Brookfield East High School

Friends of Fine Arts, Inc.

**Tuition Reimbursement Policy**

The BEHS Friends of Fine Arts, Inc. (FFA) offers tuition reimbursement for students in the fine arts. We offer reimbursement for Honors Groups, those that student must qualify for, such as MYSO or Main Street. We also offer reimbursement for summer camps pertaining to the arts.

Tuition Reimbursement will be dispersed as follows:

* FFA will pay 50% of the cost, up to $250, for the cost of the tuition or registration fees for a BEHS student who has attended a fine arts Camp or Honors Group (activity or competition).
* Each student may submit **one** reimbursement requests per calendar year.

Only completed forms, with all required attachments, will be considered. Reimbursements will not be made until Camps or Honors Groups are completed.

**Parent and student volunteer participation in the previous year’s FFA craft fair is required to be eligible for tuition reimbursement the following year.** Example: parent and student volunteered in the 2019 craft fair, so student can request reimbursement for camps or honors programs in 2020. Attendance is taken at the craft fair and will be used to determine reimbursement eligibility. **Alternatively, a parent may hold a board or committee position in lieu of volunteering at the craft fair.**

Forms must be submitted by December 31 of the year the expense is incurred or within 6 months, whichever is earlier.

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