

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO

RESOLUTION NO. 16 - 111

**Adoption of 2017 Trustee Regular Meeting Dates and Work Session Dates and the Procedure
to Follow on Public Notification Based on the Ohio Revised Code**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in regular session on the 6th day of December 2016, at 7 p.m. at the Township Offices located at One Business Park Drive, with the following members present:

Russell Back X James McGuire X Roy Mann X

Trustee McGuire moved the adoption of the following resolution:

WHEREAS, in accordance to the duties and responsibilities of the Jefferson Township Board of Trustees, and

WHEREAS, The Trustees are required to adopt a procedure annually on the process that will be followed to set the dates of meetings and the procedure to notify the public concerning these meetings, and

NOW, THEREFORE BE IT RESOLVED that the Jefferson Township Board of Trustees will conduct Regular Scheduled Work Sessions (if needed) and Regular Trustee Meetings, both on the first (1st) Tuesday and third (3rd) Tuesdays of each month at the posted times of 6:00 pm for Work Sessions and 7:00 pm for Regular Meetings held at the Township offices, located at One Business Park Drive, Dayton, Ohio.

FURTHER, that the Jefferson Township Board of Trustees will advertise and notify the public about these meetings stated above and any other Special Meetings to be called at a later date on the Township Website and posting the announcements on the Bulletin Board in the Lobby of the Administration Building located at One Business Park Drive, Dayton, Ohio


Trustee Back seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows: *Russell Back (YES) James McGuire (YES) Roy Mann (YES)*

Adopted: *December 6, 2016*



Roy Mann, President



James McGuire, Vice President



Russell Back, Trustee

Attest: 

Tracey Edwards, Fiscal Officer

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Regular Trustee Meetings and Work Sessions

Note: First and Third Tuesdays of the month, Except for Holidays or other individual events that may change the dates of the meeting. Regular Scheduled Two Meetings per month

Times of Regular Meetings:

Work Session 6:00 PM (If Needed)

Regular Meeting 7:00 PM

Times of Work Session Meetings Only:

6:00 PM Meeting (If needed)

<i>Dates of Regular Meeting:</i>			<i>Work Session Only Meetings:</i>
1/3	5/2	9/5	1/26
1/17	5/16	9/19	3/29
2/7	6/6	10/3	5/24
2/21	6/20	10/17	8/30
3/7	7/5	11/7	11/29
3/21	7/18	11/21	12/26
4/4	8/1	12/5	
4/18	8/15	12/19	

Note:

The Jefferson Township Website is the Adopted Notification Site for all the Public of the Announcements of Meetings effective 12/2/2016