

Casco Township Parks and Recreation Committee
Regular Meeting
May 8, 2018

1. **Call to Order & Roll Call:** Meeting was called to order at 7:00 pm. Those Committee members present were Bruce Brandon, John Johnson, Clay Greiffendorf, Paul Macyauski, Rachel Ridley, Andy Litts and Kathy Brandon, recording secretary.
Public Present: None
2. **Approval of Agenda:** The Agenda was accepted with no changes.
3. **Correspondence Received:** None
4. **Public Comments:** No Public Present
5. **Review and Approval of the April 10, 2018 Meeting Minutes:** Motion made by John to accept the April minutes with spelling errors corrected, seconded by Clay, approved by all.
6. **Friends of the Nature Preserve Update:** The Annual Cleanup Day went well, fence fixed.
7. **Facebook Page for Casco Parks:** Rachel stated that the page is up and running.
8. **Nature Preserve Maintenance:** Allan received a quote for the stair repair from John Brush for \$14,000. Allan also made an Insurance Claim. John made a motion, seconded by Clay to accept this quote of \$14,000 by the Committee.
It was decided by the Committee that a proper metal sign be made for "Stairs Closed". Andy will take care of this project.
9. **Miami Parks Beach Property:** Trees are coming up.
10. **First Street Access Maintenance:** Follow up with Allan to see that the signs are up. Much discussion on stair replacement in the future.
11. **Township Hall Property:** Committee members discussed the installation of the Basketball Hoop project. It was decided that unit was too heavy to do without the proper equipment and would need to be done by Joe.
12. **Murdock Donation Plan:** Rachel checked with Jack Murdock and he has three trees for donation. It is too late for planting this spring, so a fall ceremony will be held in Doug's Honor. A plaque will also be installed at the Township Hall park site.
13. **Operations and Staff Position Status:** Dillon Zmuda was hired for Park Attendant position. He was present at the meeting tonight. He talked about his background and he is interested in a career in Conservation of some kind as his future career. Allan will do his orientation at the Park. We hope to have him in place by Memorial weekend.
14. **Recreation Plan-Action plan review:** Andy presented a Goals & Objectives Plan Draft.
15. **Committee Member Job Description:** Bruce took the draft of job description for Committee Members to the Board for review.

16. **Round Table discussion:** Rachel wants to know for the next meeting who will be in charge of getting the plaque for Doug Murdock. Committee or Board.
Clay will checking on getting wood chips donated for the path from the parking lot to the beach.
John likes the new agenda format.
17. **Adjournment:** John made a motion for the meeting to be adjourned, seconded by Rachel. Approved by all, meeting adjourned at 8:24 pm.

The next meeting will be June 12, 2018 at 7pm. Mowing Committee will meet at the Nature preserve at 6 pm.

Minutes respectfully submitted:
Kathy Brandon