

**NORTH WRAXALL PARISH COUNCIL**  
North Wraxall   Upper Wraxall   The Shoe   Ford   Mountain Bower

**NORTH WRAXALL ANNUAL PARISH MEETING**

**WILL TAKE PLACE AT 7.30PM ON MONDAY 3<sup>TH</sup> MAY 2018 AT THE COMMUNITY HALL, NORTH WRAXALL**

**An open discussion on the future of the parish – Is there a need for a PARISH PLAN or A VILLAGE DESIGN STATEMENT or A NEIGHBOURHOOD PLAN? Come along with your ideas, suggestions and thoughts on how you see the Parish developing.**

**THIS ANNUAL PARISH MEETING WILL BE FOLLOWED BY THE PARISH COUNCIL AGM**

**All Members of the Parish Council are summoned to attend the Annual General Meeting of North Wraxall Parish Council which will follow the Annual Parish Meeting. Members of the press and public are welcome to attend.**

Glenys Gill   Clerk, Colerne Parish Council   27<sup>th</sup> April 2018

**ANNUAL GENERAL MEETING AGENDA**

1. To Receive Retiring Chairman's Annual Report & Financial Statement of Accounts 2017/18
2. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
3. To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office
4. To approve and adopt the Standing Orders for North Wraxall Parish Council.
5. To approve and adopt the Financial Regulations for North Wraxall Parish Council.
6. To re-appoint as Internal Auditor Karen Sayer Ltd.
7. To appoint members to serve as Representatives on the under mentioned Committees:
  - 7.1 Community Hall
  - 7.2 Chippenham Area Board
  - 7.4 Chippenham Area Transport Group
  - 7.4 Neighbourhood Watch
  - 7.5 Rural Forum
  - 7.6 Informal Parish Councils Meeting
8. To Appoint Lead Officers for the following:
  - 8.2 Planning Applications
9. To reaffirm adoption of Council asset register
10. To re-affirm Council insurance policy
11. To reaffirm eligibility for and adoption of the General Power of Competence
12. To reaffirm adoption of existing Council policies
13. To review the dates and times of ordinary meetings of the Council and Committees for the ensuing year.

**This will be followed by a meeting of the new Parish Council.**

**There will be Public Question Time prior to the Parish Council meeting (3 minute limit per person) at the chairman's discretion. Please notify the Clerk in advance of the meeting if you wish to raise a question.**

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**AGENDA**

1. To Receive & Approve Apologies for Absence. ([Schedule 12 of the Local Government Act 1972](#))
2. Declaration of Interests ([Disclosable Pecuniary Interests](#)) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
3. To Approve the Minutes of the Parish Council Meeting held on 6<sup>th</sup> March 2017 ([LGA 1972 Sch 12 para 41\(1\)](#))
4. To Receive & Act Upon Rolling Action List
  - 4.1 Set date for Parish Walk About with Parish Steward
- 5.. Finance
  - 5.1 To Receive & Approve Annual Governance & Accountability Return Section 1
  - 5.2 To Receive & Approve Annual Governance & Accountability Return Section 2
  - 5.3 To Receive Internal Audit Report
  - 5.4 To Receive and Approve cheques for payment ([LGA 1972 s150 \(5\)](#))
6. To Receive Notification of Planning Refusal: None received
7. To Receive Notification of Planning Applications Granted:
  - 7.1 17/03419/FUL Lower Court Farm North Wraxall, SN14 7AB  
Proposal: Construction of glazed link, new first floor window to north elevation, re-roof existing rear outbuilding to stable range, conversion of stable range to provide ancillary accommodation.
  - 7.2 18/00430/FUL & 18/00680/LBC Home Farm Home Farm Road North Wraxall SN14 7AG  
Proposal: Realignment of Entrance Driveway, including new entrance gates and amendments to walls. Conversion of Former Laundry and Store to Office and Study Demolition of existing rear extension and replacement with new to form extension to Kitchen. Removal of Side Door to Kitchen and replacement with new. Installation of simple canopy over external side door. Installation of new window to serve First Floor Staircase.
8. To Receive Notification of Planning Permission Received:
  - 8.1 18/000245/FUL & 18/00414/LBC Coxes Hill Barn, Fosse Way, North Wraxall SN14 7AD  
Proposal: Single Storey oak framed garden room to rear **No objections**
  - 8.2 18/02677/FUL Bower Cottage, Mountain Bower North Wraxall, SN14 7AJ  
Proposal: Part change of use of land to place two shepherd huts **Object**
  - 8.3 18/02921/FUL Fairfield Farm. Upper Wraxall, SN14 7AG  
Proposal: Conversion of existing redundant agricultural barn into a two-bedroom dwelling and the alteration and extension of the existing internal vehicular access within the site and the formation of two parking spaces. **No objections**
9. Repts Reports 9.1 Community Hall 9.2 Chippenham Area Board 9.3 Chippenham Area Transport Group  
9.4 Neighbourhood Watch 9.5 Rural Forum 9.6 Informal Parish Councils Meeting
14. Clerks Report
  - 14.1 To Receive Councillor Notes 348 Consultation on new division boundaries  
349 Change in Planning Legislation – Permission in Principle
  - 14.2 To Receive notification of GDPR letter further to note 345
  - 14.3 To Receive Cllr Waymans Highways May Letter & Notification of Highways meeting 8<sup>th</sup> May 7pm  
Council Chamber, Monkton Park, Chippenham
  - 14.4 To Receive Notification of Closure of CAB Issue 5732 – Request added to CATG ‘Highways Improvement Requests’.
  - 14.5 To Receive request of notification of the Stopping Up of Footpath 1.
  - 14.6 To Receive notification from the Woodland Trust regarding Rands Wood

**Parish Council Meetings are held on the 1<sup>st</sup> Thursday bi-monthly: Next mtg: 5th July 2018**