Discussion ensued.

Carrie revised the 2020 TCFA Membership letters and they have been sent to last year's members, JLC buyers and premium sponsors.

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Director Sauer talked to Director Miller and they have nominated Dennis Rourke for President and Sharon Eggleston as Vice President. Director Rourke is up for election and Director Sauer is trying to get another choice in case Director Rourke is not elected.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Nothing to report.

12. AD HOC COMMITTEES

- a. **RENTAL FEE COMMITTEE:** Dana Hauser Scott (Chair), Carrie Bayley, Sue Erenberger, Adrien Keys and Justin Molner
Director Keys said he sent the events policy to the committee. Discussion and vote to come next month.
- b. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Noise policy will be discussed and voted on next meeting.

13. CORRESPONDENCE:

14. NEW BUSINESS

- a. **DISCUSS/APPROVE 2020 BUDGET**
Director Sauer moved to approve the 2020 budget, seconded by Director Eggleston and motion passed unanimously.
- b. **DISCUSS/APPROVE SIGNATORY CHANGES – KEEPING MIKE FILLETTE ON BOTH PREMIUM AND AUCTION ACCOUNTS UNTIL REMAINING CHECKS HAVE CLEARED. ADD CEO CARRIE BAYLEY.**
Mike Fillette will remain on as a signatory until all of 2019 fair checks clear. Carrie Bayley added as signatory. Director Eggleston moved to approve signatory changes, seconded by Director Hickman and motion passed unanimously.
- c. **DISCUSS/APPROVE CHANGE OF DATE OF ANNUAL MEETING TO JANUARY 9, 2020**
Director Sauer moved to change the annual meeting date to January 9, 2020, seconded by Director Eggleston and motion passed unanimously.
- d. **DISCUSS/APPROVE 2020 FAIR THEME**
Director Sauer moved to approve "Traditions, Trends, Neighbors and Friends" as the 2020 fair theme.

Seconded by Hauser Scott and motion passed unanimously.

e. **DISCUSS/APPROVE BOARD OFFICER NOMINATIONS**

Director Sauer moved to approve nominations of Dennis Rourke as President and Sharon Eggleston as Vice President, seconded by Director Hauser Scott and motioned passed unanimously.

f. **DISCUSS/APPROVE FAIR DATE CHANGE – JULY 31 – AUGUST 2, 2020 (PASSED UNANIMOUSLY BY PHONE VOTE ON 11/25/19)**

Director Eggleston moved to approve the 2020 fair date change to July 31 – August 2, 2020, seconded by Director Hickman and motion passed unanimously.

g. **INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS**

EVENT RENTAL AGREEMENTS	STORAGE AGREEMENTS
RA19-54e Trinity Arts Council (Art for Art's Sake) RA19-55e Dog Scouts – Sit with Santa RA19-57e Kristi Hudman (Birthday Party - Dining Hall) RA20-05e Hayfork Chamber (Candidates Night) RA20-06e CA Water Board Control Board (Dining Hall)	RA19-20s Steve & Tina Felch (Patio Boat) RA19-21s Joe Rodriguez (Boat) ANNUAL AGREEMENTS RA19-16a Alicia Adair (1 horse stall)

h. **TCFA RAFFLE DRAWING RESULTS**

Jewelry Cabinet – Robin Dummer, Atlantis Hotel Stay – Adrien Papajohn, Camp Table – Marylin Overturf.

DIRECTORS' REPORTS

Billie – Not present.

Adam – Nothing to report but Merry Christmas.

Chuck – Said more tonight than all the time I have been here.

Carol – Dining Hall – Carol has heard people are not renting the dining hall because it is too cold. There are heaters in there.

Sharon – Retiring so she will have more time for the fair.

Dennis R – Nice hunting trip and good time with daughter. Thank you for the nomination.

Wallace – Not present.

Adrien – Going to Idaho for little brother's wedding.

Dana – Thank you Carrie! Sue is "killing it". It feels different in here.

15. ADJOURNED

Adjourned by Dennis Rourke at 7:30pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President