



**SAN LUIS OBISPO  
LOCAL AGENCY FORMATION COMMISSION  
MEETING MINUTES FOR  
MARCH 19, 2015**

**Call to Order:**

The San Luis Obispo Local Agency Formation Commission meeting was called to order at 9:00 a.m. on Thursday, March 19, 2015 in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo, California by Chairman Tom Murray.

**Pledge of Allegiance:** Led by Commissioner Gibson

**Roll Call:**

**Present:** Chairman Tom Murray, Vice-Chairman Frank Mecham Commissioners, Muril Clift, Roberta Fonzi, Bruce Gibson, and Ed Waage, and Alternate Commissioners David Brooks and Robert Enns

**Absent:** Commissioner Marshall Ochylski and Alternate Commissioners Adam Hill and Jamie Irons

**Staff:** David Church, LAFCO Executive Officer, Raymond A. Biering, LAFCO Legal Counsel, Mike Prater, LAFCO Analyst, Donna J. Bloyd, LAFCO Commission Clerk

**Approval of Minutes:** Commissioner Fonzi moved approval of the Minutes for February 19, 2015 with no changes or corrections. Vice-Chairman Mecham seconded the motion. The Minutes were approved with a unanimous roll call vote.

**Non-Agenda Public Comments:** None

**Consent Agenda:**

**A-1: Amend Conflict of Interest Code pursuant to State Law**

LAFCO Executive Officer, David Church, introduced this item. He stated that **LAFCO Legal Counsel, Ray Biering** consulted with the San Luis Obispo County Clerk-Recorder and the County Counsel in preparing the proposed resolution and amended conflict of interest code.

**Mr. Biering**, spoke about references which are incorporated in the Conflict Code by reference to State laws. Mr. Biering stated that Appendix A will now be Appendix B.

**Vice-Chairman Mecham** had a question about voting on certain issues.

**Mr. Biering** stated that the Cortese-Knox-Hertzberg Act (CKH Act) allows a Commissioner to vote on applications previously considered at a Board or Council hearing by a Commissioner.

**Public Comment:** None

**Vice Chairman Mecham** moved to approve the Consent Agenda.

**Commissioner Gibson** seconded the motion.

AYES: Vice Chairman Mecham, Commissioners Gibson, Clift, Enns, Fonzi, Waage and Chairman Murray

NAYS: None

ABSTAINING: None

The motion carried unanimously with a roll call vote.

**Regular Matters:**

**B-1: LAFCO Policies and Procedures Update**

Mr. Church presented this item. LAFCO Analyst, Mike Prater, provided a PowerPoint presentation. Mr. Church stated that LAFCO is required to have written policies and reviews them on a regular basis. He reminded the Commission that the policies were reviewed at the February LAFCO Commission meeting. At the request of the Commission the agricultural policy clarifications were presented at this March meeting. Mr. Church also summarized the other changes that were discussed in February.

There was discussion among the Commissioners and LAFCO Staff regarding the changes in the agricultural policy.

**Public Comment:** None

**Commissioner Fonzi** moved to approve the Policies and Procedures Update.

**Commissioner Clift** seconded the motion.

AYES: Commissioners Fonzi, Clift, Enns, Gibson, Vice-Chairman Mecham, Commissioner Waage and Chairman Murray

NAYS: None

ABSTAINING: None

The motion carried with a unanimous roll call vote.

**Informational Matters:**

**C-1: Draft Glossary to the Draft Formation Guide**

Mr. Church presented this item. Mr. Prater provided a PowerPoint presentation.

Mr. Church summarized the process of adding the Draft Glossary to the Draft Formation Guide for the Paso Robles Basin Water District. In January 2015 at the direction of the Commission, the Glossary (Appendix D to the Guide) was again brought before the Commission with a list of acronyms with enhanced definitions.

Mr. Church stated that this latest version of the Glossary includes a number of new terms and definitions. He also stated that the Guide and Glossary are “living” documents that could change over time. The draft Glossary is on the LAFCO website at [www.slolafco.com/PRBasin.com](http://www.slolafco.com/PRBasin.com)

There were questions from the Commissioners regarding the definitions in the Glossary.

**Mr. Church and Mr. Biering** responded to the questions.

**Vice-Chairman Mecham** asked if the Draft Guide and Glossary was on the LAFCO website.

**Mr. Church** responded that it was.

**Public Comment:** None

**C-2: Status Report: Upcoming Proposals and Sphere of Influence Updates**

Mr. Church began presentation of this item. Mr. Prater provided a PowerPoint presentation and presented the Sphere of Influence Update (SOI).

Mr. Church summarized the current proposals in the LAFCO office. Annexations included: The Heights at Vista Del Mar, City of Arroyo Grande and Creekside, Templeton Community Services District. The dissolution of County Service Area 17 has been completed. An upcoming proposal is Farmhouse Lane, and the potential California Valley Community Services District activation of Parks and Recreation power.

Mr. Prater discussed the upcoming SOI Updates which will be for the City of San Luis Obispo and the City of Morro Bay. He stated that at this time the cities have been contacted and information is being provided to LAFCO. The Administrative Drafts of the SOI Updates are being created.

Mr. Prater summarized the Cortese-Knox-Hertzberg review factors that must be included in a SOI Update.

There were questions from the Commission regarding clarification of areas on the map of Morro Bay’s SOI.

**Mr. Prater and Mr. Church** responded to the questions.

**Public Comment:** None

**Commissioner Gibson** moved to receive and file the staff report for this item.

**Commissioner Fonzi** seconded the motion.

AYES: Commissioners Fonzi, Gibson, Clift, Enns, Vice-Chairman Mecham,  
Commissioner Waage, and Chairman Murray

NAYS: None

ABSTAINING: None

The motion carried with a unanimous roll call vote.

**C-3: CALAFCO Quarterly Report and Legislative Update**

Mr. Church presented this item. Mr. Prater provided a PowerPoint presentation.

Mr. Church stated that the CALAFCO Annual Conference will be held in Sacramento on September 2-4. Mr. Church is the Program Chair for the conference.

Mr. Church summarized the Legislative Update as found in the Staff Report.

There were questions from the Commission regarding Bulletin 118 and boundaries of potential water districts.

**Mr. Biering and Mr. Church** responded to the questions.

**Public Comment:** None

**Vice-Chairman Mecham** moved to receive and file the staff report for this item.

**Commissioner Clift** seconded the motion.

AYES: Vice-Chairman Mecham, Commissioners Clift, Enns, Fonzi, Gibson,  
Waage and Chairman Murray

NAYS: None

ABSTAINING: None

The motion carried with a unanimous roll call vote.

**Closed Sessions:**

**D-1:** The Commission will meet in closed session pursuant to Government Code Section 54957 to discuss the annual Public Employee Personnel Evaluation and Amendments to Employment Contract. Title: Executive Officer

**D-2:** The Commission will meet in closed session pursuant to Government Code Section 54956.9(b)(1) to confer with LAFCO Legal Counsel regarding litigation in the matter of the Los Robles Del Mar Annexation #15 to the City of Pismo Beach.

At 9:54 a.m. Chairman Murray closed the session to the public to discuss Items D-1 and D-2 pursuant to Government Code Sections 54957) - Item D-1 and 54956.9(b)(1) - Item D-2.

At 10:30 a.m. Chairman Murray called the open session back into order.

Following the closed session regarding Item D-1, LAFCO Legal Counsel, Raymond Biering, stated that Mr. Church met or exceeded the Commission's expectations. The Commission would amend Mr. Church's contract at the next regularly scheduled LAFCO hearing.

Regarding Item D-2, Mr. Biering stated that no action was taken and that he had given a status report to the Commission.

**Commissioner Comments:** None

**Legal Counsel Comments:** None

**Executive Officer Comments:** None

**Adjournment:** With no further business before the Commission, the meeting adjourned at 10:32 a.m. until the next meeting of the Commission in the Board of Supervisors Chambers at the County Government Center in San Luis Obispo.

**THESE MINUTES ARE NOT OFFICIAL NOR ARE THEY A PERMANENT PART OF THE RECORD UNTIL THEY ARE APPROVED BY LAFCO COMMISSIONERS AT THE NEXT REGULAR MEETING.**

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Respectfully submitted,  
Donna J. Bloyd, LAFCO Commission Clerk