

**Mesa Cortina Water & Sanitation District
Board of Directors Meeting
Tuesday, November 29, 2016
Silverthorne Fire Station**

Attendance

Board: Billy Jack, Stan Wagon, Jon Whinston, Greg O'Neill, Randy Rehn

Others: Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping; Tim Flynn, Collins Cockrel & Cole

Old Business:

Website: -Mike informed the Board that the updated website was in process and would be complete by the end of the year. The site will be in control of the District and the Home Owners Association and maintained by Summit Bookkeeping. The domains of MesaCortina.com and MesaCortinaWater.com will both be directed to the new site.

I & I -Jeff informed the Board that all the pending I&I projects for the season have been completed. The District is contributing \$1000 to the correction of the tap at 346 Spring Beauty Drive, related to the repairs at the Rich property at 366 Spring Beauty.

Water Line Project:

-Jeff informed the Board that he had not received any correspondence or complaints with regards to revegetation of disturbed areas related to the summer water line project. Revegetation was not a part of the original contract with RKR, Inc.
- Jeff also indicated we have not seen a bill from HP Geo-Tech.

Meeting was called to order at 5:07 PM

Minutes: *A motion was made by Stan Wagon and seconded by Randy Rehn to approve minutes of the October 4th meeting as written. Motion unanimously approved.*

Financials: -The draft of the budget distributed to the Board member includes a 3% increase in rates. There was a brief discussion with regard to the capital projects. Some of the budgeted capital costs for water line replacement project in the current year are being rolled to next year. The main cost is \$25,000 for asphalt that will be completed next spring. Additional budgeted capital expense for next year includes \$30,000 for water flow testing of the Bashore well.
-There was a discussion with regard to the foreclosure and Trustees sale of the property at 552 Lake View Drive. Tim informed the Board of the process of the tax sale and certifying debt with county. It was suggested that going forward that any owner who has a balance exceeding \$1000 be considered for certification of the outstanding debt. It was determined that the County has issued a Treasurers deed with respect to this property and that the new owner according to the County Assessor's office is now Robert Small. A statement of account has been sent to the new owner of record. Mike

& Jeff will contact the Treasurer to find out if the District has any rights with respect to the Treasurers Sale.

Tim reviewed the resolutions present to the Board for the approval.

Randy Rehn moved to adopt Resolution 2016-11-1 to adopt the 2017 Budget with the 3% increase in rates and amended to include a contingency item to expend all budgeted revenue. Motion was seconded by Billy Jack. Motion unanimously approved.

Randy Rehn moved to adopt Resolution 2016-11-2 appropriating funds as amended to include all fund balance. Motion was seconded by Stan Wagon. Motion unanimously approved.

Randy Rehn moved to adopt Resolution 2016-11-3 to certify general property tax and authorizing the certification of a zero mill. Motion was seconded by Stan Wagon. Motion unanimously approved. Mr. Flynn was authorized to file the mill levy tax certification form with the Board of County Commissioners of Summit County before December 15, 2016.

Legal counsel was instructed to revise the above-resolutions as necessary to conform to the budget, as adopted by the Board, and authorized to substitute the revised pages with respect to the resolutions that were signed by the Board at the meeting. Mr. Flynn's office will coordinate with Mike Kurth regarding the filing of the adopted budget with the Division of Local Government before January 15, 2017.

Randy moved that the District increase rates by 3% as provide in the 2017 rate schedule. Motion seconded by Greg O'Neil. Motion unanimously approved.

Old Business:

-The question came up with regards to the possibility of withdrawing from the 1995 agreement with the Buffalo Mountain Metro District. Tim expressed concern on the ability to terminate the contract purely for convenience sake. Tim suggested that the District begin informal discussions with BMMD to explore the process of withdrawing from the agreement should Mesa Cortina no longer seek BMMD services. Jeff was asked to arrange a meeting with BMMD members to begin the process.

New Business:

-Randy asked the Board to have a discussion with regard to rates on standby fees in the upcoming year.

Next Meeting: The next Board meeting is scheduled for January 3rd, at the Silverthorne Fire Station.

Billy moved for adjournment, second by Stan. Motion unanimously approved.

Meeting was adjourned at: 6:41 PM