

HELP COUNTER

HelpCounter is school volunteer software that provides a simple, secure method for volunteers to record hours, review hours history, update contact information and signup for activities from home or anywhere with internet access.

Volunteers will need to create a user name and password. This single user name will allow them to record the hours they volunteer at different schools. Volunteers will need to have an email address on file with HelpCounter to use home access.

Create User Name and Password

1. Please use the <https://www.helpcounterweb.com/ci/volunteer> to create a new user name or login if you have already created one.
 - Fill in the user name form, select the school and enter the email address.
 - If the volunteer email address is found in the school file, it will send a confirmation to that email address.
 - Open the confirmation email and click on the confirmation link provided in the message.

HelpCounter School Volunteer Manager

Volunteer Log in

No user name? [Create New User Name](#)

Otherwise, please log in using your user name and password.

User Name

Password

[Log in](#) Keep me logged in on this device
Do not check this box if you are on a public or shared computer

[Forgot User Id or Password](#) [Hablo Espanol](#)

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Create New User Name and Password

This form will create a new user name and password for you in the HelpCounter Volunteer Manager program. This user name will provide a single log on for any schools you volunteer at. When logged into any schools, you will be able to update your information, record hours, sign up for activities, etc.

You will be able to add any schools that use the HelpCounter system or remove yourself from any schools to stop receiving their emails. If you are already registered as a volunteer at a school and you have an email address on file, you should be able to have instant access to your own personal volunteer information. Otherwise, we'll make it as easy as possible to add schools while following their privacy, security, and background checking requirements.

Let's create your User Name

Your new User Name	Make up a Password
<input type="text"/>	<input type="text"/>
Your First Name	Your Last Name
<input type="text"/>	<input type="text"/>
Your Email Address	Repeat the email address
<input type="text"/>	<input type="text"/>

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Your are logged in as:
Volunteer: Test Adams User ID: test22

Add/Remove Schools

Welcome, Test Adams. Your new user name is set as 'test22'. In the future, you can log into the system with this User ID and your password. Simply come back to www.helpcounterweb.com/volunteer.

Step 1 - Select your new school

Enter your school's name and click on 'Find School'

If you see your school on this list, check the selector next to it

Test School

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South Hill Elementary School
Harold Aabacus

Add This School

Email address to search for::

South Hill Elementary School
123 Elm St.
Anytown, OR 11111
Liden Drive School District

We will search for your email address at this school. If it's on record at the school, we will send you a confirmation. All you'll need to do is open that email and click on the confirmation link to verify that you have access to the email account. If your email address is not found at the school, we'll offer an option to apply at that school. This will only be necessary if your email address is not already on file.

Email address to search for:

The default setting is the email address you entered when you set up your account. If you think email address on file at the school might be different, enter that address. It's fine to have different email addresses at the school(s). For security, we will send the confirmation email to the email address on file at the school. Once you have access to login, you can change your email addresses freely.

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logged in as
Volunteer: Harold Aabacus, User ID: demo123

Your School Was Added

What's next?

We just sent an email to the email account you selected for the school. That email will contain a link that will verify that you have access to the email account.

So your next step should be to check your email. Open the email was sent and click on the confirmation link. Then when you log back into HelpCounter, your new school will be available and added to your list of schools.

If you don't see the email in your inbox, check the spam folder.

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2. If the email address you entered was not found in the school files. You may continue to search for a different email address if you'd like or you may use the link provided to fill out a new volunteer application for the school.
3. If you believe your information is already on file but without an email address you can send a note to volunteer coordinator at TualatinPTA@gmail.com Please provide them with as much detail as possible including your contact information.
4. For Technical support please contact info@helpcounter.net or call 971 338 9550.