



Town of Bridgton  
3 Chase Street, Suite 1  
Bridgton, ME 04009

June 8, 2016

## Monthly Report for May 2016

### Planning & Development

#### Project Updates:

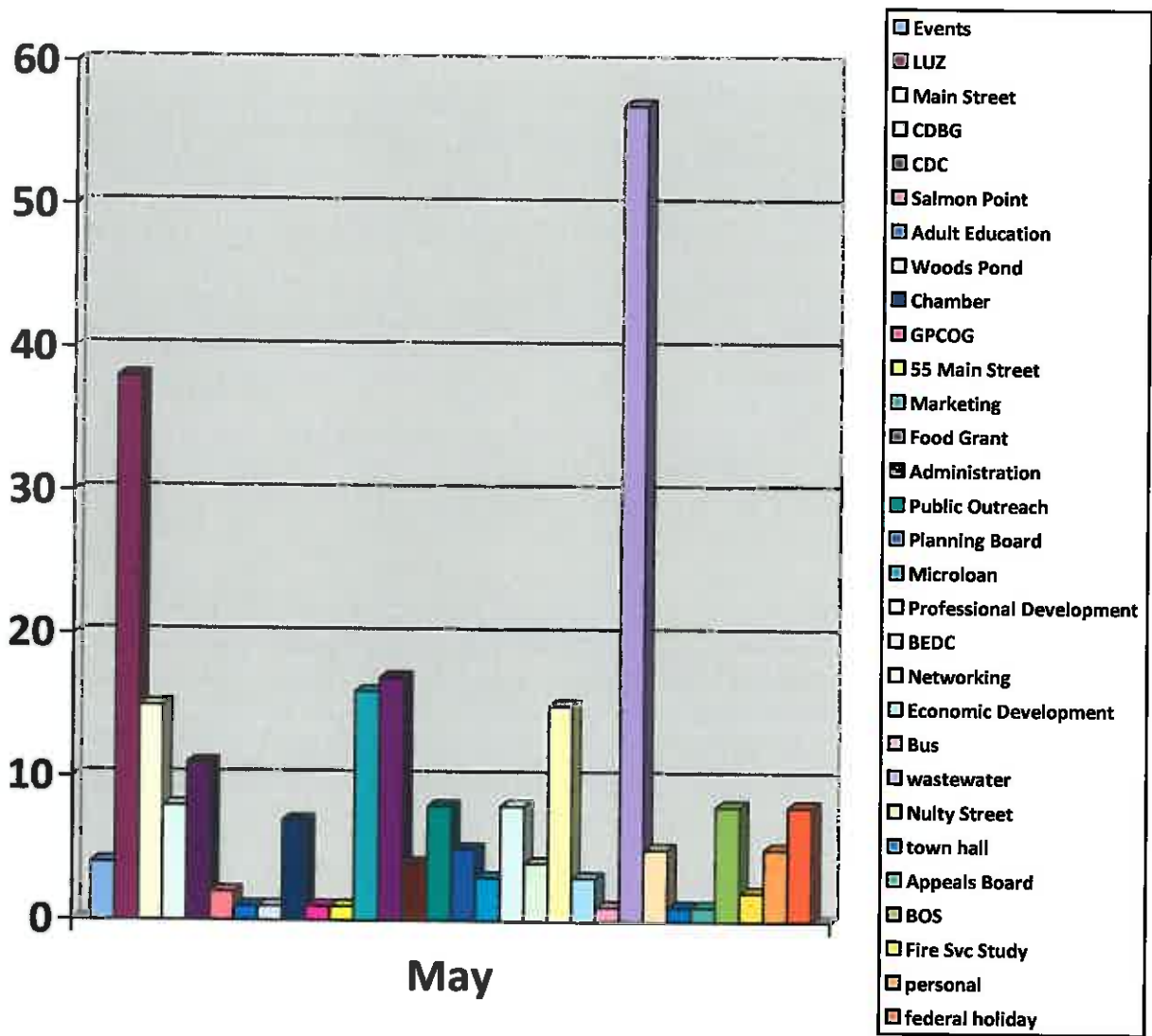
- ✓ **Planning Board – general application review**
- ✓ **Wastewater Committee – extensive hours spent on management and coordination of the work of a public relations firm to assist with public education**
- ✓ **Community Development Committee – staff support at meeting; promotion discussion and research**
- ✓ **Land Use & Zoning Committee – conducted follow-up research and administration; prepared early draft ordinance for reviews**
- ✓ **Community Development Block Grant**
  - **Administration – fielded questions from applicants**
- ✓ **Projects**
  - ⤴ **Town Hall – final inspections; budget review; preparations for next fiscal year work**
  - ⤴ **Woods Pond Bathroom – managed work; coordination efforts with public works and code enforcement**
  - ⤴ **55 Main Street – prepared for possible project delay to 2017**
  - ⤴ **Salmon Point – oversight of the work an architect to prepare bid set plans**
- ✓ **Streetscape project – public outreach for meetings; held office hours and coordinated meetings; managed work to go to Select Board; commenced conversations with Maine DOT**

- ✓ **Economic Development – meeting with businesses; investigated options for Nulty Street building; prepared final documents for microloan program**
- ✓ **Grants – researched recreation grants**
- ✓ **Lake Region Food Study Grant – coordination of farming information; reporting; attended and spoke at the Regional Food Security meeting at St Joseph’s College**
- ✓ **Chamber of Commerce – attended Auction event**
- ✓ **Events – Summer Solstice meeting; Rotary conference planning; planned for September arrival of antique cars tour to Bridgton**
- ✓ **Professional Development – facilitated discussion on marijuana facilities regulation for the Maine Association of Planners**
- ✓ **Networking/Marketing – staffed a booth at the Mount Washington Valley Chamber of Commerce Expo; attended the US Small Business Administration Annual Conference; prepared ad copy materials for an ad in MaineBiz**

### Record of Contacts with Businesses

	This month	This month last year	Last month	Year total
<b>New business</b>				
<b>Call</b>	2	1	3	8
<b>Meeting</b>	3	1	8	18
<b>Email</b>	4	2	2	13
<b>Social media</b>	0	1	1	1
<b>Existing Business</b>				
<b>Call</b>	2	4	3	12
<b>Meeting</b>	18	2	3	26
<b>Email</b>	4	1	11	14
<b>Social Media</b>	2	2	3	6
<b>Totals</b>	35	14	34	131

Below is a table showing the number of staff hours dedicated to each active project for a total work month of 260 hours.



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