

**Recreation Committee  
September 28<sup>th</sup>, 2016**

**FLAG SALUTE:** Led by Chairwoman S. Rude at 7:05pm.

**ROLL CALL:** Oscar Fernandez, Jim Cutler, Vice Chairman Jeff Calvani, Chairwoman S. Rude, Rob Kowalski, Scott MacKenzie, Tim Duvelsdorf, Joelle Brownlee, and Blaine Crawn (7:10)

**Also Present:** Recreation Committee Secretary Valerie Galizia, Katie Ennis- Softball Representative, Dawn Costello- Football Representative, Sondra Bell- Basketball Representative, Brandt Anderson- Baseball Representative, Dianne Rude- Softball Representative, David Brownlee- Soccer Representative, and Michael McCaughy- Soccer Representative

**STATEMENT:** Chairwoman S. Rude stated that this meeting is being held in compliance with the provisions of P.L. 1975, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**OATH OF OFFICE**

**SWEARING IN OF RECREATION COMMITTEE MEMBERS**

Joelle Brownlee- Unexpired Term (expires 12/31/2018)

Recreation Committee Secretary V. Galizia administered the Oath of Office to Joelle Brownlee to be a full member on the Recreation Committee for an unexpired term to expire 12/31/2018.

**MINUTES:** A MOTION was made by S. MacKenzie and seconded by R. Kowalski, with all members in favor, to approve the June 22, 2016 meeting minutes.

**PRIORITY DISCUSSION**

**1. Fall Festival Saturday October 8<sup>th</sup> Update**

Chairwoman S. Rude asked for an update on the Fall Festival scheduled for October 8th. Secretary V. Galizia stated that residents have been bringing costumes into the Municipal Building for the drop off. J. Brownlee stated that there will be pumpkins available for the children to paint. Chairwoman S. Rude stated that the pumpkin painting will need to be done down in the pavilion that it cannot take place inside the Senior Center. Since there will only be a costume exchange and paint a pumpkin, the time of the event has been changed to 1-3pm and will take place in the pavilion at Hampton Park.

## **2. Trunk or Treat- Friday October 28<sup>th</sup> from 6pm-8pm at KRHS back parking lot under solar canopies**

Secretary V. Galizia stated that KRHS approved the request to use their back parking lot under the solar canopies for the Trunk or Treat event on Friday October 28<sup>th</sup> from 6pm-8pm. She stated that Shoprite has donated a \$25 gift card to go towards the purchase of apple cider and donuts. There is still a box of Halloween trinkets left from last year to give out to trick-or-treaters. People will be asked to register their vehicle for the decorated trunk competition with V. Galizia. The prize will be awarded based on a people's choice vote. There will also be a children's costume parade to begin at 7:30pm and a prize will be awarded to the most creative costume. Recreation members are asked to arrive by 5:30pm to be there to help line up the cars for the event.

J. Brownlee stated that she will like to see a representative from each sport have a decorated trunk at the event. She stated that she and Dave did a soccer themed trunk last year.

## **3. Tree Lighting and Holiday Party Friday December 2<sup>nd</sup> at 7:00pm**

Chairwoman S. Rude stated that the Tree Lighting and holiday party will take place on Friday, December 2<sup>nd</sup> at 7:00pm. She asked Secretary V. Galizia to contact the Synergy Dance Company, KRHS Choir, the Town Crier, Santa, and the Hampton Township Fire and Rescue to see if they are able to participate again. Chairwoman S. Rude asked the Recreation Committee members to be at the Tree Lighting at 6:30pm to help set up.

R. Kowalski asked if Recreation would be interested in him looking into the cost of purchasing a portable P.A. system. He stated that it would help out at events like the tree lighting where that are large groups of people are outside. He stated that last year it was hard to hear the people speaking outside. The P.A. system can also be used to play music. He stated that they cost approximately \$100-\$150 at Sams Club and come with a microphone and can be run with a power cord or by battery. Vice Chairman J. Calvani stated that they also sell them at Home Depot that he will check the price on them there as well.

**A MOTION** was made by O. Fernandez and seconded by J. Cutler, with all members in favor, to look into the best cost of a portable P.A. system and purchase one for the Recreation Committee use.

## **4. Pavilion Well Update**

Secretary V. Galizia explained that the Hampton Park well tested positive for E-Coli and as a result the pavilion has been shut down until the issue is remediated. She stated that someone is coming on Monday to inspect the well to see if there is a crack in the line which could have caused the E-Coli contamination. If there is a crack in the line then a new well will need to be dug which will cost approximately \$7,000 - \$10,000. If there is no crack then the well can be chlorinated to see if that will resolve the issue. Secretary V. Galizia will keep the Recreation Committee members updated on the status of the park well.

## 5. Playground Equipment Pricing

Secretary V. Galizia looked into the cost of a half dome and large swing to replace the sandbox at Hampton Park. There are various prices depending on the size and materials the equipment is made out of. The average cost of a half dome is about \$3,000 and can go up to \$25,000 for a more intricate rope venture climbing system.

R. Kowalski stated that he spoke with DPW Manager D. Bayles about the area of the playground so he could estimate the cost of the rubber mulch. The size of the playground is 90' x 135' which would mean about 80-90 yards of rubber mulch will need to be purchased to fill the area. He stated that the cost of the rubber mulch will be about \$12,000 - \$14,000. He said that D. Bayles stated that the drainage could take a couple days to a week to install and that he wouldn't be able to install the drainage until possibly summer or early fall. R. Kowalski asked that if he could find a professional excavator with insurance to volunteer his time, would they be allowed to do the drainage. D. Bayles stated that he wouldn't have a problem drawing up the plan, purchasing the materials and meeting with the excavator to describe the layout, but that would need to be brought to the Township Committee for approval. S. MacKenzie suggested having a plan in writing to have the cost of the drainage, the name of an excavator that will be volunteering their time, the necessary insurance, i.e. that they'll indemnify the town, etc. to bring to the Township Committee. He suggests speaking with Eileen Klose before even beginning the process.

R. Kowalski mentioned that \$6,000 was approved to put towards the rubber mulch at the end of the year in 2015 with funds left over in the Recreation Committee budget. S. MacKenzie stated that the money has gone back into a Capitol Improvement fund but is still able to be used towards the rubber mulch and drainage since it is a park improvement with Township Committee approval.

S. MacKenzie stated that Hampton Day's budget went way over what was initially approved in January 2016. The initial approval was for \$10,025 but \$14,000 was spent. He understands there were costs that turned out to be higher than initially budgeted such as the fireworks display and the 5K, but he just wanted to bring it to the Recreation Committee's attention for better planning in 2017.

S. MacKenzie stated that he was asked to bring up as a reminder to the Recreation Committee that the Recreation budget is given as an allocation of money and that if it is used that's great, but it's not a guarantee. Anything major still needs to be brought to the Township Committee for permission to spend the funds because Recreation is not set up as a separate account.

S. MacKenzie stated that he would like the Recreation Committee to begin thinking about more events for groups other than just the kid's sports teams for the 2017 Budget. He would like to look into other ideas for other age groups. He stated that Secretary V. Galizia put together a list of ideas and costs associated with them for future Recreation Committee events. B. Crown stated that the Recreation Committee should take the time to review the listed events and bring a

plan forward if there are any other suggested events so that at the next Recreation Committee meeting the event dates for 2017 can be set.

Chairwoman S. Rude stated that Secretary V. Galizia put together a proposal for a Valentine's Dinner Dance fundraiser for the Recreation Committee. She reached out to the Lafayette House, Mohawk House, Perona Farms, and Farmstead for their pricing options and to see if either Friday February 10<sup>th</sup> or Saturday the 11<sup>th</sup> were available. The Mohawk House said they are not able to accommodate 100 people and all the other venues were still available for those dates. She put a soft hold on Friday, February 10<sup>th</sup> at the Lafayette House since they had the best pricing option. The Recreation Committee agreed the event would be a great idea and to hold the event on Saturday, February 11<sup>th</sup> with a cocktail hour beginning at 7:00pm. The price for the dinner and including the cost of a DJ would be \$38.50 per person if the Recreation Committee sells 100 tickets. If tickets were sold at \$50 a person a profit of \$11.50 per person would be made.

**A MOTION** was made by S. MacKenzie and seconded by T. Duvelsdorf, with all members in favor, to approve the Valentine's Dinner Dance and for V. Galizia to move forward with making the arrangements.

### **CORRESPONDENCE**

1. Kirk Kandel Letter of Removal from Recreation Committee Roster
2. Gene Coltelli Letter of Removal from Recreation Committee Roster

### **OPEN DISCUSSION**

Vice Chairman J. Calvani stated that he attended the Sussex County Day on behalf of the Hampton Township Committee and that he felt the event was a success. He stated that there was lots of traffic and that many people stopped by the Hampton Township table to speak with him. He stated that he felt it would be smart of the Chamber of Commerce to hold the Sussex County Day on the same day as the Champion of the Grill every year.

R. Kowalski stated that his wife Vicki is involved with one of the Girl Scout troops. He wanted to see if the Girl Scout troop would be able to purchase flowers and plant them at the park or around the walking path either in the Fall or the Spring. He stated there are over 20 girls and their parents that would be participating and it would help the girls earn one of their badges. Secretary V. Galizia will see if the request should be submitted to the office in writing.

R. Kowalski stated that he wanted to discuss the 2017 State Little League Finals which will be happening either the 3<sup>rd</sup> or 4<sup>th</sup> week in July. He stated that District 20, which is the Kittatinny Little League (KLL), is the host of the State Finals in 2017, which is a huge event for them. He stated that when KLL hosted the Sectionals in 2015 at Hampton Park that it went great and received compliments on how beautiful an area Hampton Park is. He stated that hosting the State Finals will be bringing a lot of business into Hampton Township due to people traveling up here and staying in the area.

R. Kowalski stated that he would like to see Hampton Recreation run the pavilion for the week. He stated that KLL will be coordinating with Kittatinny High School and the Hampton Township Department of Public Works to ensure the park will be ready and will ask to use Kittatinny as an alternative parking location. He stated that extra port-a-john's will need to be brought in as well as bleachers. He stated that the local TV stations, NJ12 and WSUS should be contacted.

R. Kowalski stated that he would like to see a festival on the last day of the Finals and have things like a bounce house, some fun things for the siblings to do and possibly finish off the evening with fireworks. He stated that Little League always has annual sponsors but they may increase the sponsor cost this year since their sponsor signs will be displayed on the field during the State Finals. KLL has also started a budget for hosting the finals. R. Kowalski stated that he would like permission to prepare a sponsor letter that he could bring to some other local businesses to see if they would be interested in being a sponsor. The businesses will be benefiting from the number of people coming to stay in the area.

R. Kowalski stated that he was thinking it would be nice to ask the Biron family to be a part of the event and see if one of the family members would be interested in throwing the first pitch of the game. He stated that hosting the State Finals wouldn't have been possible if it weren't for their family and the field lighting project starting.

R. Kowalski stated that he is estimating spending \$6,000, but it may be more like \$7,500 since he had the incorrect pricing on the fireworks, to spend on the day. He is hoping with being able to find sponsors, along with what KLL has budgeted for the State Finals, that the event will be fully funded.

J. Brownlee stated that DPW Manager D. Bayles stated that the carnival games cannot be stored in the pavilion and must be moved to another location. She stated that if the soccer cage in the Senior Center is cleaned out then the carnival games will be able to fit there.

J. Brownlee stated that when the proposal was made by Crystal Cassidy on the carnival games that C. Cassidy had no idea how much materials would be needed at the time to make the 20 games. There was a total budget of \$600.00: \$500.00 on carnival game prizes and \$100.00 additional was approved for supplies such as some paint. \$470.44 was spent on prizes and \$507.77 was spent on carnival game supplies. Therefore the budget on the carnival game prizes and supplies went over the \$600.00 budget by \$378.21. J. Brownlee stated that she feels that C. Cassidy should be paid back for the money she put into the carnival games since they belong to the Recreation Committee now and will continue to be used year to year. R. Kowalski stated that he agrees but that C. Cassidy should have come to the Recreation Committee to ask for a larger budget once she saw that materials were going to cost more than she anticipated before spending the money.

**A MOTION** was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, to approve the extra cost of the carnival game supplies to be reimbursed to Crystal Cassidy.

Chairwoman S. Rude stated that Secretary V. Galizia put together the costs for a bus trip to the Radio City Spectacular in NYC. The committee agreed a Sunday matinee show would be best. The committee asked Secretary V. Galizia to move forward with setting up the bus trip.

## **PUBLIC SESSION**

Basketball Representative S. Bell stated that basketball registrations are now open and to see if the information can be put on the Hampton marquee. She stated that there will be in person registrations at McKeown School on October 12<sup>th</sup> & 13<sup>th</sup> from 6-7:30pm. Registration deadline is October 15<sup>th</sup>.

Football Representative D. Costello stated that she wanted to inform the Hampton Recreation Committee that Kittatinny Midget Football will not be practicing at Hampton Park this year. They have space to practice at Kittatinny this year.

Softball Representative D. Rude stated that she wanted to inform the Recreation Committee that she is stepping down as the Softball President and introduced the new president of the organization, Katie Ennis. The Recreation Committee thanked Dianne for her time serving as the President of Hampton Girls Softball.

## **ADJOURNMENT**

A **MOTION** was made by J. Cutler and seconded by R. Kowalski, with all members in favor, to adjourn the meeting at 8:55pm.

Respectfully submitted by,

Valerie L. Galizia  
Recreation Committee Secretary